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## Commit Partnership Grant Agreement

### Grantee Information

<b>Name:</b>	[Grant Initiators: Insert detail here]
<b>Tax Status:</b>	
<b>EIN:</b>	
<b>Mailing Address:</b>	
<b>Primary Contact:</b>	

### Grantor Information

<b>Name:</b>	Commit!2Dallas d/b/a The Commit Partnership
<b>Mailing Address:</b>	3000 Pegasus Park Ln. , Suite 900 Dallas, TX 75247

### Agreement Information

<b>Project Title:</b>	Strategic Leadership Investment: Advancing Instructional Capacity for Early and Middle Grades Success
<b>Purpose:</b>	The purpose of this project is to improve student outcomes in early learning or middle grades by embedding a dedicated instructional leadership role within the district. Through targeted funding and capacity-building support, this initiative strengthens the district's ability to implement high-quality instructional practices aligned to HB3 goals, foster professional learning communities, and drive sustainable system-level improvements in literacy and academic achievement.
<b>Start Date:</b>	June 1, 2025
<b>End Date:</b>	June 30, 2027

**THIS GRANT AGREEMENT** (this "Agreement") is by and between Commit!2Dallas ("Commit") and [REDACTED] ("Grantee"), and is effective as the later of the date of last signature below (the "Effective Date") (each party to this Agreement may be referred to individually as a "Party" or collectively the "Parties").

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Commit and Grantee agree as follows:

## **1. Project Funds and Compliance**

### **1.1 Funds Payment**

Subject to the terms and conditions of this Agreement, and provided that Grantee is in full compliance with the terms of this Agreement, Commit will disburse funds ("Funds") to Grantee as set forth in the Payment & Reporting Schedule (attached hereto as Exhibit B). It is expressly understood that Commit, by granting the Funds and entering into this Agreement, has no obligation to provide other or additional support to Grantee.

### **1.2 Use of Funds**

Grantee will use the Funds (including any interest earned thereon) exclusively for charitable and educational purposes within the meaning of 501(c)(3) of the Internal Revenue Code of 1986, as amended, and, within the scope of the foregoing, the Funds shall be used for the sole purpose of supporting the salary and benefits of the designated Coordinator position and implementing the Strategic Leadership Investment (SLI) initiative as outlined in the Statement of Work. (Exhibit A). The Funds will be used exclusively for the Purpose and in accordance with the terms and conditions of this Agreement including all attachments. No portion of the Funds may be expended for any other purpose without the prior written approval of Commit. Any material changes to planned activities, objectives or milestones as described in this Agreement must be discussed with and approved by Commit in advance in writing.

No portion of the Funds may be used to participate or intervene in (including the publishing or distributing of statements), any political campaign on behalf of or in opposition to any candidate for public office or to carry on propaganda or otherwise attempt to influence legislation.

### **1.3 Report and Materials**

Grantee will utilize the Funds in furtherance of the Purpose in a manner consistent with the Project Plan (attached hereto as Exhibit A) and will provide such reports and documents as set forth in the Payment & Reporting Schedule (attached hereto as Exhibit B) and as Commit may otherwise request in connection with Project Plan execution.

## **2 Project Execution**

### **2.1 Project Plan; Records**

Grantee will carry out the Project Plan in accordance with this Agreement, written directives of Commit and applicable law. Grantee will maintain accurate and complete records of receipts of and expenditures made from the Funds and will keep these records during the period covered by Grantee's reporting obligations specified in Exhibit B of this Agreement and for at least three (3) years thereafter. During the Term (as defined herein), and for three (3) years thereafter, upon the request of Commit, Grantee shall make such records available for inspection by Commit and its representatives during normal business hours, and Grantee shall cooperate and assist Commit with Commit's review of such records.

## **2.2 External Communications**

Grantee may release information regarding this Agreement (i.e., information mentioning this Agreement, Commit, and/or the Funds) provided that at the time of such release Grantee is in compliance with the provisions of this Agreement and provided that Grantee has received prior written approval from Commit. Notwithstanding the foregoing, Grantee may release any information about the Agreement that is required to be disclosed under any applicable law.

