

June 2025

To: Chair Colin Cox

From: Dr. Carlondrea Hines

Re: City Commissions Seat Restructure

The purpose of this memo is to provide summary information regarding the shift of school board members having voting seats on city commissions to cabinet members attending city commission meetings as the school liaison.

Background Information

Currently, there are designed seats on city commissions that are identified to be held by school board members. These seats are voting member seats that would attend meetings with the purpose of providing input from a school district perspective. These commissions are as follows:

- Human Rights Commission – 1 seat
- Parks and Recreation Advisory Commission – 3 seats.
- Community Technology Advisory Commission – 1 seat
- Planning Commission – 1 seat

Restructuring of the School District Voice

Moving forward, cabinet members will attend any city commission meetings when agenda topics need input from the school district's perspective. We will track meetings and agendas at the city's website: [Boards & Commissions | St. Louis Park, MN](#). The following cabinet positions will be serve as liaisons:

- Human Rights Commission – Executive Director of Human Resources
- Parks and Recreation Advisory Commission – Executive Director of Community Education
- Community Technology Advisory Commission – Executive Director of Information Services
- Planning Commission – Superintendent

Cabinet members will not have voting rights/expectations on the commissions. The executive assistant to the Superintendent and School Board will serve as the contact with each commission's liaison.

The city will inform those that are currently serving that they can re-apply for their seat through the regular city run selection and appointment process.