



# LIVONIA PUBLIC SCHOOLS

## SECONDARY PROGRAMS

Date: July 21, 2020

From: Daniel R. Willenborg, Director

To: Andrea Oquist, Superintendent

RE: Instructional Equipment Purchase – Musical Instruments

I am requesting that 'Instructional Equipment Purchase – Musical Instruments' be added to the agenda of the Committee of the Whole BOE meeting on July 27, 2020.

A significant portion of the remaining 2013 Bond fund has been allocated to complete the purchase of musical instruments at the secondary level. An assessment of needs was collected and collated to develop a Request for Purchase. That bid process resulted in four vendor submissions (Cameron Music, Hewitt Music, Taylor Music, and Washington Music) that have been reviewed and evaluated by Harry Lau, Elizabeth Hering, and me. We choose to split the award along the following vendors:

Cameron Music	\$20,275
Taylor Music	\$83,840.85
Hewitt Music	\$56,087
Total Purchase	\$160,202.85

The funds are provided through the 2013 Bond fund under Instructional Equipment Purchase. A list of the instruments and their costs are provided on the next page.

