

Minutes of Regular Meeting June 24, 2025

Board of Trustees Collin County Community College District

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, June 24, 2025, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Jay Saad presiding. Trustees in attendance were Mr. Justin Adcock, Ms. Cathie Alexander, Dr. Robert Collins, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, and Ms. Staci Weaver. Ms. Megan Wallace was absent.

WORK SESSION

With a quorum of the Board of Trustees present, Chair Saad called the Work Session to order at 5:40 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Legislative Update - Mary McClure, Chief of Staff

CONVENE REGULAR MONTHLY MEETING: 6:20 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Saad adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 6:21 p.m.

Section 551.071 Consultation with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, and self-evaluation of the Board of Trustees

Sections 551.082 and 551.0821 Certain Deliberation Regarding Student Disciplinary Matters or Personally Identifiable Information About a Student

- a. Discussion of disciplinary expulsion of students

RECONVENE REGULAR MEETING: 7:03 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Student Employee of the Year Winner - Tricia Murray, Staff Council President
2. Introduction of Next FC President – Dr. Rebecca Orr, Dean Academic Services, and Dr. Matt Hamilton, Professor of History, McKinney Campus

PUBLIC COMMENT

There was no public comment.

Approval of the June 24, 2025 Consent Agenda Items

2025-06-C1 Approval of the Minutes of the May 27, 2025 Regular Meeting, and May 13, 2025 Special Called Meeting to Canvass Election Results

2025-06-C2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Authorized Broker/Dealer List

On motion of Trustee Menon, and second of Trustee Collins, the June 24, 2025 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2025-06-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

This being a first reading of local board policies, no action is required.

2025-06-2 Report Out of the Finance and Audit Committee and Consideration of Approval to Engage Independent Auditor Services from Whitley Penn for the Next Five Years, Through Fiscal Year 2029

Discussion: Trustee Collins, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to engage independent auditor services from Whitley Penn for the next five years, through fiscal year 2029.

The motion was approved 8-0 as presented.

2025-06-3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Facilities Fee Schedule Effective September 1, 2025

Discussion: Trustee Collins, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve the Facilities Fee Schedule effective September 1, 2025.

The motion was approved 8-0 as presented.

2025-06-4 Consideration of Approval of a New Associate of Applied Science Degree Program in Medical Laboratory Technician

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 8-0.

2025-06-5 Consideration of Approval to Establish and Adjust Fee Ranges for Continuing Education Courses

On motion of Trustee Hardin, and second of Trustee Orr, this item was approved by a vote of 8-0.

2025-06-6 Consideration of Approval of the Bid Report for June 24, 2025

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for June 24, 2025, which included one new solicitation and one contract revision:

New Solicitation

| | | |
|----------------------------------|----|----------------|
| Purchase Request #1 | \$ | 150,000 |
| Relocation and Moving Services | | |
| Total of New Solicitation | | <u>150,000</u> |

Contract Revision

| | | |
|----------------------------------------|--|----------|
| Purchase Request #2 | | 0 |
| Telehealth and Telepsychiatry Services | | |
| Total of Contract Revision | | <u>0</u> |

| | | |
|--------------------|----|-----------------------|
| Grand Total | \$ | <u><u>150,000</u></u> |
|--------------------|----|-----------------------|

On motion of Trustee Menon, and second of Trustee Adcock, this item was approved by a vote of 8-0.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

Follow Up to Trustee Question: Student Disciplinary Process
Personnel Report for June 2025
Quarterly Purchase Order Report for Mar-May 2025
Quarterly Grant Budget Report for Mar-May 2025
Revenues and Expenses as of May 31, 2025
Statement of Net Position as of May 31, 2025
Monthly Investment Report as of May 31, 2025
Quarterly Investment Report as of May 31, 2025
AECOM Monthly Report for May 2025

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:50 p.m.