

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

November 12, 2012



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: November 12, 2012 Personnel Report
DATE: November 8, 2012

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
10/29/12	Doll, Pamela	HSS/WAS	Social Worker	1.0

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
11/6/12 - 12/21/12	Fitzgerald, Tamara (Cindy Kroncke)	GMSN	Guidance Counselor	1.0
11/12/12 - 5/30/13	Matousek, Julie (Karen Miller)	FES	Grade 4	1.0
11/26/12 - 2/4/13	Pattermann, Linda (Jennifer Snodgrass)	GMSN	Mathematics	1.0

VI. Family and Medical Leave - LOA

Name	School	Subject/Grade	Approximate Dates	FTE
Trudeau, Rawnee	HSS/WAS	Social Worker	8/20/12 - 5/30/13 LOA	1.0
Young, Megan	GHS	Special Education	11/19/12 - 5/30/13 LOA	1.0
Miller, Karen	FES	Grade 4	11/12/12-2/20/13 FMLA 2/21/13 - 5/30/12 LOA	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
10/23/12	Johnson, Bonnie	MCS	Building Secretary	10 month
10/23/12	Osswald, Sean	GMSN	Special Education Assistant	9 month
11/1/12	Baird, Ryan	GMSN	2nd shift Custodian	12 month
11/1/12	Gajsiewicz, Gary	All	2nd shift on-call Custodian	12 month
11/1/12	Holmes, Steven	All	2nd shift on-call Custodian	12 month
11/5/12	Sauerbier, Lori	WES	Classroom Assistant - 5.75 hrs per day-temporary	9 month
11/6/12	Wagner, Lindsey	WES	Classroom Assistant - 5.75 hrs per day-temporary	9 month
11/19/12	O'Malley, MaryKate	CO	District Technician	12 month

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Long Term Sub

Name	School	Position	Approximate Dates	School Year
Reed, Jennifer	Garage	Bus Driver	11/2/12 - 5/30/12	9 month

V. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Garcia, Francisca	GMSS	2nd Shift Custodian	12/7/12 - 1/7/13	12 month

VI. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
6/4/7	11/16/12	Mercado, John	GMSS	2nd Shift Custodian	12 month