

NEAH-KAH-NIE SCHOOL DISTRICT 56

Work Session 5:30 p.m.

February 13, 2017

Neah-Kah-Nie District Office Board Room

PRESENT

Board

Terry Kelly, Chairman
Pat Ryan, Vice Chairman
Lisa Hooley
JoDee Ridderbusch
Trisha Hixson (absent)
Carol Mahoney
Michele Aeder

District Office

Paul Erlebach, Superintendent
Mark Sybouts, Business Manager
Kathie Sellars, Administrative Assistant
Student Representative
Isis Breazile

WORK SESSION NOTES

Mr. Kelly called the work session to order at 5:29 p.m. Mr. Erlebach, Kristi Woika and Janmarie Nugent provided the Board with an update on the progress of the RTI initiative.

Mr. Erlebach shared that Jenice was not available to be present for this meeting, so Ruth Weston, Literacy Coach for the District, is going to do the presentation. Ms. Weston shared the information from the, Dynamic Indicators of Basic Early Literacy Skills (DIBELS) fall and winter assessment. She also reviewed current interventions. She explained what DIBELS is – it is a short, one minute timed fluency measure, to regularly monitor the development of early literacy skills.

Ms. Weston then reviewed the DIBELS data by grade level. Her PowerPoint presentation is attached to these minutes. Discussion occurred.

Mr. Erlebach asked Ms. Woika and Ms. Nugent to give a brief summary about how RTI is working for them. Ms. Woika shared that she feels RTI is going really well, she shared that she does not think that she would ever not want to have interventions again. She actually has teachers asking when they are going to start Math interventions. Being able to double-dose students makes a lot of sense. Using Ready Mastery has been a good thing in her building, teachers and students like it.

Ms. Nugent shared that she agrees that she would not want to go away from intervention. Most of her teachers are using Reading Mastery. Obviously they have places where growth needs to happen, so their discussions revolve around how do they provide service to the number of students that have needs.

Ms. Woika shared that they are currently doing walk-throughs. RTI comes with a walk-through model. You spend 10 minutes in a classroom and see how teachers are delivering instruction, in what areas do teachers need extra training, do we have full implementation of the reading curriculum, how are small groups running? Walk-throughs happen three times per year, generally around benchmark testing periods.

Ms. Nugent stated that her walk-throughs look a little different in her building. She is looking for full implementation of the reading curriculum, looking for and supporting active engagement. Her focus has been on reading.

Work session was adjourned at 6:33 p.m.

**Regular Board Meeting
February 13, 2017, 6:30 p.m.
Neah-Kah-Nie School District Office Board Room**

OFFICIAL MINUTES

CALL TO ORDER

Call to Order

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:42 p.m. by chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the District. All present stood for the flag salute.

APPROVE AGENDA

Approve Agenda

M –Mahoney/2nd Hooley to approve the agenda. Motion carried unanimously.

Motion to Approve

VOLUNTEER OF THE MONTH: Neah-Kah-Nie High School: Kristine Hayes and Kelly Ayers

Volunteer of the Month

Mr. Kelly read a prepared statement from Heidi Buckmaster acknowledging Ms. Hayes for all the ways that she supports high school students. Mr. Erlebach presented Ms. Hayes with a certificate of appreciation.

Mr. Kelly also read a prepared statement from Margaret Whiting regarding Ms. Ayers work as an ASPIRE mentor. Ms. Ayers asked to work with all the seniors. Mr. Erlebach presented Ms. Ayers with a certificate of appreciation.

CONSENT AGENDA

Consent Agenda

Approve the Minutes from the January 9, 2017 Regular Board Meeting

Approve the Notes from the January 25, 2017 Board Work Session

Approve Request to Purchase Physics, Earth Science and Botany Curriculum for Neah-Kah-Nie High School

Approve 2017-18 NWRESD Local Service Plan

Personnel Report

M-Ryan/2nd Hooley to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve

COMMUNICATIONS

Communications

Oral Communication

Public Input

None at this time.