Each Party will inform the other Party of any media inquiries received related to this Agreement and will refer any media representative or other person inquiring about Commit's support to the other party's communications representative. Grantee will make best efforts to comply with requests from Commit to aid its efforts to advance its communications and learning objectives. Commit may include information relating to this Agreement, including the name of the Grantee, in its periodic public reports, press releases or other public materials and as otherwise required by applicable law.

## **2.3 Responsibility for Actions**

Grantee will have sole responsibility for planning and carrying out its activities. Grantee will have sole responsibilities for hiring, monitoring, and paying any employees, and for its contracts with third parties. Commit will not assume any liability for the performance by Grantee of its contracts or of any of its other obligations. Grantee acknowledges that conduct of Grantee and its agents, if any, and any other legal obligations of Grantee, are the sole responsibility of Grantee.

## **2.4 Confidentiality**

Each of Grantee and Commit will use the other's Confidential Information (as defined below) only in connection with activities under this Agreement and will keep it confidential, using at least the same degree of care each uses to prevent the unauthorized use or disclosure of its own confidential information. "Confidential Information" means all information, in any form, relating to one party and furnished to or obtained by the other under this Agreement including, without limitation, budget and other financial data, information about funding, product plans and strategies, technical data and research, and know-how. It does not include information which: (a) is or becomes generally available to the public other than as a result of a disclosure by the receiving party; (b) was known by the receiving party prior to its being furnished by the disclosing party; (c) is or becomes available to the receiving party on a non-confidential basis from a source other than the disclosing party; or (d) is independently developed by the receiving party. All Confidential Information furnished under this Agreement is and will remain the property of the disclosing party.

## **2.5 Adverse Developments**

Grantee will notify Commit promptly of: (a) any changes in Grantee's status as a nonprofit corporation in good standing under local and state law or as a tax-exempt public charity under Section 501 (c)(3) of the Internal Revenue Code or any audit or investigation by a state or federal regulatory agency; (b) any changes in its senior management team or key personnel responsible for carrying out the Project; (c) loss of other funding, the filing of any litigation, action in bankruptcy court, insolvency or any other development that has, or could have, a

materially adverse effect on Grantee's financial condition, or otherwise materially affect its ability to carry out its obligations under this Agreement; or (d) any material changes in the Project Plan design or implementation.

### **3 Insurance and Indemnification**

#### **3.1 Insurance**

Grantee will maintain, during the Term, commercial general liability insurance in the minimum amount of \$1,000,000.00 per occurrence, which covers liability for bodily injury, property damage, death and advertising injury arising in connection with this Agreement. Grantee shall name Commit as an Additional Insured on its commercial general liability policy solely with respect to this Agreement, and shall provide Commit with a certificate of insurance evidencing this coverage within 30 days of execution of this Agreement.

#### **3.2 Indemnification of Commit**

Grantee will defend, indemnify, and hold Commit and Commit's directors, officers, employees, agents, and assigns (collectively, "Commit Parties"), harmless from and against, any liability, damage, loss or expense (including reasonable attorneys' fees and expenses of litigation) incurred or imposed upon the Commit Parties in connection with any claims, suits, actions, demands or judgments, arising out of or related to (a) any act or omission of Grantee, its employees or agents, (b) the expending of Funds furnished pursuant to this Agreement, or (c) the carrying out of any programs or projects funded by the Funds. Grantee will have no obligation to indemnify any Commit Party to the extent the liability is caused by such Commit Party's gross negligence or willful misconduct.

