



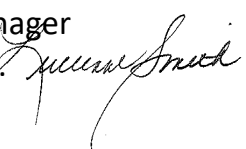
SOUTHEAST ISLAND SCHOOL DISTRICT

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MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: October 16, 2024

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

Goal #3: Increase Communication District and Community Wide

Monthly Activities: Our monthly activities are proceeding as planned, below are some key highlights for this fiscal year:

FY 2024 Audit: The final audit is complete and the printed financials will be mailed this next week.

FY 2025 BUDGET: We will be completing our annual budget revision once the enrollment count period has concluded. Our expenditures remain within our budget and we have been monitoring all financial activities. There are no significant budget overruns or unexpected expenses to report. Any overruns will be addressed in our upcoming budget revision. We have moved personnel into different slots than initially budgeted and we are now beginning to use a new site code specifically for the AK Trails Correspondence Program since there are more than one function within that program this year.

FY 2025 Q1 GRANT REIMBURSEMENTS: All Q1 grant reimbursements have been submitted prior to the deadline and we are receiving reimbursements back to the SISD general account already.

FY 2025 Q1 PAYROLL REPORTS: All Q1 payroll reports have been submitted on time and the order for W2 and 1099 forms for the upcoming season have been placed.

Mission: Students are equipped to achieve their dreams and aspirations

Vision: Set a foundation by cultivating experiences for students to develop goals and thrive in an ever-changing world.