

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

June 21, 2023

Mr. Thomas VanDamme


Dear Mr. VanDamme:

You are hereby notified that at a special meeting of the School Board of ISD 363 – South Koochiching-Rainy River, held on June 21, 2023, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence as a teacher of ISD 363 – South Koochiching-Rainy River effective at the end of the 2022-23 school year on June 30, 2023 without pay or fringe benefits, pursuant to Minnesota Statutes Section 122A.40, subd. 10, and Article XV of the 2021-2023 Master Agreement Between Independent School District #363 and South Koochiching/Rainy River Education Association.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available for which you are qualified and in which you are licensed, at any time up to 5 years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the School District and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the School District Office advised in writing of your address at all times until your rights have expired, so that the School District may notify you of any available positions for which you may qualify.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 363

By _____
Clerk of the School Board