

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: June 24, 2024

Agenda Item: L.2c

Board Goal: Student Achievement

Subject: Consideration and possible approval of the purchase of IEP and 504 Software – Frontline Education
(Formerly SuccessEd)

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Michelle Velasquez, Executive Officer of Special Education
Debbie Brown/Director of Academic Support

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of this agenda item is to renew the purchase of the online IEP and 504 software for the 2024-2025 school year for the district.

D. Summary:

- Previous board action relating to this item –
 Future action anticipated – This is an annual cost
 Background information – Frontline Education (*formerly SuccessEd*) is an innovative educational software provider that combines the latest technology with expert knowledge and experience to put time-saving data management tools in the hands of educators which track compliance and services provided to student served in special education, Section 504, and Rti.

E. Scope of Options Reviewed:

Reasons for rejecting alternatives: Use of Frontline Education results in actionable data that allows for continuous review of the effectiveness of implemented strategies, accommodations, and methodologies thereby creating opportunities for every student to be successful.

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other SPED, C&I

G. Administrative Recommendation:

The administration recommends approval of Frontline Education for online IEP and 504 software for the 2024-2025

Advantages/benefits of this proposal:

- Provides time-saving data management of student individualized education plans, student assessment, consents, and notices
- Tracks compliance and services provided to students
- Provides Spanish translation of static information on forms
- Provides progress reporting system for IEP goals and secure email to parents
- Provides secure parent portal for parents to access student documents when notified
- Provides on-boarding training to use the system
- Provides on time technical help
- Provides online tutorials and manuals

- Expected results in terms of student benefit/achievement** – Increase clean data regarding student services, accommodations, and evaluation for the use of teachers to develop individualized plans.
- Possible problems or disadvantages of this proposal -**
- Effect of this action on other parts of the system –**
- Consequences of not approving recommendation** – Meeting State and Federal compliance requirements for documentation for students who receive special services.

H. Fiscal Impact and Cost: \$95,450.51

- Budget – General Operating Fund** **Bond** **Grant/Special Funds** **Other**

SPED Portion: \$60,663.42

Academic Support Portion: \$34,787.09

Prior Year Spending – \$89,602.87

Future/Ongoing – Renews on a yearly basis. Cost may fluctuate dependent on yearly enrollment at the end of October.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Michelle Velasquez, Debbie Brown

Evaluation method and time line – SuccessEd is monitored on a yearly basis. The Executive Officer of Special Education and The Director of Academic Support, along with the SPED Software Management Coordinator, oversee the program to ensure compliance and data.

J. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the purchase of the IEP and 504 Software from Frontline Education for an amount not to exceed \$95,450.51, as presented.