

# **Pana Education Foundation**

## **Meeting Minutes**

**Monthly Board Meeting**  
**November 14, 2023**

### **Call to Order**

Becky Carter-Beeson called the meeting to order at 7:00AM in the Pana School District Office.

### **Roll Call**

Members present were Becky Carter-Beeson, Mike Cothorn, Josh Ishmael, Sarah Burris, Eric Kingery and Lori Magnussen. Jason Bauer (Superintendent) and Mark Beyers (school board member) were also present for the meeting.

### **Approval of Minutes**

Sarah made a motion to approve the minutes of the October 2023 PEF Board Meeting, motion seconded by Josh. Unanimous vote in favor.

### **Treasurer's Report**

Mike reported that the checking account balance was \$85,208.72. The CD balance is currently \$174,203.41. Mike reported that there was a \$2000.00 license plate deposit and interest of 3.73 posted to the checking account. Two checks cleared the account: \$1,950 cashier check to Matt Wiolhelm and \$189.44 for Ozobot repurchase - both mini grant items. In addition, he mentioned we have two maturing CDs - the Carol Schramm Scholarship and the Courtyard scholarship. The first was renewed earlier in November and the second will come due December 26, 2023. There is also an outstanding invoice in the amount of \$462 which will be paid today. A motion to approve the bills was made by Josh, and seconded by Lori. A motion to approve the Treasurer's Report was made by Josh and seconded by Eric. Unanimous vote in favor to pay outstanding bills and accept the Report.

Mark mentioned it might be more feasible to place some of the checking account balance into a short-term CD. After discussion, it was decided to open a CD in the amount of \$35,000 for 12 months. There was motion made by Josh and seconded by Mark to purchase this CD. All were in favor.

## **Committee Reports**

- **Scholarship Committee.** Tabled; no discussion.
- **Courtyard Committee.** Tabled; no discussion.
- **Mini-Grant Committee.** Tabled; no discussion.
- **Publicity Committee.** Becky noted that the first basketball game for the High School girls will be this week with the 1st National Bank as the sole sponsor (Scoring for Education). Josh will ask Lilly signs in Taylorville to make a sign for the gym representing this sponsorship.

## **New Business**

The End of the year Appeal letter will go out December 1st.

The Committee approved a new license plate design for 2024 so that it could be presented and be ready to go for next year. The design is a panther with a capital P and the Pana Panthers ribbon logo with Pana Education Foundation written above. The Committee thanked Amanda Skinner for her help on this project.

It was noted that American Education Week is the week of November 13-17, 2023. Cookies will be ordered for the schools.

Also noted that the Marquee Board at the High School is not working.

Secret Santa (for teachers with businesses sponsoring) was tabled at this time.

## **Date of Next Meeting: December 20, 2023 @ 7AM**

Motion to Adjourn made by Mike, with a second from Josh. Motion passed.

Meeting was adjourned at 7:30AM.

*(A new 2023 picture was taken of the PEF Committee directly after the meeting.)*