### **4 Representations and Warranties**

#### **4.1 Good Standing; Due Authority and Authorization**

Grantee is a [Texas] nonprofit corporation, validly existing and in good standing in the State of [Texas] with all power, authority and permits necessary to carry on its activities, including the Purpose. The execution, delivery and performance of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized and approved by all required action on the part of Grantee. This Agreement has been duly and validly executed and delivered by Grantee and constitutes the legal, valid and binding obligation of Grantee, enforceable against it in accordance with its terms. The signatory on behalf of Grantee represents and warrants in their capacity as an authorized signatory of Grantee and not individually that they have the capacity and have been duly authorized to execute this Agreement on behalf of Grantee and that no additional authorization or approval is required. [Confirm jurisdiction of incorporation]

#### **4.2 Tax Status**

Grantee is currently, and at all times during the Term will be, (i) an organization described in Code Section 501(c)(3) or a governmental unit defined in Code Section 170(c)(1), and (ii) it is not a "private foundation" within the meaning of Code Section 509(a). Grantee is not aware of

any threat or challenge to such status.

#### **4.3 Compliance with Laws**

Grantee complies with and will continue to comply with all applicable laws, statutes, rules and regulations.

#### **4.4 Information**

All information relating to this Agreement provided or to be provided to Commit by Grantee during the Term has been, and for the duration of the Term will at all times continue to be true, accurate and complete in all material respects. No materials delivered to Commit, nor any element thereof, violate or will violate the right of privacy or publicity, or defame or violate any copyright, trademark or service mark or any common law or other right of any third-party.

### **5 Term and Termination**

#### **5.1 Term**

The term of this Agreement will commence on the Effective Date and will expire on June 30, 2027, unless terminated earlier as provided herein (the “Term”).

#### **5.2 Termination by Commit**

Commit may in its sole discretion terminate this Agreement at any time if (i) Grantee uses the Funds for any purpose other than the Purpose; (ii) Grantee makes any misrepresentation in this Agreement or in any report or other document delivered or statement made to Commit; or (iii) Grantee fails to comply with any provisions of this Agreement (including Exhibits A and B). If Commit take such action, Commit will send Grantee a written notice to that effect, with the termination effective ten (10) days after Commit delivers it (“Termination Effective Date”).

#### **5.3 Effect of Termination**

Commit and Grantee will each, upon the request of the other, return or destroy the other's Confidential Information in its possession. Commit and Grantee will cooperate in transition activities and will use reasonable efforts to minimize interruption and any adverse impacts of the termination. In the event of a termination of this Agreement, Grantee shall promptly return to Commit any Funds previously paid to Grantee which have not yet been expended or subject to noncancellable commitments as of the Termination Effective Date or which were not used for the Purpose.

### **6 General Provisions**

#### **6.1 Entire Agreement**

This Agreement, together with the exhibits attached hereto, expresses the final, complete, and exclusive agreement between Grantee and Commit, and supersedes any and all prior or contemporaneous written and oral agreements, arrangements, negotiations, communications, course of dealing, or understanding between Grantee and Commit relating to its subject matter. If there are any inconsistencies between the Project Plan and this Agreement, this Agreement will control.

## **6.2 Amendment**

This Agreement may not be amended or modified, nor any of its provisions waived, except in a written document signed by an authorized representative of Grantee and Commit.

## **6.3 Severability**

If any provision of this Agreement becomes or is declared by a court of competent jurisdiction to be illegal, unenforceable, or void, this Agreement shall continue in full force and effect without such provision.

## **6.4 Waiver**

Any waiver under this Agreement must be in writing and signed by the Party granting the waiver. Waiver of any breach or provision of this Agreement will not be considered a waiver of any later breach or of the right to enforce any provision of this Agreement.

## **6.5 Independence**

Commit and Grantee are and will remain independent contracting parties. The arrangements contemplated by this Agreement do not create a partnership, joint venture, employment, fiduciary, or similar relationship for any purpose. Neither Commit nor Grantee has the power or authority to bind or obligate the other to a third party or commitment in any manner. Any use of the term "partner" or comparable term in any communications is solely for convenience.

## **6.6 Assignment**

Grantee may not assign its rights or delegate its duties under this Agreement without the prior written consent of Commit.

