

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Regular	<input type="checkbox"/>	Special
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- (A) ☒ **Report Only** ☐ **Recognition**

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the subject of the report or recognition presentation.

REPORT ON MANAGEMENT FEES FOR STATE PURCHASE CONTRACTS, INTERLOCAL AGREEMENTS AND PURCHASING COOPERATIVES.

- (B) ☐ **Action Item**

Presenter(s):

Briefly describe the action required.

- (C) **Funding source: Identify the source of funds if any are required.**

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

employed by or act as an agent for the state or a political subdivision of the state, and is ineligible to receive any compensation through a contract with the state or a political subdivision of the state. This subsection does not prohibit the payment of retirement benefits to the removed person or the payment of workers' compensation benefits to the removed person for an injury that occurred before the commission of the offense for which the person was removed. This subsection does not make a person ineligible for an office for which the federal or state constitution prescribes exclusive eligibility requirements.

(f) A court may enjoin performance of a contract made in violation of this subchapter. A county attorney, a district attorney, a criminal district attorney, a citizen of the county in which the school district is located, or any interested party may bring an action for an injunction. A party who prevails in an action brought under this subsection is entitled to reasonable attorney's fees as approved by the court.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995. Amended by Acts 1999, 76th Leg., ch. 1225, Sec. 3, eff. Sept. 1, 1999.

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document a contract-related fee, including a management fee, paid by or to the district and the purpose of each fee under the contract.

(b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.

(c) The commissioner may audit the written report described by Subsection (b).

Added by Acts 2007, 80th Leg., R.S., Ch. 449 (H.B. 273), Sec. 5, eff. June 16, 2007.

Amended by:

Acts 2021, 87th Leg., R.S., Ch. 855 (S.B. 799), Sec. 18, eff. September 1, 2021.

Sec. 44.034. NOTIFICATION OF CRIMINAL HISTORY OF CONTRACTOR. (a) A person or business entity that enters into a contract with a school

MANAGEMENT FEES REPORT - 2020-2021

	<u>Description of fees under each purchasing cooperative</u>	<u>Fee collected:</u>
1	Interlocal Agreement - Houston-Galveston Area Council Cooperative (HGAC) No fee paid.	\$ -
2	Interlocal Agreement - Texas Department of Information Resources (DIR) No fee paid.	\$ -
3	Interlocal Agreement - The Cooperative Purchasing Network (TCPN) No fee paid.	\$ -
4	Interlocal Agreement - U.S. Communities Government Purchasing Alliance No fee paid.	\$ -
5	Interlocal Agreement - Purchasing Association of Cooperative Entities (PACE) No fee paid.	\$ -
6	Interlocal Agreement - The Interlocal Purchasing System (TIPS) The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ 14,031.51
7	Interlocal Agreement - Education Service Center Region 20 The fee compensates the cooperative for the services and functions performed under the cooperative.	\$ 1,648.00
8	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) The fee enables the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ 31,545.11
9	Interlocal Agreement - Texas Association of School Boards – Energy Cooperative The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program. The cooperative fee is approximately \$0.0009/kWh.	\$ 19,725.88
10	State of Texas Cooperative Purchasing Program Membership fee of \$100.00 to the State of Texas Cooperative Purchasing Program covers governmental costs associated with the cooperative program.	\$ 100.00
Total management fees collected by Purchasing Cooperatives:		\$ 67,050.50

	<u>Description of rebates received by District</u>	<u>Rebate received:</u>
1	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) By participating in the TASB Buyboard cooperative, Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 14,959.00
2	Interlocal Agreement - The Interlocal Purchasing System (TIPS) By participating in The Interlocal Purchasing System (TIPS), Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 491.55
Total rebates received under cooperatives:		\$ 15,450.55

Total management fees paid/collected:	\$ 67,050.50
Total rebates received under cooperatives:	\$ (15,450.55)
	\$ 51,599.95



A Department of Education Service Center Region 8, 4845 US Highway 271 North, Pittsburg, Texas 75686, (866) 839-8477

08/31/2021

Re: TIPS Member – Delivery of TIPS Rewards

Dear Valued TIPS Member:

Congratulations on earning the enclosed TIPS Rewards! TIPS strongly encourages you to deposit your TIPS Reward check at your earliest opportunity as this reward is valid for ninety (90) calendar days of the check issuance date. After such time, the Reward check becomes null and void for the specified rewards fiscal year.

