#### MEMORANDUM

**TO:** Board of Education

**THRU:** Dr. Mike Dominguez, Superintendent

**FROM:** Tracy Johnson, Director of Nutrition Services

**DATE:** January 8, 2024

**RE:** Harris Solutions eTrition Quote

#### **ISSUE:**

The Board of Education is asked to consider and approve the purchase of Harris Solutions eTrition Front of House and Back of House Software.

#### **BACKGROUND:**

The software that Nutrition Services is currently utilizing will no longer be supported in the 2024-2025 school year. In this regard, the department had to search for a new software solution. A committee of 10 stakeholders, including technology took part in live online demos and visited several other districts to explore the right software solution for the department and district. Functionality, technology, support, ease of use and price were the main contributing factors in selecting the software package.

## **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

- 1. Approve the purchase of Harris Solutions eTrition agreement
- 2. Deny the purchase of the Harris Solutions eTrition agreement

### **FISCAL NOTE:**

The quote is in the amount of \$28,876.00 subscription and start-up services, with an annual estimated maintenance free of \$17.341.00. This has been budgeted out of the Nutrition Office Supply account, 024 E 3111 21 1000 054 00 610.

# **ATTACHMENTS:**

Harris Solutions eTrition Quote