



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

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Minutes of Regular Meeting

The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, January 17, 2018, beginning at 6:00 PM in the ADMINISTRATION BUILDING.

CALL TO ORDER AND ROLL CALL

Section start time: 6:19 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Angelina Osteguín	X		
Mr. Louis Ybarra Jr.	X		
Mrs. Leticia Guerra	X		
Mrs. Connie Prado	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jocelyn Durand, Communications Officer.

Section end time: 6:21 PM.

Change order of the day by Angelina Osteguín, Board President.

CONSERVATOR'S REMARKS

Section start time: 6:21 PM.

Dr. Castleberry addressed the Board and audience advising that the district was notified that the conservator assignment would end today. She commended the board for focusing on student outcomes and noted that the board has made

significant progress in working cooperatively with administration and in their efforts to restore the integrity of the financial management system.

Section end time: 6:22 PM.

SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)

Section start time: 6:22 PM.

Dr. Saavedra addressed the Board, audience, and Conservator regarding the Conservator's support and he thanked her for the successful efforts to redirect the district in the best interest of students.

Section end time: 6:25 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion and review of applications for the school board vacancies in single member districts #3 and #6 pursuant to Texas Government Code Section 551.074.

Entered Closed Session at 6:25 PM.
Returned from Closed Session at 8:04 PM.

CITIZENS TO BE HEARD

Section start time: 8:04 PM.

Ben Castillo, attorney at law, addressed the audience in regard to the guidelines and disruptions during citizens to be heard.

1. *Stacey Alderete*, parent, addressed the Board regarding the board vacancy agenda item and special education scores.
2. *Juan Vigil*, community member, addressed the Board regarding a South San High School student-athlete that was injured.
3. *Tom Cummins*, South San AFT representative, thanked the Board for their service.

Section end time: 8:12 PM.

SUPERINTENDENT'S REMARKS CONTINUED (NO ACTION / REPORT ONLY)

Section start time: 8:12 PM.

Dr. Saavedra commended the Board for their service. He stated that it was appropriate that the Texas Education Agency, during board appreciation month, decided to remove the conservator. He thanked the board for working with administration and providing the oversight that is required which brought TEA to their decision. Dr. Saavedra stated that he looks forward to the 2 board vacancies being filled and the continuing of the Lone Star Governance training for all board members.

Section end time: 8:14 PM.

PRESENTATIONS / REPORTS

Section start time: 8:14 PM.

1. Quarterly Investment Reports

Item start time: 8:14 PM.

JC Zamora, Chief Financial Officer, was called to present and answer questions related to this item.

Item end time: 8:16 PM.

2. Report on the Texas Academic Performance Report (TAPR) per Texas Education Code 39.306

Item start time: 8:16 PM.

Delinda Castro, Chief Academic Officer, Denise Orosco, Director of Research Evaluation & Information Systems, Dr. Lee Hernandez, South San High School Executive Principal, Cynthia Bills, Director of STEM, Xochitl Martinez, Early College Director, Julie Silva, Director of Special Education, and Michael Balderrama, Executive Director of School and Community Partnership, were called to present and answer questions related to this item.

Item end time: 8:59 PM.

Section end time: 8:59 PM.

CONSENT

Section start time: 8:59 PM.

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
 - A. Public Hearing December 20, 2017
 - B. Regular Called December 20, 2017
2. Approval of the January Budget Amendment.
3. Approve renewal of New York Risk Services Group as the Third Party Administrator for the District's Self Insured Worker's Compensation services.

Item start time: 8:59 PM.

Mrs. Flores moved to approve the consent agenda items 1 & 2 as presented, Mr. Ybarra seconded, and the Board of Trustees voted 5/0 to approve the item as presented. Motion passed.

Item end time 9:00 PM.

CONSENT Items pulled

Item #3

Item start time: 9:00 PM.

Pat O'Toole, New York Risk Services Group Representative, was called to present and answer questions related to this item.

