

**Resolution to
Re-name and Re-structure
The
Standing Committees
Of the
School District of Tomahawk**

WHEREAS, the Board of Education of the School District of Tomahawk is desirous to update and bring current relevancy, vision, increased efficiency, and proactive oriented direction to its standing committees in an era of political change at the local, state, and national levels impacting public education and more specifically, the School District of Tomahawk, through the legislative deliberative process after seeking consultation with others, public input, and due deliberation;

WHEREAS, in order to meet the educational needs of those the Board serves, specifically the students, and provide relevancy, fairness of opportunity, and advancement for its employees while still meeting the local financial restraints and will of the people;

WHEREAS, there is the need to provide due diligence to those items presented to the Board for consideration in as open and deliberative manner as permitted or restricted by law;

WHEREAS, it is the Board's further desire to abide by and provide input opportunities by the community, consultants to the Board, staff, administration, and students as permitted and or restricted by the Open Meetings Law and other laws of the State of Wisconsin and the adopted rules and or policies of the Board;

WHEREAS, all committees of the Board are subservient to and subject to the same rules and procedures by law and policy of the main body;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the School District of Tomahawk agrees to re-name and re-structure its STANDING COMMITTEES; and so said committees of three school board members each shall be as follows: (1) Human Resources; (2) Finance, Budget, and Insurance; (3) Curriculum, Activities, and Educational Assessment; (4) Operations and Technology Support; (5) Policy and Rules; (6) Legislative Advocacy and Inter-agency and Governmental Relations;

BE IT FURTHER RESOLVED; the appropriate current Board Policies be amended to reflect this change;

BE IT FURTHER RESOLVED; effect date of implementation of this Resolution shall be immediate upon adoption by the Board of Education of the School District of Tomahawk.

Dated: May 12, 2015

Drafted by: Curtis Powell, Board Member, School District of Tomahawk.

Resolution to Re-name and Re-structure the Standing Committees

Discussion:

In today's world of rapidly changing political environment, rapidly advancing technology, labor/management relations, mandated testing, privatization of public education, rapidly falling state support for public education, declining enrollment and revenues, and increasing concern over the educational progress of our children, it is important the functions and oversight of the various Committees established by the Board of Education be revised and reformed to meet the above and various other future challenges the district might face.

The current Standing Committees, according to the current Board policies, were last revised in 2005 and 2010 (please see attached Policy 152.1 and Policy 185).

Oversight for all activities, including, but not limited to educational, financial, personnel, intergovernmental, operations, and other events and issues pertaining to it granted or mandated by law and rule, rests ultimately with the Board of Education of the School District of Tomahawk. The Standing Committees, established by the Board and responsible to it, provide oversight to areas assigned by the Board in order for the Board to conduct its business in a more efficient and effective manner through studying the issues presented to them for research, discussion, referral to another committee(s) and/or to the full Board for action.

The Standing Committees are not designed or intended to act on behalf of the Board or to take away a Board member's opportunity to ask questions, do his or her own due diligence, or to be responsible for the decision-making process. The Committees shall perform specific functions and duties as determined by the Board. The Committees shall be fact-finding, deliberative, and advisory in nature. The Committees shall have no power to take any action whatsoever on behalf of the Board or otherwise commit the Board or the District to any course of action or expenditure of funds. In the event of any uncertainty, the Board retains discretion surrounding a committee's scope of responsibility and to avoid unnecessary duplication of effort, the Board retains discretion to make determinations as to the most appropriate committee, if any, to address specific issues.

This resolution is proposed to make necessary changes and re-definitions in a first attempt to meet those changing conditions and events so the Board may begin, in this initial stage and perhaps the first year of implementation, to determine committees so the Board may begin, after appointment to committees are made, the necessary and immediate action needed to complete the business of the District;

TO WIT:

Human Resources Committee- Oversight over all personnel matters including, but not limited to employment, dismissal, promotion, evaluation, layoff or new hire or positions (staffing levels), employee handbooks, job descriptions, negotiations, conditions of employment, appeals to administrative or supervisory decisions or other disagreements or events regarding employment with opportunities provided to settle disputes at the lowest possible level, issues

regarding employment opportunities, salary and benefits for employees, and others as may be assigned by the Board.

Finance, Budget, and Insurance-Oversight, in a timely manner, over the business operations of the District, including but not limited to, budget development and preparation, financial planning, expenditures and revenues including future revenue streams, utilization of current/and or future financial resources; contracts with firms and or businesses with financial expectations; all insurance matters including, but not limited to, liability, property, health, dental, prescription drug, warranty; Other Post-Employment Benefits; and others as may be assigned by the Board.

Curriculum, Activities, and Educational Assessment- Oversight, through the utilization, consultation, and advice of professional instructional staff, over the curriculum currently being utilized, future curriculum activities or needs including additions or deletions; program or instructional improvements, utilization of best instructional or proven and tried practices to improve student academic performance; student activities, both fine arts and non-fine arts, and athletic; monitoring of educational assessment practices in the district to ensure the most effective, least intrusive methods of determining educational progress in order to meet mandated requirements or expectations and District determined goals and expectations; and others as may be assigned by the Board.

