

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Charlotte Leach
ADDRESS: Plano, TX
POSITION: Accounts Payable Assistant II
DEPARTMENT: Finance Services & Reporting, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Ad-A-Staff (Collin College)	03/15 - 04/15 05/14 - 11/14	Accounts Payable Associate II Accounts Payable Associate II
Contractor	03/00 - 03/15	Accounts Payable - FT Contractor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Webster University	1985	M.A., Marketing
Webster University	1982	B.A., Management
Washington University	2000	Post Graduate Certificate Non Profit Management