

Browning Public Schools
Board Agenda Request
 Meeting To Be Held: January 31, 2023



- | | | | |
|---------------------|--|--|---|
| Recognition: | <input type="checkbox"/> Students | <input type="checkbox"/> Staff | <input type="checkbox"/> Parents |
| Information: | <input type="checkbox"/> Building Report | <input type="checkbox"/> Old Business | <input type="checkbox"/> Superintendent's Report |
| Action: | <input type="checkbox"/> Resignation | <input type="checkbox"/> Hiring | <input type="checkbox"/> Contract Service Agreements |
| | <input type="checkbox"/> Travel Out-of-State | <input type="checkbox"/> Travel In State | <input checked="" type="checkbox"/> Approvals |
| | <input type="checkbox"/> Termination | <input type="checkbox"/> Legal Matters | <input type="checkbox"/> Other: |
| | This action request pertains to | <input type="checkbox"/> Elementary (only) | <input checked="" type="checkbox"/> High School/District Wide |

Date: January 15, 2024

To: Corrina Guardipee Hall
 Superintendent of School

From: Beverly Sinclair
 Human Resources Director

Subject: Substitute Eligibility Roster 2023-2024

Description: The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Ms. Wilson will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

Pending Successful Background Checks

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): 2023-2024 Substitute/Temporary List

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

#	Last Name	First Name	Phone #	Approved Subbing Location
1	NoRunner	Holly	406-229-1619	Teacher, TA BMS & BHS Only
2	NoRunner	Tomasina	406-470-6034	Teacher, TA all buildings except child care, colonies and Babb
3	RunningCrane	Gabrielle	406-845-8309	Teacher, TA all buildings except Babb and colonies
4	DeRoche	Evangelo	406-871-1972	Teacher, TA all buildings, Custodian, warehouse, maintenance
5	Monroe	Logan	406-407-1283	Teacher, TA all buildings, Custodian, warehouse, maintenance
6	Wagner	Summer	561-957-1203	Teacher, TA all buildings
7	Louis	Jocee	406-845-4083	Teacher, TA all buildings
8	McConnell	Gwenalke	406-226-9343	Teacher, TA in KW/Vina, BES, custodian, extracurricular, food services, clerk/secretary
9	Bird	Gregory	406-450-4718	Teacher, TA only High school
10	Andrews	Taysia	406-845-9353	Teacher, TA all buildings
11	ScabbyRobe	Makena	406-845-9171	Teacher, TA only BES
12	Horse	Maya	916-918-9669	Teacher, TA all buildings except BHS
13	ScabbyRobe	Mykendall	406-450-3963	Teacher, TA only BES
14	MadPlume	Felicia	406-885-5730	Teacher, TA only KW, bus driver
15	Trombley	DeNeill	406-845-8767	Extracurricular
16	Vielle	Thomas Jr	406-890-0962	Custodian, food services