

# BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A)  Report Only  Recognition

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

(B)  Action Item

**Presenter(s):** ISMAEL MIJARES, ASSISTANT SUPERINTENDENT FOR BUSINESS AND FINANCE  
 LUIS VELEZ, PURCHASING DIRECTOR

**Briefly describe the action required.**

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 130731 FOR A TWO YEAR TERM COMMENCING SEPTEMBER 1, 2013 FOR TWO-WAY SCHOOL BUS RADIOS AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

(C) **Funding source: Identify the source of funds if any are required.**

BUDGETED FUNDS


(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM



**MEMORANDUM**

**To:** Mr. Gilberto Gonzalez, Superintendent of Schools

**From:** Luis Vélez, Purchasing Director  Digitally signed by Luis A. Vélez  
Date: 2013.08.07 11:36:38 -05'00'

**Date:** Wednesday, August 7, 2013

**Subject:** **Sealed Proposal No. 130731 – Two-Way/School bus radio service and support information**

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As the tabulation sheet indicates, the fee of \$115.00 is the fee proposed to service our school bus radios. This service is requested directly from the transportation director as the need to service or repair a bus radio arises. The \$45.00 indicates the fee to service or repair our two-way radios. Two-way radios are used throughout our campuses, our Police, Warehouse, Maintenance, Transportation, Food Service and other Departments and are requested by each campus/department as needed. Finally, the 15% discount percentage indicates the discount off the vendor's retail price on purchases for new two-way radios, radio supplies, and radio accessories. All of these fees are on an "as need" basis and will be requested by the appropriate campus/department as necessary.

Please contact me at the Purchasing Department should you need any further information regarding this matter.

CC: Mr. Ismael Mijares, Assistant Superintendent for Business and Finance

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT  
SEALED PROPOSAL NO. 130731 TWO-WAY/SCHOOL BUS RADIO SERVICE AND SUPPORT - TABULATION SHEET**

DESCRIPTION	EP COMM COMMUNICATIONS, LLC EAGLE PASS, TX
SCHOOL BUS RADIO SERVICE (ONLY AS REQUESTED)	\$ 115.00
TWO-WAY RADIO SERVICE (ONLY AS REQUESTED)	\$ 45.00
PURCHASE OF TWO-WAY RADIO AND ACCESSORIES	15%

**RECOMMENDED VENDOR:**

**EP COMM COMMUNICATIONS, LLC**

PLEASE NOTE THAT SHADED AREA(S) REFLECTS THE RECOMMENDED VENDOR(S)