



River Forest
Public Schools

Administration Building
7776 Lake Street
River Forest, IL 60305
708-771-8282

MEMO

Date: 2/15/18

To: Dr. Ed Condon, *Superintendent*

From: Dr. Alison Hawley, *Director of Curriculum and Instruction*

RE: Summer School 2018

Planning for Summer School 2018 began in earnest in December. Caity Collins, Willard Elementary teacher, will be returning as the Summer School principal. We are also pleased to announce that Dana Gunderson, Roosevelt Middle School teacher, will serve as the Summer School Special Education Coordinator. Kacie Bair, who previously served as the Special Education Coordinator, will support Dana as she transitions to her new role.

The following dates are being proposed for Summer School 2018:

- Summer School runs from Wednesday, June 13 to Friday, July 13
- Staff orientation will be conducted on Wednesday, June 13
- First day of student attendance is Thursday, June 14
- No classes will be offered on Wednesday, July 4
- Last day of student attendance is Friday, July 13
- All classes will be offered at Lincoln Elementary and Roosevelt Middle School
- Roosevelt's first session will begin at 8:45am and the last session ends at 11:40am
- Lincoln's first session will begin at 9:00am and the last session ends at 11:55am

The proposed schedule will provide 21 days of Summer School classes for students, and reflects the structure that has been utilized in previous years. Roosevelt Readiness will continue to be structured as 4 one week sessions offered across June 14 – July 13.

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