## **6.7 Notices**

Any notice hereunder shall be in writing and shall be effective (i) when personally delivered or when transmitted via email with receipt confirmed; (ii) the next business day following deposit with a reputable courier service for overnight delivery; or (iii) five (5) business days following deposit in the United States mail, postage prepaid, registered or certified. All notices shall be addressed as follows:

If to Commit:

The Commit Partnership  
3000 Pegasus Park Dr Suite 900  
Dallas, TX 75247  
Email:  
Attention:

If to Grantee:

**[NAME OF GRANTEE]**  
**[ADDRESS]**  
**[ADDRESS]**

Email:  
Attention:

**6.8 No Third Party Beneficiaries**

Except as provided in Section 3.2, this Agreement is for the exclusive benefit of Grantee and Commit and not for the benefit of any third party, including, without limitation, any client, employee, affiliate, subcontractor, or vendor of Grantee or Commit.

**6.9 Governing Law and Venue**

This Agreement shall be governed by the laws of the State of Texas, and shall be performable and enforceable in Dallas, Texas. The sole and exclusive jurisdiction for any dispute arising under or related to this Agreement shall be in the state district courts of Dallas County, Texas, and Grantee irrevocably submits in advance to personal jurisdiction in the state district courts of Dallas County, Texas.

**6.10 Headings**

All headings herein are inserted only for convenience and ease of reference and are not to be considered in the construction or interpretation of any provision of this Agreement.

**6.11 Multiple Counterparts**

This Agreement may be signed in multiple counterparts, which may be signed by the parties separately, but together shall constitute a single agreement.

[SIGNATURE PAGE FOLLOWS]



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IN WITNESS WHEREOF, Commit and Grantee have executed this Agreement effective as of the date first set forth above.

Commit!2Dallas d/b/a The Commit Partnership	Grantee: [Insert Legal Name]
Signature:	Signature:
Name:	Name:
Title:	Title:
Date	Date



# Exhibit A: Statement of Work

**Project Title:** Strategic Leadership Investment (SLI)

**Partner Organizations:** [Insert District Name] and The Commit Partnership

**Project Duration:** July 1, 2025 – June 30, 2027

**Primary Contacts:**

- *The Commit Partnership:* Sile Robinson
- **[Insert District Name]:** [Insert Name]

## 1. Project Purpose

The Strategic Leadership Investment (SLI) aims to improve student outcomes in early learning or middle school by funding and embedding a dedicated instructional leadership position within the district. This effort supports alignment with House Bill 3 (HB3) goals and builds the district's long-term capacity for instructional leadership.

## 2. Deliverables

**The Commit Partnership Will:**

- Provide up to \$100,000 annually for two years (totaling up to \$200,000) to support the salary and benefits of one (1) designated Coordinator (Early Learning or Middle School).
- Offer implementation support through:
  - A county-wide professional learning community (PLC)
  - Strategic coaching and planning sessions
  - Quarterly strategy meetings with joint impact monitoring
  - Access to research-based tools, data frameworks, and instructional practices
- Partner with the district to:
  - Co-design the Coordinator's role, including reporting structure, focus areas, and goals aligned with HB3 targets
  - Monitor progress through qualitative and quantitative data collection
  - Provide quarterly progress updates to district leadership

**[Insert District Name] Will:**

- Hire and directly supervise the designated Coordinator
- Provide a signed offer letter for the selected Coordinator promptly upon hire and no later than the first reporting deadline, to ensure compliance with grant documentation requirements.
- Immediately notify Commit in the event the Coordinator resigns, is terminated, or otherwise vacates the role, and make a good faith effort to refill the position promptly
- Collaborate with Commit on co-developing strategic goals and role priorities

