



Alpena County Clerk's Office  
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August 18, 2021

We are planning an Employee Fair- Oct. 25 (this is where we invite the benefit providers to set up a table in the lobby and provide information to the employees, we also set up short meetings)

This year we are looking at having Employee introduction time at 8 am, I have discussed this with Judge Black and he will close the courts down for an hour 8 - 9; **i am now requesting the commissioners to pass a motion to close the offices down on Oct. 25, 8 -9 for employee educational time**, also to encourage Department Heads to manage the day so employees can attend throughout the day for meetings or talking to providers (Ideally, I would like to have a half day-but know that isn't possible)

I would like to see if we could approve this at the next board meeting of Aug. 18 - perhaps take to finance then to FB; this would allow the courts to adjust hearing dates and other office to place notices up; and the media to announce;; let the providers know so they can mark their calendars

Thank you  
Bonnie