

EXTRA-CURRICULAR
STUDENT TRAVEL APPROVAL FORM

Student travel must be approved based on the direct benefits for the students. The trip must have approval of Superintendent or designee before any travel arrangements and reservations are made or students and parents become involved with any facet of the trip. Out-of-state travel must have Board approval.

Name of Group: FCCLA Campus: CTE @ NTO

Date of trip: July 2-9, 2014 Grade levels involved: 10-12 Number of students: 5
Number of instructional days: 0 Location: San Diego, CA
(Please attach an itinerary)

Funding source: District Budget Campus Budget Department Budget Activity fund Personal

Instructional days out of the classroom: The sponsors/coaches/directors have checked the accrued number of days for each participant? Yes No

Trip function: Cocurricular Extracurricular Competition (Non-athletic)

Trip profile: In-state Out-of-state Overseas Tour Field trip Invitational
 Annual Biennial Post-district Competition associated with a tour or attraction

Transportation mode: School bus School suburban Charter bus plane

How does the trip relate to and benefit the Campus Improvement Plan, District Improvement Plan and/or the TEKS?

Does the trip require fund-raisers? Yes No

Are deadlines established to guide the sponsors/directors if the trip has to be canceled due to lack of funding?
 Yes No

How many sponsors will accompany the students? 1
What is the ratio of sponsors to students? Sponsors 1 / Students 5 (gender appropriate) yes, all female

Student orientation - Date: 4-9-2014 Time: 11:30 am Location: State Conference, Dallas, TX
Parent orientation - Date: 4-12-2014 Time: 6:00 pm Location: CTE @ NTO, Odessa
Sponsor orientation - Date: 4-9-2014 Time: 11:30 am Location: State Conference, Dallas, TX
Sponsor criminal background check - Date: _____
Will any kind of insurance be required? Yes No
Will room and baggage searches be required? Yes No

Medical and travel releases will be required. Yes

Coach/Sponsor: _____ (Signature) Cheryl A. Cunningham _____ (Date) 4-1-2014

Principal approval: _____ (Signature) _____ (Date) 4/22/14
Field Trips/Excursions
UIL Competition

Superintendent or designee Approval: _____ (Signature) _____ (Date) 4/27/14
(District Sanctioned Competition)
(K-8 Field Trips/Excursions)

Board approval: _____ (Signature) _____ (Date)
(Out-of-state)

Family, Career and Community Leaders of America (FCCLA) changed its name back in 1999 from Future Homemakers of America (FHA) to FCCLA. This organizations goals are to increase students leadership skills, explore career options, compete at the regional, state and national finals of the Competitive Recognition Events, STAR, earn recognition for Powers of One, and have scholarships opportunities.

Family, Career and Community Leaders of America (FCCLA), is a dynamic and effective national student organization that helps young men and women become leaders and address important personal, family, work, and societal issues through Family and Consumer Sciences education. FCCLA has more than 150,000 members and more than 5,300 chapters from 48 state associations, Puerto Rico, and the Virgin Islands.

FCCLA: The Ultimate Leadership Experience is unique among youth organizations because its programs are planned and run by members, and it's the only career and technical in-school student organization with a central focus on family. Participation in FCCLA programs and chapter activities helps members become strong leaders in families, careers, and communities.