



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE COMMUNICATIONS OFFICE

TO: Kent Mutchler, Superintendent
CC: Board of Education, Pam Burgeson
FROM: Kelley Munch, Communications Coordinator
DATE: April 23, 2014
RE: Freedom of Information Act Request(s) and Response(s)

The following is a summary of Freedom of Information Act requests that have been received and responded to by District staff members.

- 1) Brian McSherry, SMART Local 265, requested the following records: "...any and all information for Summer construction work planned for any building owned or leased by the district which include the following scope. If contracts awarded already please include the names of contractor or sub contractors awarded the work. HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems; Architectural Metals used for weatherproofing and/or ornamental purposes; Gutters and/or Downspouts; New installation and/or replacement of lockers; New installation and/or replacement of toilet partitions; Kitchen Renovations."

This FOIA was received April 10, 2014, and responded to on April 16, 2014. It took two District employees a total of 25 minutes (\$14.47) to respond to this FOIA.