

*Existing policy, adopted 2/24/14 modified to add additional legal protected classes.*

## **Business and Non-Instructional Operations**

### **Contracts**

All contracts between the district and outside agencies shall conform to prescribed standards as required by law.

All contracts between the district and outside agencies shall be prepared under the supervision of the ~~Business Manager~~ **Director of Business Services & Operations**, and where appropriate, subject to approval of the legal advisor of the district.

All contracts or obligations which commit funds to a subsequent budget year shall be approved by the Board of Education.

### **Affirmative Action**

The Woodbridge School District shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, religious creed, age, marital status, national origin, sex, **sexual orientation, gender identity or expression**, or physical handicap or disability, either in employment practices or in the provision of benefits or services to students or employees.

### **Ordering Goods and Services**

The Board of Education authorizes the Superintendent **and/or the Director of Business Services & Operations** to purchase and to supervise the purchase of all materials, equipment, supplies, services, and contracts for the school division in accordance with accepted purchasing practices and procedures.

Legal References: Connecticut General Statutes  
4a-60 Nondiscrimination and affirmative action provisions in contracts of the state and political subdivisions rather than municipalities  
4a-60a Contracts of the state and political subdivision  
10-248 Payment of school expense  
Title VII, Civil Rights Act, 42 U.S.C. 2000e et. seq. as amended by Title IX, Equal Employment Opportunity Act.