- Assign the Coordinator to support a defined number of campuses, appropriate to the district's size and context, with clear documentation of these campuses provided to Commit at the start of implementation
- Include a campus update in each reporting period that outlines progress, current focus areas, and implementation challenges at each supported site
- Ensure the Coordinator's active participation in Commit-led communities of practice and planning sessions
- Provide triannual updates on student outcomes and system-level improvements, aligned to Beginning of Year (BOY), Middle of Year (MOY), and End of Year (EOY) reporting windows.
- Commit to sustaining the Coordinator role as a district-funded position starting in School Year 2027–2028
- Share non-identifiable student-level and campus/district-level data (e.g., NWEA MAP, TX-KEA, mCLASS, iReady, STAAR) throughout the duration of the initiative and for two years after its conclusion
- Designate a primary district contact for program administration and communication

#### **Coordinator Will:**

- Lead the implementation of evidence-based instructional strategies tailored to either early literacy (PreK–2) or middle grades (6–8) academic priorities.
- Support a defined set of campuses in strengthening Tier 1 instruction through job-embedded support, walkthroughs, and strategic feedback loops.
- Monitor the implementation of high-quality instructional materials (HQIM), teacher response to student data, and the effectiveness of Professional Learning Communities (PLCs).
- Conduct regular campus needs assessments and collaborate with instructional leadership to address identified gaps.
- Facilitate or contribute to data-driven planning and progress monitoring aligned to district-level performance goals (HB3 or accountability frameworks).
- Prepare and submit triannual progress reports (BOY, MOY, EOY), including implementation summaries and student outcome trends.
- Participate in Commit-facilitated professional learning, strategic planning, and cross-district learning communities.
- Codify successful systems, practices, and resources to support long-term sustainability and scaling.

### **3. Timeline and Key Activities**

This partnership will operate on a two-year timeline beginning **June 9, 2025**. Major activities include:

- Strategic planning and goal setting for the Coordinator role
- Ongoing instructional leadership support and coaching
- Quarterly collaborative meetings to review data, adjust strategy, and capture lessons learned
- Participation in cross-district learning communities facilitated by Commit

#### **4. Success Indicators**

- Evidence of improved instructional quality aligned with the Science of Reading or middle grades redesign principles
- Demonstrable improvements in student outcomes on early literacy or middle school metrics
- Progress toward district-specific HB3 Board Goals
- Implementation of system-level improvements that enhance leadership capacity
- Coordinator performance aligned with jointly established goals and priorities

#### **5. Data Sharing and Confidentiality**

- The district will provide non-identifiable data, including student performance metrics and relevant implementation artifacts, to evaluate the impact of the initiative
- Commit will ensure the confidentiality and secure handling of all shared data in compliance with applicable laws

## Exhibit B: Payment & Reporting Schedule

Period	Payment Timing	Payment Amount (U.S. \$)
Year 1: June 2025- May 2026	June 2025	\$100,000
Year 2: June 2026- May 2027	June 2026	\$100,000

- Disbursement of funds is contingent upon full execution of the grant agreement

## Reporting Schedule

To support continuous improvement, accountability, and shared learning, [Insert District Name] agrees to submit reports to The Commit Partnership **three times per year**, aligned to the following schedule:

Reporting Period	Submission Window	Required Components
<b>Beginning of Year (BOY)</b>	September 15–30	<ul style="list-style-type: none"> <li>- BOY student assessment data at district and campus level (e.g., NWEA MAP, TX-KEA, mCLASS)</li> <li>- Coordinator implementation update (goals, initial priorities, key activities)</li> <li>- BOY Campus Needs Assessment/Profile summarizing strengths, challenges, and instructional context for each supported site</li> <li>- Campus Update for each school supported by the Coordinator</li> <li>- Summary of early systems shifts (if applicable)</li> </ul>
<b>Middle of Year (MOY)</b>	February 15–28	<ul style="list-style-type: none"> <li>- MOY student assessment data at district and campus level</li> <li>- Mid-year reflection on progress toward goals and Coordinator performance</li> <li>- Documentation of support/coaching activities and PLC participation</li> <li>- Adjustments made to implementation strategy</li> </ul>
<b>End of Year (EOY)</b>	June 1–15	<ul style="list-style-type: none"> <li>- EOY student assessment data</li> <li>- Year-end summary of Coordinator impact</li> <li>- Final <b>Campus Update</b> on progress and outcomes</li> <li>- System-level shifts or sustainability planning updates</li> <li>- Outcomes aligned to goals set at start of year</li> </ul>

		- Plan for next year and confirmation of FTE sustainability (if applicable)
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## Submission Method

Reports will be submitted electronically via email to the designated Commit Partnership point of contact. A shared reporting template may be provided to ensure consistency.