We want to thank you for choosing to utilize The Interlocal Purchasing System ("TIPS") for your cooperative purchasing needs. We constantly strive to improve our processes and serve you, our valued TIPS Members, to the best of our ability. Nothing means more to us than to know that you continue to depend on and trust TIPS with your purchases. We know that this year has been anything but easy for our TIPS Members, which is why TIPS could not be more excited to be writing to deliver your TIPS Rewards!

As you may be aware, TIPS Rewards Dollars are awarded based on all of your annual (fiscal year) purchases reported to and processed through TIPS within 30 days of the issue date. A TIPS Rewards purchase is considered completed once TIPS has received full payment from the Vendor. We welcome you to login into your TIPS Member Portal, update all of your current Member information, and view a report of all reported TIPS purchases which contributed to your TIPS Rewards for the fiscal year.

We hope that your TIPS Rewards include every intended TIPS purchase. However, we would like to take this opportunity to encourage review and utilization of the TIPS Purchase Order Reporting Requirements to ensure that you are maximizing your TIPS Rewards and receiving every TIPS Reward dollar that you deserve:

- Visit the TIPS website at: www.tips-usa.com and search "All Contracts" or "All Vendors" to locate a specific Vendor, service, or product.
- When completing a TIPS purchase, the TIPS Member must request a TIPS Quote from the TIPS Vendor with the TIPS Contract Number referenced on the quote. You can easily request a quote using the TIPS Member Portal.
- If the Member decides to proceed with the purchase, the Member must submit the TIPS Quote & PO (payable to the awarded TIPS Vendor) both referencing the TIPS Contract Number, to tipspo@tips-usa.com.

"Specializing in the Management of High Quality Cooperative Procurement Solutions
To Reduce Costs and Mitigate Risks!"

Telephone: (866) 839-8477 FAX: (866) 839-8472



Report Print Date: September 28, 2021

EAGLE PASS ISD

Member ID TX159901

Fees Report Beteen 09/01/2020 and 08/31/2021

Total for All Contracts or Purchase Orders	\$1,324,350.92
Net Amount Fees Collected	\$14,031.51
Percentage of Vendor Service Fee Collected	1.06 %

Vendor	Date	Contract	Amount	Vendor Fees
CDW Government LLC	09/18/20	180503	\$23.00	\$0.23
CDW Government LLC	09/18/20	200105	\$121,900.00	\$1,219.00
CDW Government LLC	10/06/20	200105	\$97,301.00	\$973.01
CDW Government LLC	11/06/20	200105	\$414.00	\$4.14
CDW Government LLC	12/17/20	200105	\$6,255.00	\$62.55
CDW Government LLC	01/12/21	200105	\$147,908.00	\$1,479.08
CDW Government LLC	02/09/21	200105	\$147,908.00	\$1,470.33
CDW Government LLC	03/03/21	200105	\$13,251.00	\$132.51
CDW Government LLC	04/07/21	977041	\$5,410.00	\$54.10
CDW Government LLC	05/25/21	200105	\$70,707.00	\$707.07
CDW Government LLC	06/22/21	180503	\$93,971.00	\$939.71
School Outfitters Schoolhouse Outfitters	09/15/20	171001	\$437.00	\$4.37
Jaco Roofing and Construction Inc	09/15/20	180702	\$62,175.00	\$1,243.50
Istation Imagination Station Inc	11/16/20	200105	\$152,539.60	\$1,525.40
Transnet Communications	09/18/20	200105	\$249,615.40	\$2,496.15
Transnet Communications	11/03/20	200105	\$800.00	\$8.00
Transnet Communications	05/19/21	200105	\$127,251.31	\$1,272.51
Transnet Communications	08/03/21	200105	\$8,984.61	\$89.85
Silsbee Fleet	06/15/21	200206	\$17,500.00	\$350.00