Student Input

Isis Breazile presented the high school report. Miss. Breazile's report is attached to these minutes.

Staff Input

None at this time

Written Communications

Written Communications

Mr. Kelly reviewed the various written communications

Board and Administrator

January Enrollment Report

The February Nehalem Nugget
Neah-Kah-Nie High School January Newsletter
Thank You Letter to Tillamook PUD from Linda Hershey
Thank You Letter to Neah-Kah-Nie Middle School Parent Group from Leo Lawyer

Written
Communications
Continued

REPORTS

Reports

High School Personal Finance Class Offerings, Heidi Buckmaster
The information was presented in the high school report. Ms. Buckmaster stated the Economics course does not cover personal finance, but the financial planning classes do cover spending, saving and other personal financial habits. Ms. Buckmaster also shared that each year they have representatives from U.S. Bank and Columbia Bank come and meet with students, and talk to them about the programs they offer.

UNFINISHED BUSINESS

Unfinished Business
Nehalem Elementary
School Seismic
Upgrades
Approve Eagle
Mountain
Construction, Inc. as
CMGC Contractor

Nehalem Elementary School Seismic Upgrades - Approve Eagle Mountain Construction, Inc. as CMGC Contractor
Mr. Ryan asked how the interviews went. Mr. Sybouts stated that we had one proposer, they checked references, the firm that the district chose came in a very close second for Tillamook School Districts project. If the contractor is approved tonight then we will enter into a contract with Eagle Mountain Construction. They will begin work as soon as they can in June to have the work completed before school begins in September.

M-Aeder/2nd Mahoney to approve Eagle Mountain Construction, Inc. as the CMGC Contractor for the Nehalem Elementary Seismic upgrade project. Motion carried unanimously.

Motion to Approve

Boeing Engineering Field Trip, Jenna Meeks
Ms. Meeks shared that she received Mudd-Nick Funding to take a field trip to Boeing, in Everett WA. She shared that she is trying to build the upper level math program, getting more kids in AP Calculus and Pre-Calculus. She allowed her Calculus students to choose a field trip that was of interest to them. They found the opportunity at Boeing. They are going to try to attend the March 20th and 21st opportunity, if Boeing has all the partner manufacturers scheduled, however the date is not quite firm at this time. If they cannot attend the March event then they will look at dates in April. She asked the Board to approve tonight so that she will be able to book accommodations and transportation. She shared that she is hoping to take 25-30 students. Mr. Erlebach shared that he is considering going as a chaperone.

NKN HS Math
Engineering
Students, over-night,
out-of-state Field Trip
to Boeing in Everett,
WA

M-Ryan/2nd Hooley to approve overnight, out-of-state travel request for the Math Engineering students to travel to Boeing in Everett, WA. Motion carried unanimously.

Motion to Approve

NEW BUSINESS

New Business

2017-2018 Open Enrollment, Inter-district, and Tuition Process

Open Enrollment Process

Mr. Kelly read the open enrollment motion:

Motion: I move that the Board establish through the open enrollment process, referenced in ORS 339.133(5)(b), **no** non-resident students shall receive consent for admission for the 2017-2018 school year

2017-18 Open
Enrollment, Inter-
district Transfer and
Tuition Process

M-Ridderbusch/2nd Mahoney to approve the open enrollment motion as stated by Mr. Kelly. Motion carried unanimously.

Open Enrollment

Motion to Approve

Inter-district Transfer Process

Inter-district Transfer
Process

Mr. Kelly read the Inter-district Transfer Process Motion:

I move that the Board further establish for the 2017-2018 school year, that through the inter-district transfer process, referenced in ORS 3393.135(5)(a), the district will accept ten (10) non-resident students who apply to the Neah-Kah-Nie School District on a rolling first come, first served basis beginning May 1, 2017 until filled. Concurrently, the Neah-Kah-Nie School District will release fifteen (15) students on a rolling first come, first served basis beginning May 1, 2017 until filled.