# Exhibit C: Reporting Template

## I. General Information

- Coordinator Name:
- District Name:
- Grade Band Focus: ☐ Early Literacy (PK–2) ☐ Middle Grades (6–8)
- Reporting Period: ☐ BOY ☐ MOY ☐ EOY

## II. Implementation Overview

1. **Names of Campuses Supported:**
2. **Number of Classrooms Reached:**
3. **Key Areas of Focus This Period (check all that apply):**
  - a. ☐ Curriculum Implementation
  - b. ☐ Instructional Coaching
  - c. ☐ PLC Monitoring
  - d. ☐ Data-Driven Instruction
  - e. ☐ Assessment Literacy
  - f. ☐ System Codification
  - g. ☐ Other: \_\_\_\_\_
4. **Narrative Summary (300–500 words):**

Describe your major activities this cycle. Include strategic priorities, major shifts, and support structures introduced or reinforced.

## III. Data & Campus Trends

### A. Student Outcome Data

Complete all applicable fields for your grade band and focus area.

#### For Early Literacy (PK–2):

- % of K students meeting Kinder Readiness benchmark:
- Assessment(s) used: ☐ TX-KEA ☐ mCLASS
- % of Kindergarten students on track in ELA/Reading
- % of 1st graders on track in ELA/Reading:
- % of 2nd graders on track in ELA/Reading:
- Assessment(s) used: ☐ iReady ☐ MAP ☐ Other: \_\_\_\_\_

#### For Middle Grades (6–8):

- % of students meeting grade-level expectations in target content area(s):
- Assessment(s) used: ☐ STAAR ☐ CBA ☐ Unit Assessments ☐ Other: \_\_\_\_\_
- Key subgroups supported: ☐ EB ☐ SPED ☐ EcoDis ☐ Other: \_\_\_\_\_

### B. Campus-Level Implementation Trends

Please summarize major trends, grouped by campus, based on classroom observations, PLC monitoring, data reviews, or coaching logs.

Campus Name	Tier of Support	HQIM Implementation	Data-Driven Instruction	PLC Quality & Consistency	Notable Strengths	Key Challenges
Example ES		Partial	Inconsistent	Monthly, partially teacher-led	Strong small-group instruction	Weak data use during PLC
Example MS		Full	Consistent	Weekly, leader-facilitated	Aligned lesson planning	Teacher turnover in ELA team

Add rows as needed. You may also attach a separate trends memo or dashboard summary.

#### IV. Coaching & Capacity Building

- Total coaching cycles completed this period:
- Number of individual educators coached:
- % of time spent on: ☐ Direct Coaching \_\_% ☐ Planning Support \_\_% ☐ Observations \_\_%
- System Leadership Structures Strengthened (check all that apply):
  - ☐ PLC Design & Execution
  - ☐ Coaching Infrastructure
  - ☐ Tiering of Teachers
  - ☐ Data Use Routines
  - ☐ Walkthrough Calibration
  - ☐ Other: \_\_\_\_\_

#### V. Key Learnings & Recommendations

- **Bright Spots (approx. 150 words):**  
Identify 1–2 major successes or promising practices observed.
- **Challenges or Barriers (approx. 150 words):**  
Describe any persistent implementation challenges or patterns that need attention.
- **Adjustments (approx. 150 words):**  
Outline any mid-course corrections or shifts you plan to make based on progress or data.
- **Support Needs (approx. 150 words):**  
Specify any additional support required from district leadership, Commit, or technical assistance partners.

