

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
February 25, 2019**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members
Present**

Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

**Members
Absent**

Frank

**Principals'
Week
Resolution**

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt a resolution establishing the week of February 25, 2019, as Principals' Week in Livonia Public Schools.

**PRINCIPALS' WEEK
RESOLUTION**

WHEREAS, Principals' Week is dedicated to recognizing the significant contributions of Livonia Public Schools school principals and the commitment to providing quality educational experiences and guidance for their students; and,

WHEREAS, energetic and inspiring school leadership is essential if schools, teachers, and support staff are to implement college and career-ready standards and assessments; and,

WHEREAS, school principals play a vital role in the success of students and act as the liaison between the school and the community it serves; and,

WHEREAS, we join with educators, parents and students to raise awareness of the importance of educational leadership;

NOW, THEREFORE, BE IT RESOLVED, the trustees of the Livonia Public Schools Board of Education recognize the week of February 25, 2019 as

SCHOOL PRINCIPALS' WEEK

and encourage all citizens to thank and support the efforts of school principals in our community.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Points of Pride
– Tim Martin,
Workforce
Instructor of the
Year**

Mrs. Stacy Jenkins, District Administrator of Communications, announced that Mr. Tim Martin, teacher of the Construction Trades courses at Livonia Career Technical Center, received the Workforce Instructor of the Year award for his dedication to his students and the building industry.

**District Update
from the
Superintendent**

Superintendent Oquist shared the following congratulations:

- Emerson Middle School writers were honored for their Hero essays in the America and Me Essay Contest. 1st place Kiera Hura; 2nd place Owen Hawley; and 3rd place Eric Hobson, Jr. Kiera's essay will now go on for further judging.
- Senior John Rosner scored in the top 100 in the Michigan Mathematics Prize Competition.
- Franklin varsity students Christian Gerber, Jager Kwiatkowski, Erick Reaves, and Jake Swirple will be wrestling for individual state titles on March 1 at Ford Field in Detroit.
- Franklin High School student Jessica Huddleston earned 1st in Bars, 2nd in Vault, and 1st All Around in the KLAA Conference Championship meet, Division 1.
- Franklin students Christian Gerber, Jager Kwiatkowski, Erick Reaves, and Jake Swirple will be wrestling for individual state titles.
- Stevenson hockey players are KLAA Conference Champions.
- Livonia high school figure skaters are District Champs! Both B&C divisions won gold medals and move on to State Championships next month.
- Individual State qualifiers for bowling: Franklin: Ian Cain, Ken Kloth, and Aaron Wright, who was Regional Champ; Stevenson - Emily Morris; Churchill - Noah Campbell and Carly Dlugos.

Announcements:

- Livonia Career Technical Center senior students Christianna and Katelin, who are taking the Advanced Medicine class at LCTC, will be leading a *Let's Learn About Nutrition* session at the Livonia Civic Center Library on February 27, 4:30-5:30 p.m. This session is for children 7-12 years old and will touch on the five food groups and the benefits of a balanced diet. Registration is available on the Civic Center Library website, in the Events section.
- Be sure to register your kindergarten students at their home school.

Recess

The Board recessed from 7:26 – 7:35 p.m. to visit with guests.

**Audience
Communication**

Bridgid Casey addressed the Board regarding the employment, retention, and compensation for teachers at Niji-Iro Japanese Immersion Elementary School.

**Written
Communication**

None

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

V.A. Minutes of the Special Meeting of February 4, 2019

V.B. Minutes of the Regular Meeting of February 4, 2019

V.C. Minutes of the Closed Session of February 4, 2019

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

**Approval to
Purchase
Computers for
Livonia Career
Technical
Center**

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the purchase of 26 Hewlett Packard computers and display monitors (including Care Pack services) from CDW for the LCTC Engineering Design class, totaling \$88,584.60.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

**Approval to
Purchase
Buses**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District that the Board of Education of the Livonia Public Schools School District approve the purchase of 12 buses through the Michigan School Business Officials Bus Purchasing Program in the amount of \$836,981.00 and contingency funds in the amount of \$10,000.00 for a total cost up to \$846,981.00.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

**Approval to
Purchase
Flexible
Furniture for
Buchanan
Elementary
School – 2013
Bond**

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the purchase of flexible furniture for Buchanan Elementary School, from Interior Environments, for a total of \$36,113.28.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

Teacher for Approval

It was moved by Mrs. Bradford and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2018-19 school year to the teacher listed below:

Makins, Amy .5 Early Childhood Jackson Center

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

Leave of Absence

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

Christine Broome March 8, 2019

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

Retirements

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt the resolutions of appreciation for services rendered by:

Lyndon Lewis, who will retire from the District on June 21, 2019, and will have devoted 25 years of dedicated, loyal, and outstanding service to the students of Franklin High School, Churchill High School, and Stevenson High School as an assistant principal.

