

## Regular Meeting

Monday, December 8, 2025 6:00 PM

Early Childhood Entrance Foyer, Enter Door #1, 120 South Hawthorn Street,  
Royalton, MN 56373

Jon Andres: Present  
Lucas Boyd: Present  
Randy Hackett: Present  
Rian Hofstad: Present  
Ellie Holm: Present through Interactive Technology  
Maria Traut: Present

Present: 6.

Ellie Holm: Absent at 6:53pm

Present: 5, Absent: 1.

### 1. Call to Order

### 2. Pledge to Flag

### 3. Roll Call

### 4. Board Chair Comments

**Description:** Closed Meeting Comments

**Discussion:** There was a closed session for Superintendent Evaluation (MN Stat. 13D.05) on November 10, 2025. Board members present were Hofstad, Boyd, Traut and Andres. Superintendent LePard and Mandy Sadlo were present. Spoke about the first few months of the school year and goals going forward.

### 5. Approval of Agenda

Approval of Agenda. This motion, made by Maria Traut and seconded by Jon Andres, Passed.

#### Voting Detail:

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

### 6. Appreciation, Recognition and Presentations

### 7. Recognition of Citizens for Input Purposes

### 8. Reports/News

8.a. Superintendent Report

8.b. Business Manager Report

8.c. Principal Report

8.d. Activities Director

8.e. Student School Board

### 9. Consent Agenda Approval

Approval of All Items on Consent Agenda. This motion, made by Randy Hackett and seconded by Lucas Boyd, Passed.

#### Voting Detail:

Andres: Yea  
Boyd: Yea  
Hackett: Yea

Hofstad: Abstain (With Conflict)

Holm: Yea

Traut: Yea

**Voting Summary:** Yea: 5, Nay: 0, Abstain (With Conflict): 1

9.a. Approval of Regular Board Meeting Minutes

9.b. Claims, Accounts and Financial

9.c. AFSCME Contract Approval

9.d. Technology Assistant Contract Approval

9.e. Finance Specialist Contract Approval

9.f. Executive Assistant Contract Approval

9.g. Non-Licensed Preschool Teacher Contract

9.h. Approval of Personnel Changes

#### 10. Discussion/Information/Action Items

10.a. Approval of Final Levy

Motion to approve the Final Pay 26 levy-Under levy. This motion, made by Rian Hofstad and seconded by Lucas Boyd, Passed.

**Voting Detail:**

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

10.b. Approval of Audit Report

Approval of the Audit report. This motion, made by Jon Andres and seconded by Rian Hofstad, Passed.

**Voting Detail:**

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

10.c. 2024-2025 MCA Data Presentation

10.d. Comprehensive Achievement and Civic Readiness

10.e. Naming of Official Depositories for District Funds

**Action(s):**

Motion to Approve Bridget Merrill-Myhre, Pine Country Bank, Minnesota School District Liquid Asset Fund, and MN Trust (PMA) to be Official Depositories for District Funds. Update authorized signers on the District's Official Depository Accounts, and all certificates of deposit continuing Rian Hofstad, School Board Chair, Maria Traut, School Board Treasurer, and Jon Andres, Clerk being the same. Removing prior School Business Manager, Todd Netzke, and adding Bridget Merrill-Myhre, Business Manager, as authorized signers on behalf of the District effective December 9, 2025. This motion, made by Maria Traut and seconded by Jon Andres, Passed.

**Voting Detail:**

Andres: Yea

Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Absent  
Traut: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

10.f. Investment of Funds

Motion to approve Bridget Merrill-Myhre, Business Manager, to invest funds on behalf of Royalton Public Schools. This motion, made by Randy Hackett and seconded by Rian Hofstad, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Absent  
Traut: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

10.g. Delegation of Authority to make Electronic Funds Transfers

Motion to Approve Bridget Merrill-Myhre, Business Manager, to make Electronic Fund Transfers. This motion, made by Maria Traut and seconded by Randy Hackett, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Absent  
Traut: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

10.h. Approval of Donations by Resolution

Motion to approve donations by resolution. This motion, made by Maria Traut and seconded by Randy Hackett, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Absent  
Traut: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

10.i. Policy Reading

**11. Upcoming Meeting Schedule**

**12. Adjournment**

The meeting was adjourned at \_\_7:18pm\_\_\_\_. This motion, made by Randy Hackett and seconded by Lucas Boyd, Passed.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

\_\_\_\_\_. Board Clerk

