

Before closing a meeting, the Board must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed. Minn. Stat. § 13D.05, subd. 3(c). To comply with this requirement, the Board Chair should read the following:

The next item on the agenda is the discussion of pending property sales. The Open Meeting Law, Minnesota Statutes section 13D.05 subdivision 3(c), states a public body may close a meeting for discussion related to the purchase or sale of real property. Accordingly, pursuant to the law I have cited, I will hereby entertain a motion that this meeting be closed for the purpose of discussing the sale of real property.