M-Mahoney/2nd Ryan to approve the Inter-district transfer process motion as presented. Motion carried unanimously

Motion to Approve

Tuition

Tuition Process

Mr. Kelly read the Tuition Process Motion:

I move that the Board further establish for the 2017-2018 school year through student(s) paying tuition, referenced in ORS 339.141, **no** non-resident students shall receive consent for admission via tuition for the 2017-2018 school year.

M-Aeder/2nd Ryan to approve the motion to allow no students to entered the District under the tuition provision. Motion carried unanimously.

Motion to Approve

FISCAL

Fiscal

Payment of Bills

Payment of Bills

No Board Member raised an issue with any of the bills that were paid in January.

Fiscal Summary Sheet

Fiscal Summary
Sheet

Mr. Sybouts stated that things are looking good. Our resources for the general fund are greater than they were last year, primarily due to state timber. The amount of interest that we are receiving has increased due to what we have invested in the Local Government Investment Pool (LGIP) and the interest they are paying. They are now paying 1.15 percent interest. The next direct method timber payment will come in later this month. We received the county school fund payment which brought us within \$50,000 of budget. We will easily go over the county school fund projection. We will have a healthy carry-over again this year.

Mr. Erlebach asked Mr. Sybouts to address PERS. Mr. Sybouts stated that PERS is disappointing. He stated that the rates will be going up a little over four percentage points this next year. It could be in the neighborhood of \$200,000, with no benefit to staff. He shared that the assumed rate is 7.5 percent and PERS only made 6.88 percent. Mr. Sybouts stated that he would not be surprised if the rate goes up 4 percentage points for the next 10 plus years. Discussion occurred.

SUGGESTIONS AND COMMENTS

Suggestions and
Comments
Superintendent

Superintendent

Mr. Erlebach shared the following:

- When Ms. Meeks shared information about the Boeing tour, he stated that Boeing is also involved in Oregon Manufacturing and Innovation Center (OMIC) which started in England with six people, and now it is the OMIC campus which is 420 acres of the most expensive real estate in England. OMIC will be building a center in Scappoose. This will be a world class center of innovation. The ESD is stressing that our high school students, regionally can participate in this. There will only be one in the United States and it will be in Scappoose. High School students could receive internships. In England high school students earn \$12,000 per year to participate. This is a collaboration between industry, higher education and government. He encouraged board members to look it up online.

- He shared that he observed Ms. Buckmaster conduct an excellent math alignment meeting. We want vertical alignment with curriculums.
- Family-fun nights are occurring at the elementary schools, principals and teachers are excited about that. He stated that we need to keep our eye on the prize with regard to RTII.
- Mr. Erlebach thanked George Winterschid of NWRESD for coming over to attend the Board meeting and going back tonight.
- Fruit with Paul: Met with Garibaldi staff twice, took notes on areas of concern, celebrations and recommendations. We need to address their areas of concern and celebrate what is working. Staff is very pleased with Ms. Nugent as a principal. The staff are very mature in their reflections and expectations in what can occur at Garibaldi.
- Met with District Office staff, primary concern is staffing, mainly clerical work that needs to be done. District office staff are going to come up with a plan and present it to him next week.
- Elementary math committee will submit their adoption recommendation to the Board in March.
- Esther Troyer, Ms. Buckmaster and he will be attending the college and career readiness conference at NWRESD on Friday
- He and Mr. Ryan will attend the Labor Employee Relations Training at NWRESD this week.
- Employee Recognition Committee will select two recipients from the submitted nominations
- Classified employees week is the first full week in March. This year it is the 6th – 10th.
- He, Ms. Hixson, and Ms. Hooley participated in the Financial Reality fair at TBCC. Esther Troyer stated that she would like to have the fair at Neah-Kah-Nie High School next year
- We had the Neah-Kah-Nie High School Community Track meeting on January 25th, we are on track with the project. The Headlight Herald reported that the grandstands was part of the project, but it is not.
- He and Ms. Woika attended the NWRESD Superintendents meeting. At that meeting they attended the presentation displaying the most current technology with 3-D and Laser printers.
- We will receive funds for the next three years through the ESL transformation sub-grant to improve ELL student test scores. All teachers will be trained to develop academic language skills in our students. We have presented three different calendars to the associations that will support a training schedule
- Board member asked how the new administration will impact education. There is some concern about federal funding including Title funding, we receive approximately \$170,000 in Title funds. He received an email from Morgan Allen from COSA which he read to the Board, which basically said that no one really knows for sure at this time. As he receives more information he will pass it along to Board members.