Mr. Ybarra moved to approve consent item #3 as presented, Mrs. Flores seconded, and the Board of Trustees voted 5/0 to approve the item as presented. Motion passed.

Item end time: 9:08 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 9:08 PM.

1. Discussion and possible action to select interview applicants for the school board vacancies in single member districts #3 and #6.

Item start time: 9:08 PM.

Ben Castillo, attorney at law, stated that the board discussed this item in closed session as allowed by 551.074.

Mrs. Osteguin moved to approve to adopt an action to extend the application deadline by one week, until the 24th of January, to conduct the first round interviews on January 25th with a possibility of a second round of interviews on that same day in which the interviews of the selected candidates are to be conducted all or in part in open session, also for a citizens to be heard item to be added to that meeting's agenda and in addition for the board to reserve the option to appoint individuals that are interviewed once that process has begun which is on the 24th, Mrs. Guerra seconded, and the Board of Trustees voted 5/0 to approve. Motion passed.

Item end time: 9:10 PM.

2. Discussion and possible action to approve the Quarterly Progress Tracker

Item start time: 9:10 PM.

Angelina Osteguin, Board President, lead the board in the Quarterly Progress Tracker exercise to gauge the current quarters progress.

Mrs. Flores shared her experience of attending the Lone Star Governance refresher training earlier this month.

Mr. Ybarra moved to approve the item as presented, Mrs. Flores seconded, and the Board of Trustees voted 5/0 to approve. Motion passed.

Item end time: 10:05 PM.

Section end time: 10:05 PM.

ADJOURNMENT

Mrs. Flores moved to adjourn the meeting, Mrs. Guerra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:05 PM.

ATTEST

Angelina Osteguín, Board President

Elda L. Flores, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: January 17, 2018

Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:19 PM	6:21 PM	2 Min.	Other
Total section time: 2 Min.				
Citizens to be heard and Superintendent's Remarks – 35 Minutes				
Conservator's Remarks	6:21 PM	6:22 PM	1 Min.	n/a
Superintendent's Remarks	6:22 PM	6:25 PM	3 Min.	n/a
Citizens to be heard	8:04 PM	8:12 PM	8 Min.	Advocacy – Community Engagement
Superintendent's Remarks	8:12 PM	8:14 PM	2 Min.	n/a
Total section time: 14 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:25 PM	8:04 PM	1 Hr. 39 Min.	n/a
Total section time: 1 Hr. 39 Min.				
Presentations/Reports – 14 Minutes				
Item #1	8:14 PM	8:16 PM	2 Min.	n/a
Item #2	8:16 PM	8:59 PM	43 Min.	Vision – Student Outcome Goal Monitoring
Total section time: 45 Min.				
Consent – 14 Minutes				
Items 1 and 2	8:59 PM	9:00 PM	1 Min.	n/a
Pulled Item #3	9:00 PM	9:08 PM	8 Min.	n/a

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Percentage of Consent Items Pulled 33% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 9 Min.				
Discussion Possible Action – 14 Minutes				
DPA Item #1	9:08 PM	9:10 PM	2 Min.	n/a
DPA Item #2	9:10 PM	10:05 PM	55 Min.	Accountability – Board Self Evaluation
Total section time: 57 Min.				
Adjournment	10:05 PM	10:05 PM	0 Min.	n/a

Total Meeting Time: 3 hours and 46 minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	43 Min.	34%	Presentation/Report #2
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability				
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation	55 Min.	43%	DPA #2
Structure				
Structure	Voting			
Advocacy				
Advocacy	Community Engagement	8 Min.	6%	Citizens to be Heard
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other				
Other	Other	21 Min.	17%	
Total Vision-focused Minutes		106	83%	
Total Minutes		127	100%	99 Closed Session Minutes not included

Total Meeting 3 hours and 46 minutes = 226 minutes
 226-99 closed session = 127 Total Tracker Minutes