Rita Seymour, who retired from the District on February 4, 2019, and devoted 25 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a bus driver in the transportation department.

Shari Shaw, who will retire from the district on March 29, 2019, and will have devoted 20.7 years of dedicated, loyal, and outstanding service to the students of Webster Elementary and Riley Upper Elementary as a library/media specialist.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

Separation Agreement

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the separation agreement between the Livonia Public Schools School District, Livonia Education Association (LEA), and Kimberly Comb.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Nays: None

**Second
Reading of
Board Policy**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**DFKA – Crowd
Sourced
Fundraising****BOARD POLICY
FISCAL MANAGEMENT****DFKA
FEBRUARY 25, 2019**

Crowd Sourced Fundraising is the process of creating, posting, or sponsoring an online fundraiser to seek to secure or generate a specific gift or donation to fund a specific purchase or project, typically through websites or social media designated for this purpose. This policy applies, but is not limited to, online fundraising services such as GoFundMe.com, DonorsChoose.org, Kickstarter.com, CrowdRise.com, and similar sites. Specific gifts or donation requests must be consistent with District standards and promote the education of all students.

No employee, volunteer, or agent of the District shall create, post, or sponsor any online fundraiser seeking to secure or generate funds from the public for school purposes, purchases for school, or utilizing the District's name, logo, or likeness, without prior written consent from the school principal and Superintendent or the Superintendent's designee.

Monies raised by employees, volunteers, agents of the district, or authorized PTA/PTSA or booster clubs through Crowd Sourced Fundraising must be expended for the benefit of the students. Monies or items secured through Crowd Sourced Fundraising become the property of the District or authorized PTA/PTSA or booster club. Those who seek Crowd Sourced Fundraising should be explicit about the ownership of such items, so that donors understand this point for tax and other purposes. All such funds and/or items must be accounted for through the District/school's business office or authorized PTA/PTSA or booster club. The preference of the District is for employees to utilize crowdfunding sites that collect the dollars, purchase the described items, and send them to the employee. A simple record of the acquisition should be sent to the building administrator and District/school's business office. If the employee is the recipient of cash or check, then an itemized record of received funds with the monies donated must be submitted to and accessed through the District/school's business office.

When making requests for donations through crowdfunding, all those making requests must comply with student privacy and other requirements set out in the Family Educational Rights and Privacy Act (FERPA). As a result, student images, names, and descriptions which would cause students to be identifiable or allow logical deductions about disabilities or other factors deemed to be within the sphere of student privacy, must not be used on such websites or elsewhere unless written parental permission is secured in advance.

The Superintendent shall establish appropriate rules and regulations for the implementation of this policy.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**First Reading of
Board Policy
JGFC – Arrival,**

The Policy Committee has reviewed the proposed revised language for the following Board policy, for possible adoption at a future meeting:

Dismissal, and Recess Guidelines

BOARD POLICY STUDENTS

JGFC
~~JUNE 20, 1988~~

ARRIVAL, DISMISSAL, AND RECESS GUIDELINES **DISMISSAL PRECAUTIONS**

Students ~~are expected to follow their daily school schedule~~ shall remain on the school grounds from the time of arrival ~~they arrive at school~~ until they are dismissed unless their curriculum requires otherwise.

Students are to remain on school grounds during ~~their lunch period. the lunch hour, except to go home for lunch with the permission of the parent or guardian and the principal.~~ Students ~~may be who are to be~~ excused from school during the school day ~~with parent/guardian permission and~~ will follow the ~~procedures~~ regulations established by the ~~building administration. administrative staff for the various buildings.~~

Permission to take a student from school property shall be granted to either parent/~~guardian. except when a court order is on file with the school prohibiting release to one of the parents, guardians, or their designee.~~ If one parent has been awarded custody of the student by the courts, the parent of custody shall provide the school with a copy of the custody order and inform the school in writing of any limitations in the rights of the non-custodial parent. Absent such notice, the school will presume that the student may be released into the care of either parent.