Board

Ms. Mahoney wanted to go back to the Garibaldi input. There was a lot of input from staff for extra support

Board

for behaviors. Mr. Erlebach shared that he and Ms. Nugent met with special education staff who are requesting extra support. Mr. Erlebach stated that we want to make sure that we are receiving results from whatever we do. He stated that whatever we do, we need to make sure that staff are faithfully implementing curriculums. He stated that it is not fair to other teachers who are faithfully implementing curriculums when the teacher below them is not. Ms. Nugent stated that she is meeting with her staff to have a brainstorming session to receive ideas from her staff.

PERSONNEL

Personnel

Licensed Retirement

Jo Cooper as Science Teacher at Neah-Kah-Nie Middle School Effective June, 2017

Licensed Resignations

Jenna Angelini as Garibaldi Grade School Special Education Teacher, Effective June, 2017

NON LICENSED PERSONNEL INFORMATION - Informational Only

Classified Resignations

Susan Storm as 3.5 hr. Instructional Assistant at Garibaldi Grade School

Anna Bates as Neah-Kah-Nie Middle/High School Second Cook

SUSPEND REGULAR SESSION

Suspend Regulars
Session

Mr. Kelly suspended regular session at 7:43 p.m. to convene executive session.

EXECUTIVE SESSION

Convene Executive
Session

Mr. Kelly called to order executive session at 7:45 p.m. pursuant to ORS 192.660(2)(i) to conduct the evaluation of the superintendent. Executive session was adjourned at 9:27 p.m.

RECONVENE REGULAR SESSION

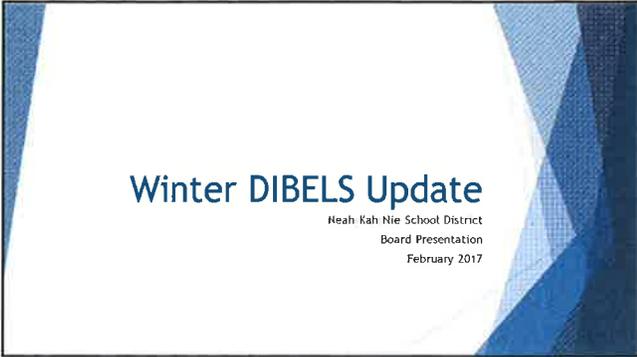
Reconvene Regular
Session

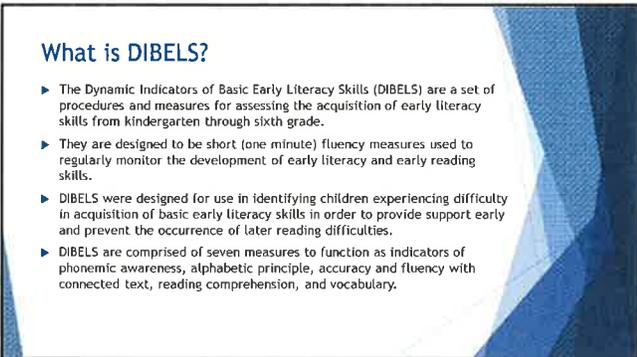
Mr. Kelly reconvened regular session to adjourn at 9:27 p.m.

