

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 9, 2018



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☒ Resignations ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☐ High School/District Wide

Date: January 3, 2018

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Resignations

Description: The following Resignations have been accepted by the Superintendent:

✚ Matthew Swenson, Athletic Coordinator, Napi Elementary, Effective 12/15/2017

Attachment(s): Letter of Resignation

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:

Matthew D. Swenson

December 15, 2017

Received
DEC 20 2017
Browning Schools
Human Resource Dept.

Corrina Guardipee-Hall

Superintendent

Browning Public Schools

Dear Miss Guardipee-Hall:

After our meeting today, I indicated that I was resigning from the position of activities director for NAPI Elementary School. I am providing this letter to document that effective today my resignation is official.

I have come to this decision based on the need to place my sole focus on being a special education teacher as the activities director job has conflicted with my class time. I have thoroughly enjoyed my time as the activities director but feel it belongs to someone who can give it the time and effort the kids deserve.

Sincerely,

Matthew D. Swenson

12/20/18