Release is also permitted to any other adult designated by the courts as the legal guardian ~~or any adult who has been designated as an emergency contact on a student's signed information card. (Photo ID is required.)~~ Any exception shall require the written permission of an authorized parent or legal guardian.

First Reading of Board Policy BHA – Code of Ethics

The Policy Committee has reviewed the proposed revised language for the following Board policy, for possible adoption at a future meeting:

BYLAWS OF THE BOARD BOARD OPERATIONS CODE OF ETHICS

BHA
~~MAY 7, 2018~~

As members of the Livonia Public Schools Board of Education, we shall promote the best interests of the school district as a whole, and will make decisions that place student learning and the success of all students first by adhering to the following educational and ethical standards:

As a Board member,

- I will make decisions in terms of the educational welfare of children, and will seek to develop and maintain schools that meet the individual needs of all children regardless of their race, color, religion, sex, national origin, age, height, weight, marital status, handicap or disability.
- I will be a personal advocate for the good work of the District.
- I will focus Board action on policy making, strategic planning, and designating and evaluating the Superintendent.
- I will recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day-to-day operations of the District and will not seek to participate in the day-to-day operations.

- I will review and evaluate all policies, bylaws, procedures, and processes of the Board, and will work to make desired changes so they will be current, ~~and~~ relevant, **and in accordance with state and/or federal laws**.
- I will follow established Board Operating Procedures.
- I will come to Board meetings prepared to discuss and take action on all agenda items. I will study the material in the Board packet seeking clarification, if needed, prior to each Board meeting.
- I will give the Superintendent or Board President notification of my concerns prior to the Board meetings, so that the concerns can be properly addressed.
- I will understand that I have not only the right, but the duty, to express my views and opinions and ask questions at the Board table, and will make a good faith effort to understand the views of others.
- I will recognize that the Board must make decisions as a whole in public. I will base all decisions on the available facts and my independent judgment, and I will refuse to surrender my independent judgment to individuals or special interest groups.
- I will avoid being placed in a position of conflict of interest, and, if such a conflict is unavoidable, I will disclose such interest and abstain from voting on such matters.
- I will respect the consensus, and support the decisions of the Board and their implementation.
- I will recognize that while I am free to express my personal views, the Board President is the spokesperson for the Board and the Superintendent is the spokesperson for the District.
- I will be respectful and listen to all ideas presented to the Board, be it from parents, staff, students, community members, other Board members, or other stakeholders. I will listen and then refer any person to appropriate personnel.
- I will communicate to other Board members and the Superintendent expression of public reaction to Board policies and school programs.
- I will exercise caution when communicating between and among Board members, ~~via~~ **including** electronic communication, and will abide by the Open Meetings Act.
- I will hold confidential all matters that, if disclosed, would needlessly injure individuals, schools, or the district. I will keep confidential all information that is privileged under applicable law, including closed session discussions.
- I will stay informed about current educational issues by individual study and through participation in programs providing needed information; for example, those sponsored by my state and national school board associations.
- I will take no private **or public** action that will compromise the Board, the Administration, or the District.
- I will refrain from using my Board position for personal or partisan gain.
- I will support the ~~employment~~ **hiring** of those persons best qualified to serve as District staff.
- I will support and protect District personnel in the proper performance of their duties.

- I will, along with my fellow Board members, review, revise and sign this Code of Ethics annually at the beginning of each year.

As Board President,

- I will ensure that persons addressing the Board follow established guidelines as outlined in Board policy.
- I will advise persons addressing the Board to do so in a respectful manner and not allow rude and indecent behavior, profane or indecent discourse, to be directed to the Board, Superintendent, or others during Board meetings.
- I will ensure that all Board members are given an opportunity to express their views. I will work toward building consensus among all Board members.
- I will follow parliamentary procedure, to the extent that it does not conflict with Board policy or state law.

**Selection of
Candidate for
MASB Board of
Directors**

Board members took a vote for an MASB Board of Directors
Candidate for Region 8:

Bradford	Darlene Pomponio
Burton	Joshua Denzler
Bonifield	Birgit McQuiston
Centers	Birgit McQuiston
Jarvis	Joshua Denzler
Johnson	Joshua Denzler

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District that the Board of Education of the Livonia Public Schools School District designate Joshua Denzler as the Region 8 candidate for the MASB Board of Directors and designate the Executive Assistant of the Board of Education to cast the vote accordingly.

Ayes: Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Adjournment

President Johnson adjourned the meeting at 8:19 p.m.

Off/Supt/jw