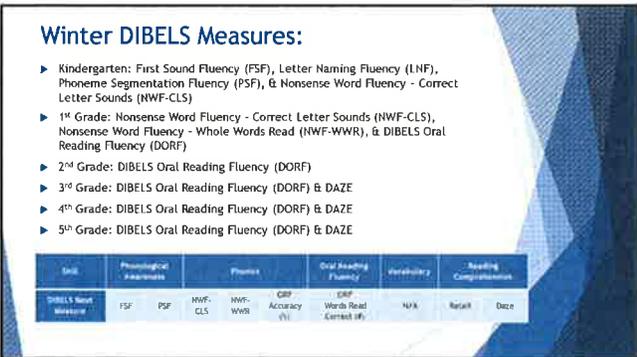
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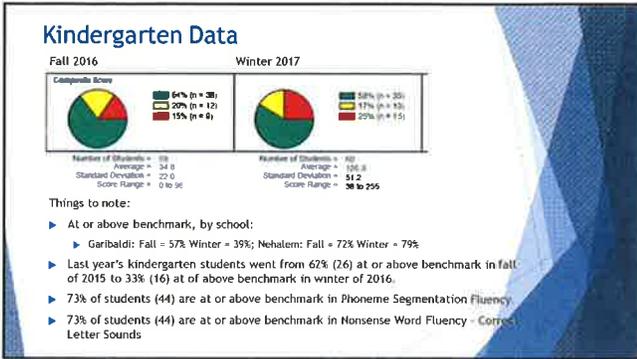
Adjourn

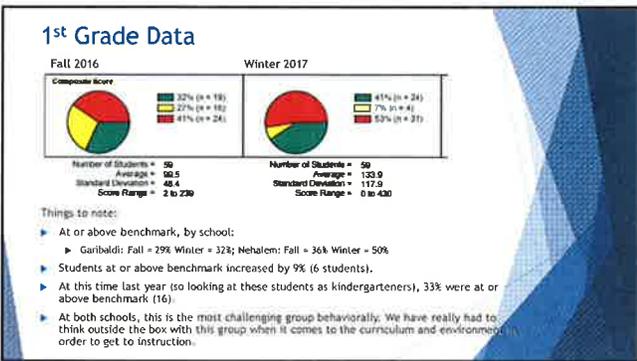
Hearing nothing more to come before the Board the meeting was adjourned at 9:28 p.m.