Operations and Technology Support- Oversight over the buildings and grounds of the District, capital improvement projects (CIP), Food Service, Transportation, technology infrastructure maintenance and development, purchases of technology hardware and software, and maintenance of all technology hardware, and others as may be assigned by the Board.

Policy and Rules- Oversight over the development and revision of Board Policy; Administrative Rules, Student and Athletic Handbooks and appeals to decisions rendered thereto; monitoring and bringing to the Board's attention for possible action concerning State Government and local government legislation affecting or pertaining to the School District of Tomahawk; monitoring and bringing to the Board's attention for possible action concerning administrative rules or decisions by, including but not limited to, the State Department of Public Instruction, Department of Administration, Government Accountability Board Courts, including local, district, state, and those of the United States, and those promulgated or made by professional agencies or organizations the Board continues membership in, and corporate counsel, and others as may be assigned by the Board.

Legislative Advocacy and Interagency and Governmental Relations- Oversight over legislative issues coming before state and local governments affecting the district and liaison with those governments or agencies concerning those issues; preparing, for Board consideration communications or meetings with local, state, or federal governments or agencies or representatives to represent the District's position, recommendations, or requests; pro-actively advocating, when instructed by the Board, positions or legislation which will benefit the School District of Tomahawk; seek participatory support, financially and politically for projects which will benefit the School District of Tomahawk; and others as may be assigned by the Board.

The oversight responsibilities, as noted above in each of the Committees, is not or should be considered, a complete listing. As conditions and circumstances change, it is fully expected the Board may well and should consider changes in the oversight responsibilities of the various committees to meet the changing needs and expectations of the community and/or the administrative, instructional, and support staff.

All other oversight responsibilities, not listed or deemed within the purveyance of one of the listed committees, shall be retained by the Board.

Offered by: C. Powell

5/12/15

Section I – Board Operations

**SCHOOL BOARD POWERS AND DUTIES – POLICY REVIEW AND
EVALUATION**

#152.1

Policies of the School District of Tomahawk will be reviewed on a regular basis in order to keep them up-to-date and in compliance with law and regulation. Major responsibility for the review and evaluation of Board policies is vested in the various operating committees of the Board and the District Administrator and his/her staff.

The entire policy manual will be reviewed by Board operating committees and the administration during even numbered years. Committee chairpersons will report to the Board President when the committee has completed its required review and will submit any recommendations for policy change(s) to the full Board for consideration. Committee responsibilities for review of policy manual sections is as follows:

<u>SECTION</u>	<u>TITLE</u>	<u>RESPONSIBLE COMMITTEE(S)</u>
Section I	BOARD OPERATIONS	-Executive Committee
Section II	ADMINISTRATION	-Executive Committee
Section III	FISCAL MANAGEMENT	-Finance Committee
Section IV	SUPPORT SERVICES	-Building and Grounds/ School Forest Committee -Transportation & Food Service Committee
Section V	FACILITIES DEVELOPMENT	-Building and Grounds/ School Forest Committee -Transportation & Food Service Committee
Section VI	PERSONNEL	-Personnel Committee -Negotiating Committee -Co-Curricular Committee
Section VII	SCHOOL-COMMUNITY RELATIONS	-Curriculum and Assessments Committee
Section VIII	INSTRUCTION	-Curriculum and Assessments Committee -Executive Committee -Co-Curricular Committee
Section IX	STUDENTS	-Curriculum and Assessments Committee -Co-Curricular Committee

It is the responsibility of each individual Board member to continuously review Board policies and make recommendations for changes and additions.

FIRST READING: 10/11/05
SECOND READING: 11/08/05
APPROVED: 11/08/05

BOARD OPERATING PROCEDURES - BOARD COMMITTEES

#185

The Board of Education functions at the regular and special meetings of the Board as a committee of the whole. There shall be appointed by the President of the Board, standing committees, which will have advisory responsibilities to the rest of the Board.

Committees of the School Board shall be the following:

- BUILDING & GROUNDS/SCHOOL FOREST COMMITTEE
- CURRICULUM & ASSESSMENTS COMMITTEE
- FINANCE COMMITTEE
- CO-CURRICULAR COMMITTEE
- NEGOTIATING COMMITTEE
- TRANSPORTATION/FOOD SERVICE COMMITTEE
- PERSONNEL COMMITTEE
- EXECUTIVE COMMITTEE

Each committee shall be composed of at least three (3) but no more than four (4) Board members serving one-year terms and appointed by the President. The President will make these appointments each year immediately following the installation of new board members. The President shall consider the experience and preferences of each board member prior to deciding the composition of each committee. The Executive Committee shall be composed of the elected Board officers.

The President shall also appoint a Chairperson for each committee and shall act as Ex-officio member of all committees. The President shall chair the Executive Committee.

These committees will meet from time to time to consider matters within their area of interest or such matters as are referred to them by the Board, in more specific detail and understanding than can normally be achieved during regular meetings of the full Board. The committees have advisory responsibility and no other authority other than making recommendations to the Board at regular or special Board meetings.

FIRST READING: 04/08/03
SECOND READING: 05/13/03
APPROVED: 05/13/03
REVISED: 06/08/04
REVISED: 08/09/05
REVISED: 02/09/10
REVISED: 03/09/10

LEGAL REFERENCE:
Wis. Stats. 120