

Badger School Board Meeting information can be found online at our website:

www.badger.k12.mn.us

Click on “Badger School Board Meeting Agenda and Minutes” under “Helpful Links” menu on the center of the home page.

Minutes of Special Meeting ~ The Board of Education ISD 676

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1. Call to Order at **5:36 P.M.**

1.1. Pledge of Allegiance

1.2. Roll Call (alphabetical order): Jodie Davy, Cari Dostal, Jamie Isane, Brent Olson, Jeramy Swenson and Jared VonEnde; 6 out of 6 in attendance

Student (non-voting) Representative: Open for SY2023-24

1.3. School Employees in Attendance – None

2. Visitor Comments – None

Visitors Present in Attendance – None

2.1. Listening Session – None

3. Recommendation to ~~add and/or~~ **remove** items from ~~to~~ the agenda from Board Members or School Administrators

Remove 7.4. Qualifications preferred in Vacancy Brochure

Remove 7.5. Salary Language for Vacancy Brochure

4. Approval of Agenda

4.1. A motion was made by **Member Swenson** to approve the agenda for the Wednesday, February 21, 2024 Special School Board Meeting as **amended**. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

5. Minutes

5.1. A motion was made by **Member VonEnde** to approve the minutes of the School Board Work Session held on Monday, February 12, 2024 as presented. The motion seconded by **Member Davy**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: Minutes for Badger 12 February 2024 Board Work Session condensed for newspaper

5.2. A motion was made by **Member Olson** to approve the minutes of the Regular School Board Meeting held on Monday, February 12, 2024 as presented. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: Traditionally, these minutes would be approved at next month’s regular meeting. However, **since there are several school board proceeding dates that are identified in these minutes, it is advantageous to verify-and-approve these minutes tonight.**

Attachments: (2) Minutes for 12 Feb 2024 Regular Badger Board Meeting screen friendly version
Minutes for 12 February 2024 Regular Badger Board Meeting condensed for newspaper

6. Communications

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6. Communications > *continued*

6.1. Introductions

Presenter: Lee Warne, Minnesota School Boards Association (MSBA) Executive Search Service

6.2. Review of Process and Agenda Checklist

Presenter: Lee Warne, MSBA Executive Search Service

Description: Summary of the Limited Search Agreement is attached. This Limited Search Agreement to work with MSBA Executive Search Service was previously approved at the Friday, February 2, 2024 Special School Board Meeting for the amount of \$2,500

Attachments: (2) Agenda with Checklist of Essential Tasks to be completed at Badger 21 Feb 2024
Special School Board Meeting provided by MSBA
MSBA Exec Search Services Summary of Options 28 Jan 2024

6.3. Role of the Superintendent

Description Attached

Attachment: Sample Superintendent Job Description downloaded from MSBA

6.4. Role of the Principal K-12

Description Attached

Attachment: MN Principal Measures and Indicators most current downloads from MDE as of Feb 24

7. Proposed Resolutions

7.1. Designate School Board Spokesperson: A motion was made by **Member Swenson** to approve Board Chair Jamie Isane as the School Board Spokesperson through the Superintendent and Principal K-12 Position(s) selection process. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

7.2. Designate In-District Contact Person: A motion was made by **Member Olson** to approve Business Manager Leah Hasson as the In-District Contact Person through the Superintendent and Principal K-12 Position(s) selection process. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

7.3. Search Timeline: A motion was made by **Member VonEnde** to approve the Superintendent and Principal K-12 Position(s) Search Timeline as amended. The motion seconded by **Member Swenson**. Discussion (determining consensus on dates); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description:

Sun-Mar 31 Application Deadline

Thu-Apr 04 5:30pm Special School Board Meeting:
Determine combination Principal+Superintendent Candidates to invite for Interviews

Thu-Apr 11 5:30pm Special School Board Meeting:
Round One Candidate Interviews for combination
Principal + Superintendent