Totals \$1,324,350.90 \$14,031.51

Average Fee: 1.06 %



P.O. Box 400, Austin, Texas 78767
800.695.2919 • info@buyboard.com • buyboard.com

December 15, 2021

RE: Report of Management Fees September 2020 – August 2021

Dear Administrator,

The Local Government Purchasing Cooperative dba BuyBoard® (the "Cooperative") is providing the following report on fees received by the Cooperative from vendors for purchases your district made through the BuyBoard® during the last fiscal year. The Cooperative is providing this information in accordance with your Interlocal Participation Agreement with the Cooperative and in order for your district to determine its compliance requirements under Section 44.0331 of the Education Code.

The Interlocal Participation Agreement executed by your district allows the Cooperative to collect a vendor fee up to 2% of the purchase price paid by a Cooperative member or a flat fee amount for vehicles that is set by the Cooperative Board of Trustees. These vendor fees compensate the Cooperative for the services and functions performed under the Interlocal Participation Agreement and enable the Cooperative to pay the expenses involved in successfully operating a program of electronic commerce for Cooperative members. **These fees are collected from vendors, not Cooperative members.**

This report is based on purchase orders processed through the BuyBoard and paid by the vendor as of August 31, 2021. Vendor fees that are reflected are based on those contracts or purchase orders valued at \$25,000 or more and all other fees collected for those orders valued at less than \$25,000—in essence, all purchase activity by your district. The vendor fees reflect the amount invoiced and actually collected by the Cooperative. Please note that if your district made a purchase during the last fiscal year but the vendor had not yet sent its fee to the Cooperative, it is not reflected on this report.

The amazing growth of the Cooperative over the years has resulted in the Cooperative actually generating more in vendor service fees than it needs to cover its annual expenditures. As a result, the Cooperative Board approved a distribution of up to \$10.7 million to be rebated to 978 members, with each entity's rebate based on the amount of excess vendor service fees generated by its purchases. The rebate is reflective of your participation in the Cooperative for the 2020-21 fiscal year. If you received a rebate, it is indicated on the management fee report that follows.

If you have any questions, please call us at 800-695-2919. Thank you for past support of the Cooperative and we look forward to providing you continued service in the upcoming year.

Respectfully,

Steve Fisher
Division Director Cooperative Purchasing
Texas Association of School Boards, Inc. on behalf of
and as administrator for The Local Government Purchasing Cooperative



Eagle Pass ISD

Contracts or Purchase Orders at \$25,000 or more

Vendor Name	PO Number	PO Amount	Vendor Fees
Edgenuity Inc.	317959	\$37,525.00	\$750.50
Imagine Learning, Inc.	318003	\$110,000.00	\$2,200.00
Jeans Restaurant Supply	315770	\$25,812.60	\$516.25
Master's Transportation, Inc.	321313	\$130,600.00	\$800.00
Quality Hardwood Floors, Inc.	317196	\$106,000.00	\$2,120.00
Riddell	317508	\$26,428.70	\$528.57
Riddell	317509	\$26,428.70	\$528.57
Riverside Insights	321096	\$43,260.00	\$865.20
Secured Mobility, LLC	313189	\$170,263.40	\$3,405.27
Specialty Supply and Installation	319343	\$222,251.00	\$4,445.02
Total for contracts at \$25,000 or more		\$898,569.40	\$16,159.38



