

Consider Approval of Bid(s) – Annual Contract - Plumbing Services

A request for bids for the annual contract for plumbing services was sent to three vendors and was advertised in the local newspaper. Three responses were received. The bids are available for Board review, if desired.

The following guidelines are effective for the term of the contract:

- All services will be provided at pre-priced labor rates for the types and classifications of work required to perform services described in the bid.
- Materials supplied will be provided at cost plus a preset percentage of cost as proposed in the bid.
- All work will be written as a job order on a College purchase order with the preset labor rate(s) and material costs for each job awarded. All materials used with costs will be required for each job order.
- All services requested on a job order will be scheduled, approved, and accepted by the Director of Facilities and Security or his designee. The contractor will provide certificates of insurance and performance bonds as required.

The source of funding for the annual contract for plumbing services is the Education and General Fund budget. Since the expenditures for this item may be in excess of \$50,000, Board approval is necessary. Staff will notify the Board of Regents when the total for the year exceeds \$50,000.

It is recommended that the Board of Regents award the annual contract for plumbing services to W. M. Jones Construction, Inc. as the primary vendor and Wade Bailey Plumbing as the secondary. Staff also recommends extending the contract term from 12 months to 18 months in order to avoid the expiration of the contract in the middle of hurricane season. The contract term would be September 1, 2012, through February 28, 2014.

**BID SUMMARY
BID #12-07-184**

<u>VENDOR</u>	<u>LOCATION</u>	<u>LOW BID</u>	<u>COMMENTS</u>
W. M. Jones Construction, Inc.	League City	Yes	Primary
Wade Bailey Plumbing	Galveston	No	Secondary
Raven Mechanical, LP	Houston	No	