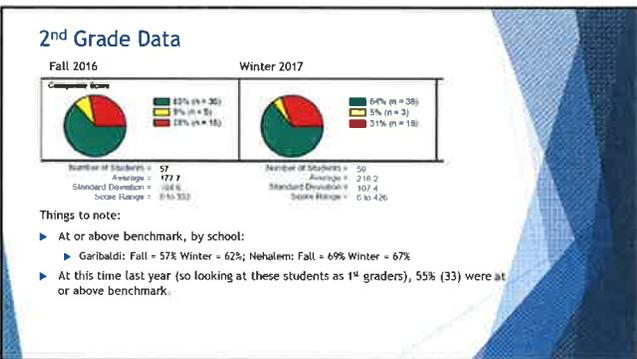


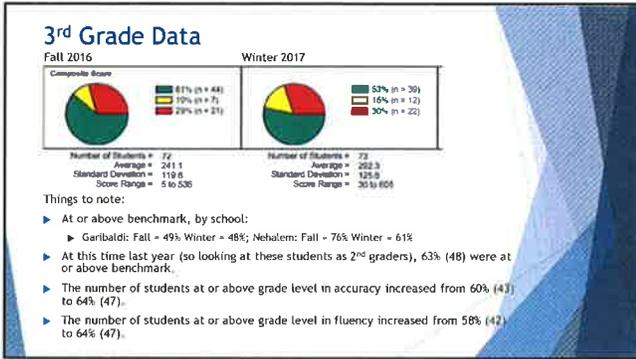


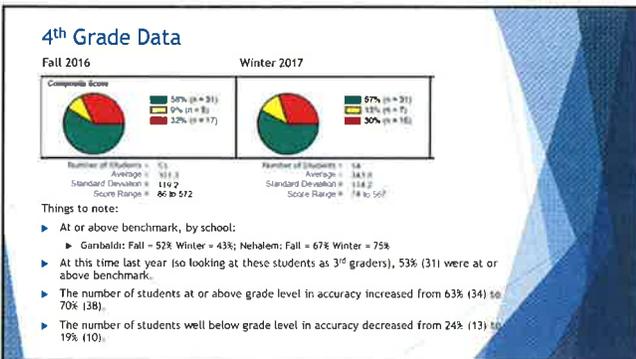


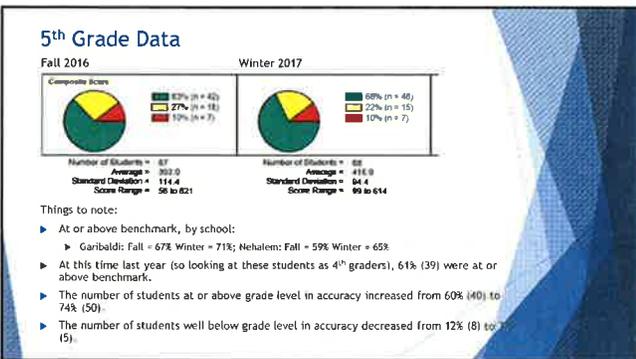












What about the RED?

- ▶ According to winter 2017 DIBELS Data, 29% (109) students are currently in the red - 21% (80) students are being served in an intervention.
 - ▶ 17% (31) at NES and 26% (49) at GGS.
- ▶ Reading Mastery, Early Reading Intervention, & Phonics for Reading are the intervention programs being used.
 - ▶ 78% (62) students are being served with the Reading Mastery Curriculum.
- ▶ My focus since we have implemented Reading Mastery has been Reading Mastery.
 - ▶ To roll out I have created a training schedule where I meet with teachers and IAs once every 4-6.
 - ▶ I have implemented a walkthrough form where I go in and observe the Reading Mastery instruction. I am able to take notes on what I notice, and provide feedback on what is working or suggestions on how to make the group "better". I am also able to use these walkthrough forms to help drive my trainings.

What about the RED?

▶ At Nehalem Elementary

Intervention	Serving	Grade Range
Reading Mastery Kindergarten	8 students	1 - kinder 3 - 1 st graders 4 - 2 nd graders
Reading Mastery 1 st Grade	6 students	4 - 2 nd graders 2 - 3 rd graders
Reading Mastery 2 nd Grade	4 students	3 - 3 rd graders 1 - 5 th grader
Reading Mastery 3 rd Grade	8 Students	4 - 4 th graders 4 - 5 th graders
Early Reading Intervention	5 students	5 - 1 st graders

What about the RED?

▶ At Garibaldi Grade School

Intervention	Serving	Grade Range
Reading Mastery Kindergarten	14 students	9 - 1 st graders 2 - 2 nd graders 3 - 3 rd graders
Reading Mastery 1 st Grade	9 students	4 - 2 nd graders 4 - 3 rd graders 1 - 4 th grader
Reading Mastery 1 st /2 nd Transition	2 students	2 - 3 rd graders 1 - 4 th grader
Reading Mastery 3 rd Grade	6 Students	6 - 4 th graders
Reading Mastery 4 th Grade	5 Students	2 - 4 th graders 3 - 5 th graders
Early Reading Intervention	8 students	5 - Kindergarteners 3 - 1 st graders
Phonics For Reading	5 students	5 - 3 rd graders

Is it working?

- ▶ 2 students exited out of Reading Mastery, 1 student switched to a less intensive intervention, and 7 students moved up Reading Mastery curriculum levels.
- ▶ 26 students increase their DIBELS composite score 70+ points
 - ▶ 16 students increased their DIBELS composite score 90+ points from fall to winter.
 - ▶ 10 students increased their DIBELS composite score 70-80 points from fall to winter.
- ▶ 11 students moved up DIBELS risk levels.
 - ▶ 8 students moved up one risk level (red to yellow or yellow to green)
 - ▶ 3 students moved up 2 risk levels (red to green)
- ▶ Students are growing in F&P levels
 - ▶ I have received 5 teachers' F&P data, which accounts for 26 students in intervention. Of those 26 students 13 have gone up 3+ Fountas & Pinnell reading levels.

Current & Next Steps

CORE:

- ▶ 100% meetings - 15/18 classes' priority skill focus is phonics (accuracy with connected text)
 - ▶ Brainstormed how to focus on reading accuracy/decoding in small groups. (sight words, decodables, error correction strategies & routine, etc.)
- ▶ Continue to train on and utilize active engagement strategies to engage students and provide them more opportunities to practice

INTERVENTION:

- ▶ Continue with Reading Mastery trainings and walkthroughs.
- ▶ Schedule a Professional Development day with Reading Mastery trainer
- ▶ Training through the NIFDI (National Institute For Direct Instruction) Conference in July
- ▶ Already added 2 students into NES Reading Mastery Intervention - looking to add 6-7 more
- ▶ Look at getting creative with GGS - we are already over that 20% to serve, but we know there are kids who need an intervention who aren't getting it.

Questions?
Thoughts?
Comments?

1 **NKN PIRATES**

Monday, February 13th School Board Report- HS
Isis B- Student School Board Rep.16-17

2 **AWARDS**

- 2 Student of the Month for December= Jett Johnston
Student of the Month for January= Marbella Valladares Silva
Student of the Month for February= Casey Fitch

Athletes of the Month:

Boys - William Grimes

William has been a great addition to the NKN cheer team

Girls - Brianna Woodward

Brianna helped lead the JV Girls team to a 7-4 record this season.

3 **ATHLETICS**

Current Season Updates:

Wrestling: @ Cottage Grove Invite (Feb 3 & 4) we placed 16th out of 38 schools Tristan Bennett took 1st at 220 lbs. And Josh Longfellow placed 6th at 145 lbs.

We have District/ Regionals on February 17th & 18th in Waldport Oregon. We are hoping to qualify multiple wrestlers for state (February 24 & 25) in Portland OR. and be in the team race for the top 2 spots at the Regional Tournament.

Boys Basketball: great JV come from behind victory over Columbia Christian, last game of the season is this Wednesday.

Girls Basketball: Girls Varsity won on Friday, if they win tonight they will go forward into postseason play.

4 **Athletics cont.**

Cheer/Dance: There are 10 members of the cheer team this winter. They cheered at home basketball games and also competed in the coed small division. This means that you can have 1-3 boys on the team. It is a tough division because most of the schools are much larger than NKN. They competed at Clackamas and Tualatin and just finished the season at the state championship on Feb. 11th. The team worked hard this season and did a great job.

Upcoming season info: Spring season practices start Feb. 27

Track and Field- Coach Albrechtsen

Softball- Coach Jackson

Baseball- Coach Herder

5 **ASB REPORT - Matt Grimes**

Nothing new, just planning stuff and things for Spring

6 **Senior Class 17 President: Greg Elligsen Rep: Tyler Kirkpatrick**

7 **ACTIVITIES**

Speech & Debate: Head Coach Rhonda Scott- The team is excited about our new volunteer, Jonathan, attending Tuesday practices until State on April 20-22. He was a part of Tillamook High School's team and is currently attending TBCC. His participation and feedback on the events has been invaluable. Speech and Debate is at Mt. Hood Community College Saturday, February 11.

Chess Club- Jenna Meeks -

Math Club- Jenna Meeks -

Technology Club-Kathryn Harmon & Mark Balmer - Mark is leading a unit on Electronics and Programming. Students are learning to create and build circuits with resistors, LEDs and switches.

8 **Activities continued...**

Leo's Club- Andre Lorincz- Leos club has been going strong. We have over 28 Leos this year working hard to help the community. Our second blood drive is also coming up March 23rd.

Student Government- Steve Albrechtsen

NOSB- Nadja Paulissen

We are getting ready to head to the Salmon Bowl! We will leave 02/17 and return 02/18 in the evening. If you see a NOSB member please wish them luck!

National Honor Society- Russell Zaugg

Honor Band -Russell Zaugg:

9 **FBLA**

*State Conference April 5th - 8th, 2017

*National Conference June 29th - July 2nd Anaheim, CA

Regional Results, Feb. 4, 2017:

43 Awards

Multiple top 3 finishers

CLICK LINK TO VIEW ALL AWARDS GIVEN:

<https://docs.google.com/a/nknsd.org/spreadsheets/d/1YdpGwygcrmbiqdeQsLghZlJskRrd95VwSmkDqQi2j0/edit?usp=sharing>

10 **Field Trips**

Muddnick Sponsored events planned:

Boeing- Meeks

Women in Trades- Gernert

CTE Career Exploration- Gernert

Muddnick Field Trip Updates: Financial Reality Fair held January 25th at TBCC - Over 25 community volunteers including our Supt. Paul Erlebach and school board members Lisa Hooley and Trisha Hixson! Thank you for helping to make our first Reality Fair a great success!

School/ Curriculum/Career trips:

Choir Festivals x3 - Simpson

WOU Criminal Justice Fair (March 1)

11 **School Updates**

Attendance Update: Students with 90% or better attendance= 57% (bad month for illness)

Testing Updates: March continues testing for seniors with both the Smarter Balance opportunity for those who have not yet passed and completing the NCRC (Career Readiness Employment Certificate).

We welcome our new testing coordinator, Elizabeth Hunter!

We have finished round 2 of both reading and math assessments and are happy to report good growth by many students.

College and Career Readiness Updates:

This month we continue working on our transition to NW Promise in the hope that many of our teachers will be able to offer additional dual credit opportunities for our students!

ASPIRE Update: Currently we have 35 students in the program and 9 community member mentors. We are running a weekly ASPIRE drop-in center for students to meet with their mentors. Look for an article in the Headlight Herald coming soon about our ASPIRE program!

State Seal of Biliteracy update: we have 2 students that have expressed an interest in this.

12 **Fundraising events**13 **Personal Finance**

Scott: Economics does not teach personal finance. The standards address areas in microeconomics, macroeconomics and the market system. Topics include scarcity, supply & demand, market systems, costs of production, equilibrium and price controls, government regulation, competition, corporations, nonprofit organizations, American banking system, Federal Reserve, GDP and U.S. Monetary policy.

Jackson: Students that take Financial Planning study Money Mgmt (spending plan/financial goals), Borrowing (credit options/loans/building credit), Earning Power (career plan w/earning potential in mind), Investing (stocks, IRA/Roth, diversification, bonds, risks/rewards), Financial Services (banking, checking, fraud protection), and Insurance (car, auto, home, life, disability, options, costs, laws). Not all students take this class.

Senior seminar previously covered personal banking topics. The class was absorbed into advisory this year and plans have not yet been determined as to where this particular topic will be covered...

Business Math pilot- curriculum includes math skills associated with payroll, taxes, savings, cost of living etc.

14 **Site Council**

NKN HS Site Council Members: Kathryn Harmon, Jaime Simpson, Esther Troyer, Jennifer Purcell, Heidi Buckmaster, Sam Holm.

The School Improvement process continues to provide a strong focus for our work.

We are:

Working on updating Indistar to reflect the tasks that we are completing.

Refining the NKN End of Trimester Survey to implement fully in March.

15 **Thank you for your time!**