Fri-Apr 12 5:30pm Special School Board Meeting:
Round Two Interviews for combination Principal +
Superintendent; Board selects finalists and sets negotiation process

Attachments: (3) Working Draft of Search Timeline for Combination Superintendent and Principal K-12 Position subject to change Dates with Meeting Restrictions 2024-2025 downloaded from MSBA
Dates of Interest Feb 21 to June

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7. Proposed Resolutions > *continued*

7.4. *Qualifications preferred in Vacancy Brochure: A motion was made by _____ to approve the identified attributes, traits or skills the next Superintendent and Principal K-12 should possess to seek in the vacancy brochure as presented/amended. The motion seconded by _____.*

Vote:

BE IT RESOLVED the motion carries or does not carry by a ____ Yes to ____ No vote.

Description: Hiring Criteria

Attachment: Superintendent Qualifications Questionnaire to be Inserted in Vacancy Brochure

7.5. *Salary Language for Vacancy Brochure: A motion was made by _____ to approve salary and benefits parameters language for the Superintendent and Principal K-12 Position(s) vacancy brochure as presented/amended. The motion seconded by _____.*

Vote:

BE IT RESOLVED the motion carries or does not carry by a ____ Yes to ____ No vote.

Description: Salary Verbiage Options

Attachments: (3) Salary language options for vacancy brochure

MN Superintendent Contract Data from MASA Summer 2022 download is 7 pages

07.01.2023 Badger Supt Prine Contract Costing Analysis FY 20-24 Vertical Format

7.6. Select Two Pre-Screening Priority Questions for the District: A motion was made by **Member Swenson** for MSBA to ask candidates two screening-priority questions to answer within the MSBA online application link as presented/amended. The motion seconded by **Member VonEnde**.

Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: In order not to impede the integrity of the initial online application process, priority screening questions will not be disclosed externally and/or publicly in advance; online applicant view only.

Attachment: Sample Screening Priority Online Application Questions > *voting member view only*

7.7. Two-Page Vacancy Brochure: A motion was made by **Member Davy** to approve the Superintendent and Principal K-12 Position(s) vacancy brochure as **amended**. The motion seconded by **Member Olson**.

Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: Principal K-12 Position Vacancy Brochure subject to change

Communications/Upcoming Meetings > *continued next page*

Special Meeting
Wednesday, February 21, 2024 5:30 P.M.

Business & Tech Room 29
PO Box 68, 110 Carpenter Avenue East
Badger, Minnesota 56714

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Communications/Upcoming Meetings:

- | | | |
|-----------|--|---|
| 4:29 P.M. | Tuesday, February 27, 2024
(adjourn by 5:59 P.M.) | Community Action Committee
School Board Work Session |
| 3:30 P.M. | Wednesday, February 28, 2024 | Meet & Confer with BEA (Members Isane, Olson, Swenson) |
| 6:30 P.M. | Thursday, March 7, 2024 | Community Action Committee |
| 6:30 P.M. | Monday, March 25, 2024 | Community Action Committee |
| 7:30 P.M. | Monday, March 11, 2024 | Regular School Board Meeting |
| Deadline | Sunday, March 31, 2024 | Applications for Principal + Superintendent Vacancy |
| 5:30 P.M. | Thursday, April 4, 2024 | Special School Board Meeting: Determine combination Principal + Superintendent Candidates to invite for Interviews |
| 7:30 P.M. | Monday, April 8, 2024 | Regular School Board Meeting |
| 5:30 P.M. | Thursday, April 11, 2024 | Special School Board Meeting: Round One Candidate Interviews for combination Principal + Superintendent |
| 5:30 P.M. | Friday, April 12, 2024 | Special School Board Meeting: Round Two Interviews for combination Principal + Superintendent; Board selects finalists and sets negotiation process |

8. Adjourn: Recommended motion: **Member Davy** moved to adjourn at **7:12 P.M.** The motion seconded by **Member Swenson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Cari Dostal, Clerk

Jamie Isane, Chairperson

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