

**Minutes of Regular Meeting  
October 27, 2020**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, October 27, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Fred Moses, Mr. Jay Saad, and Ms. Stacy Arias.

**WORK SESSION**

With a quorum of the Board of Trustees present, Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

**DISCUSSION ITEMS**

1. Multi-Hazard Emergency Operations Plan - Sherry Schumann, Ph.D., Executive Vice President
2. SACSCOC Fifth-Year Interim Review of Off-Campus Instructional Sites - Sherry Schumann, Ph.D., Executive Vice President

**CONVENE REGULAR MEETING: Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chairman Collins adjourned the regular meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:00 p.m.**

Section 551.074 - Personnel Matters

- a. Discuss employment, duties, evaluations, reassignment, and/or discipline of college personnel

Section 551.071 - Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

**RECONVENE REGULAR MEETING: 7:26 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**PUBLIC COMMENT**

Chris Vasquez spoke on the freedom of speech and COVID-19 issues.

## **Approval of the October 27, 2020 Consent Agenda**

### **2020-10-C1 Approval of the Minutes of the September 22, 2020 Regular Meeting**

### **2020-10-C2 Approval of the Personnel Report for October 2020**

### **2020-10-C3 Approval to Not Participate in the State Employee Charitable Contribution Program**

On motion of Trustee Gomel, and second of Trustee Menon, the October 27, 2020 Consent Agenda was unanimously approved.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

### **2020-10-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: CAIA (Local) Ad Valorem Taxes - Exemptions and Payments; CAIC (Local) Ad Valorem Taxes - Selection and Duties of Chief Tax Officials (ADD); DHB (Local) Employee Standards of Conduct - Searches and Alcohol/Drug Testing; FI (Local) Solicitations; FKC (Local) Student Activities - Registered Student Organizations; FLBE (Local) Student Conduct - Alcohol and Drug Use; FM (Local) Discipline and Penalties**

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies.

No action was required.

### **2020-10-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: BD (Local) Board Meetings; CF (Local) Purchasing and Acquisition; CS (Local) Information Security; DHC (Local) Employee Standards of Conduct - Child Abuse and Neglect Reporting (ADD); GCB (Local) Public Information Program - Requests for Information**

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was unanimously approved as presented.

### **2020-10-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval Authorizing the District President to Contract with The Gordian Group to Provide a Customized Job Order Contract (JOC) Complete Solution for the District**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of

approval authorizing the District President to contract with The Gordian Group to provide a Customized Job Order Contract (JOC) Complete Solution for the District.

The motion was unanimously approved as presented.

**2020-10-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval Authorizing the Construction Manager-at-Risk Contract with Skanska Building USA, Inc. ("Skanska") for the Construction of the Alumni Hall Fire Lane at the Frisco Campus**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval authorizing the Construction Manager-at-Risk Contract with Skanska Building USA, Inc. ("Skanska") for the Construction of the Alumni Hall Fire Lane at the Frisco Campus.

The motion was unanimously approved as presented.

**2020-10-5 Report Out of the Finance and Audit Committee and Consideration of Approval of the Revised Audit Plan for FY 2021**

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the revised Audit Plan for FY 2021.

The motion was unanimously approved as presented.

**2020-10-6 Consideration of Approval of the Ad Valorem Property Tax Roll for the Tax Year 2020**

On motion of Trustee Moses, and second of Trustee Menon, this item was unanimously approved.

**2020-10-7 Consideration of Approval for the Nomination of Trustee Dr. Raj Menon to Serve on an Association of Community College Trustees' (ACCT) Committee and to Approve Related Travel Expenses to Attend Two Committee Meetings Per Year**

On motion of Trustee Moses, and second of Trustee Saad, this item was unanimously approved.

**2020-10-8 Consideration of Approval of the Bid Report for October 27, 2020**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for October 27, 2020, which included three new solicitations, one contract renewal, and three contract revisions.

**I. NEW SOLICITATIONS**

Purchase Request #1

Kitchen Electrical & Mechanical Upgrades

\$

130,000

Purchase Request #2		
Parking Lot Restriping		328,302
Purchase Request #3		
Managed Security Services		550,000
<b>TOTAL OF NEW SOLICITATIONS</b>	\$	<u>1,008,302</u>
<b>II. CONTRACT RENEWALS</b>		
Purchase Request #4		
Property & Liability Insurance	\$	938,676
<b>TOTAL OF CONTRACT RENEWALS</b>	\$	<u>938,676</u>
<b>III. CONTRACT REVISIONS</b>		
Purchase Request #5		
Elevator Maintenance and Repair	\$	175,000
Purchase Request #6		
Furniture		2,150,000
Purchase Request #7		
Library Services		200,000
<b>TOTAL OF CONTRACT REVISIONS</b>	\$	2,525,000
<b>GRAND TOTAL</b>	\$	<u><u>4,471,978</u></u>

On motion of Trustee Menon, and second of Trustee Orr, this item was unanimously approved.

#### **INFORMATION REPORTS**

EFCD Local – Special Programs: High School Equivalency Testing Centers  
Exercise of Grant of Authority by the District President  
Gifts-In-Kind Report as of August 31, 2020  
Quarterly Foundation Report as of August 31, 2020  
Statement of Net Position as of September 30, 2020  
Summaries of Current Funds, Revenues, & Expenses as of September 30, 2020  
Monthly Investment Report as of September 30, 2020  
AECOM Monthly Report as of September 2020

#### **PRESIDENT’S AND BOARD ANNOUNCEMENTS**

Comments on: Workshops, Seminars, and Conferences taking place at the College;  
Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; Upcoming Events; and Recent News.

#### **ADJOURNMENT**

Chairman Collins adjourned the October 27, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:35 p.m.