Eagle Pass ISD

	PO Amount	Vendor Fees
Total for all other contracts or purchase orders	\$771,323.17	\$15,385.73
Total of all purchase orders processed	\$1,669,892.57	\$31,545.11
Rebate Paid		(\$14,959.00)
Net Amount of Fees Collected		\$16,586.11
Percentage of Vendor Service Fee Collected		0.99%

June 28, 2022

Eagle Pass ISD

RE: Report of TASB Energy Cooperative Fees September 1, 2020 – August 31, 2021

The TASB Energy Cooperative (the “Cooperative”) is providing the following report of fees received by the Cooperative-awarded vendors for products and services your district or entity procured through the Cooperative during the last fiscal year (“Cooperative Fees”). THIS IS NOT A BILL OR AN INVOICE. The Cooperative is providing this information on prior fees paid in accordance with your Interlocal Participation Agreement with the Cooperative and in order for your district to determine its compliance with Section 44.0331 of the Education Code, which states:

- (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract related fee, including any management fee, and the purpose of each fee under the contract.
- (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.
- (c) The commissioner may audit the written report described by Subsection (b).

The Interlocal Participation Agreement executed by your district allows the Cooperative to collect, directly or indirectly, aggregation, administration, or service fees from energy services vendors. The fees are stated in the agreements associated with each service and compensate the Cooperative for the services and functions performed under the Interlocal Participation Agreement and enable the Cooperative to pay the expenses involved in successfully operating a cooperative program.

Electricity Program Fees: The Cooperative Fee is included in the energy price in your entity’s agreement with the Cooperative’s awarded retail electric provider (“REP”) and is determined annually based upon a review of total electricity usage generating from Cooperative members for the respective Cooperative fiscal year and other factors. The portion of the Cooperative Fee that was included in your entity’s energy price is listed below.

Fuel Program Fees: The Cooperative Fee is included in the price of the fuel and ranges from one-half cent (\$0.005) to five cents (\$0.05) per gallon, depending on (i) the type and volume of fuel purchased and (ii) whether fuel is purchased on a fixed or index/rack rate basis.

FEE PAID SUMMARY FOR SEPTEMBER 2020 – AUGUST 2021

Account	Total Usage	Cooperative Fee
Eagle Pass ISD -electricity	13873548.43 kWh	\$15122.07
Eagle Pass ISD -fuel	97189 Gallons	\$4603.81

TOTAL COOPERATIVE FEES: \$19,725.88

If you have any questions, please call us at 800-580-8272. Thank you for past support of the Cooperative and we look forward to providing you continued service in the upcoming year.

Respectfully,

TASB Energy Cooperative

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND VOID PANTOGRAPH.

GUARANTY BOND BANK
MT. PLEASANT, TEXAS

REGION VIII EDUCATION SERVICE CENTER
P.O. BOX 1894 • MT. PLEASANT, TEXAS 75456-1894

56376

VENDOR NUMBER

12665

DATE

08-31-2021

CHECK NUMBER

056376

PAY

*****491 DOLLARS AND *55*CENTS

AMOUNT

*****491.55

TO THE
ORDER
OF

EAGLE PASS ISD
587 MADISON ST
EAGLE PASS, TX 78852

BY

Dennis A. [Signature]

BY

Trickley Allen

⑈056376⑈ ⑆111915327⑆ 1900247⑈

REGION VIII EDUCATION SERVICE CENTER

P.O. BOX 1894

MT. PLEASANT, TEXAS 75456

VENDOR COMPANY NAME		VENDOR NUMBER	VENDOR PHONE NO.	CHECK DATE	CHECK NO.
EAGLE PASS ISD		12665		08-31-2021	056376
INVOICE NUMBER	INVOICE DATE	PO/PA NUMBER	ACCOUNT CODE		PAYMENT AMOUNT
014208			712-62-6499.21-212-199000		491.55

199 disc kw.

199-00-5749

TOTAL *****491.55