

***Collin County Community College District Board of Trustees***

2018-9-5

September 25, 2018

Brenda Kihl  
Executive Vice President

- TITLE:** Approval of the Authorization to Establish and Adjust Course Pass-Through Fees
- DISCUSSION:** Credit and continuing education course fees have been established to pass the cost of an external fee, such as a testing fee, on to the student. In such cases, the student is the direct beneficiary of the external fee. To assess an accurate fee, it is necessary to make modifications to the course pass-through fee when the external fee increases or decreases.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends that the Board of Trustees authorize the District President or designee to establish and adjust pass-through fees equal to the actual cost to the student.
- SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District authorize the District President or designee to establish and adjust course pass-through fees equal to the actual cost to the student."