

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 6/6/23



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input checked="" type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide	

Date: 5/5/23

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Matthew Johnson
Title: Director of Student Support Svcs

Subject: Coordinator for the Ee-Kah-Ki-Maht Summer Program 2022-2023 & 2023-2024

Description: Heidi Bullcalf requests a contract service agreement for Certified Coordinator for the Ee-Kah-Ki-Maht Summer Program.

 Earl Tail, Coordinator-Eekahkimaht Summer Program

Financial Impact: \$4,704.00 + Fringe (\$21.00 x 224 hours)

Funding Source: 126.64.170.1340.120

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: 5/23/2023

Board Approval: 6/6/23 Sp. Mtg

Contractor: Earl Tail

Phone: _____

Address: P.O. Box Browning, MT 59417
 P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Certified Coordinator for the Ee-Kah-Ki-Maht Program. Contractor will provide structured recreational activities for students K thru 12 Monday thru Thursday from 8:00 am until 4:30 pm. Contractor will help schedule all summer activities that are scheduled for the months of June 2023 thru July 2023. Contractor will assist in checking in youth as they arrive each day and as they check out each day at every site and make sure it is done on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will provide assistance to the Director of Student Activities on an as needed basis. Contractor will be in charge of youth participants of the Ee-Kah-0Ki-Maht Program. Contractor will need to turn in time sheets for themselves on a weekly basis. Contractor will be under the supervision of Heidi BullCalf and will be required to follow all standards for continued employment.

Contracted Dates: June 12, 2023, thru July 27, 2023

Rate per hour/per day: <u>\$21.00 x 224 hours</u>	=	<u>\$4,704.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
Total Project Cost	=	<u>\$4,704.00</u>

Contract to be paid from:
126.64.170.1340.120

Independent Contractor:

- Submit invoice on completion.
- Other _____

Employee:

- Submit timesheet through payroll.

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Heidi Bullcalf
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent