



DualCredit @ NIC

www.nic.edu/dualcredit

August 25, 2017

RevB AUG 28 2017

TO: Dr. Kenneth Cox

RE: CTE Dual Credit Program Partnership Agreement for school districts, high school CTE dual credit programs, outreach locations, and other organizations

North Idaho College Career Technical Education Dual Credit Program is proud to be a partner with your organization to provide college level classes at your facility. Our goal is to provide excellent support and quality education for your students in high school.

The enclosed Partnership Agreement outlines how North Idaho College directly compensates school districts and/or compensates instructors. Please read through this agreement and return a signed copy to me at the address provided on the back of the agreement.

Thank you again for your partnership with North Idaho College and the dual credit program.

Evan Moore, CTE Dual Credit Coordinator
North Idaho College
(208) 769-5964
emmoore@NIC.EDU

**DUAL CREDIT PROGRAM PARTNERSHIP AGREEMENT
FOR TEACHING IN THE HIGH SCHOOL**

Version 5.0 – 2017

High School: Minico High School

School District: Minidoka County #331

Term of Agreement: Academic Year 2017-2018

North Idaho College (NIC), in partnership with school districts and high schools, offers a Dual Credit Program that provides opportunity for high school students to earn college credits while concurrently satisfying high school requirements for graduation. NIC supports the Idaho State Department of Education Advanced Opportunities and will work with districts on successful implementation.

High School Instructors as NIC Dual Credit Instructors

High school instructors hired to teach NIC courses will be NIC Dual Credit High School Instructors. NIC will assign a faculty member as a NIC Dual Credit Mentor to work with each dual credit high school instructor.

NIC reserves the right to terminate a high school dual credit instructor at any time based on NIC's sole discretion. This termination relates to the high school instructor's ability to teach a NIC course and has no bearing or relationship on the high school instructor's employment with the school district they are employed. The termination decision of a dual credit high school instructor may be based upon the recommendation of the NIC dual credit mentor working with the dual credit high school instructor, the recommendation of the division chair, as well as approval by the appropriate dean and the Vice President for Instruction. If a dual credit instructor's termination is necessary during the semester, NIC will provide alternate instruction as needed for students to complete the course.

Compensation

NIC's compensation program is based upon student enrollment in the assigned NIC course. NIC's compensation model is aligned with the tuition generated by dual credit students at the rate of \$65.00 per credit.

Direct High School/District Compensation –

School districts will be compensated at the rate of \$25 per student, per credit based on a NIC dual credit high school instructor's teaching assignment credit load that occurs *within their contractual high school assigned day.*

Direct compensation to Dual Credit High School Instructors –

Dual credit high school instructors, teaching *outside their regular contracted high school assignment*, will receive direct compensation from NIC at the adjunct rate per NIC's policy at \$824 per credit. The dual credit high school instructor will be given a NIC adjunct contract. A dual credit high school instructor's preparation period is considered to be part of their contractual high school day and is not paid at the adjunct rate. A NIC

dual credit course must have a minimum of 18 registered NIC students to avoid cancelation.

Resignation of an Instructor –

If NIC must hire an instructor due to a resignation or extended absence (more than one (1) week) of a dual credit high school instructor prior to the end of the semester, the payment to the instructor or school district will be based on the exact number of days taught and NIC will determine with the high school administration how to provide instruction for the course due to the resignation or extended absence.

Payments to School Districts to Support NIC Dual Credit

The parties acknowledge and agree that payments to the school districts for dual credit high school instructors who teach during their regular teaching assignment will be used to support dual credit in the high school. This support may take multiple approaches and may include but not be limited to: student books, materials, supplies, equipment for dual credit courses/classrooms and/or tuition support on behalf of students who may have financial need but are not eligible for aid from other sources. Districts may also wish to use the payments to provide additional compensation to dual credit high school instructors and/or tuition reimbursement for instructors.

Districts are asked to provide a report to NIC by June 30 of each year on their use of the payments to the districts and how they directly benefitted the NIC dual credit program and students in your high schools in order for NIC to meet state reporting requirements.

Reports can be emailed to dualcredit@nic.edu or US mail to:
North Idaho College
1000 W Garden Avenue, LKH 101
Coeur d'Alene, ID 83814

AGREEMENT FOR NORTH IDAHO COLLEGE:

Lita A. Burns 8/15/17
Dr. Lita A. Burns, Vice President for Instruction Date

Kassie M. Silvas 8/14/17
Kassie M. Silvas, Dean of Career Technical and Workforce Education Date

AGREEMENT FOR DISTRICT:

Sumner Holt Minidoka County #331 8-29-17
Superintendent/Designee District Name Date

Cc: High School Principal
NIC Vice President of Finance