



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

PROFESSIONAL SERVICES AGREEMENT between Southeast Island School District & Haley Armstrong

The purpose of this agreement is for Haley Armstrong (Vendor) to provide the following professional services to the Southeast Island School District (SISD) during Fiscal Year 2020. Nothing contained herein is intended to establish an employee/employer relationship. No employee rights or benefits accrue to Vendor as a result of performance under this Agreement.

Vendor Services (to include, but not limited to):

- ❖ Assist Opioid Project Director with the organization of monthly Opioid Task Force meetings.
- ❖ Assist Opioid Project Director in communicating and coordinating with the Outreach Coordinator in Hydaburg in order to ascertain and incorporate aspects of current programs in Hydaburg to other locations on Prince of Wales Island.
- ❖ Assist Opioid Project Director with work to bring programs/services to Prince of Wales Island communities.
- ❖ Assist Opioid Project Director with efforts to increase community engagement and involvement with the Opioid Response Planning Grant.
- ❖ Conduct community surveys to support the Opioid Project Manager in meeting Opioid Response Grant deliverables.
- ❖ Attend harm reduction training and conference(s) to extend knowledge of Opioid epidemic on Prince of Wales Island and nationwide.

Stipulations:

- Vendor will be responsible for own communication and technology needs (e.g. computer, phone).
- Vendor will be responsible for own training and professional development needs.
- Vendor will be responsible for meeting State of Alaska, Federal, and any other licensing and insurance requirements.
- Vendor will provide SISD with a current Alaska Business License, completed IRS W-9 form, and any other required documentation.
- Vendor agrees that, as a condition of performance of this agreement, Vendor shall pay all federal, state, and local taxes incurred by the performance of this agreement, and complete all required forms and reports as may be required by the local, state, and/or federal government
- Applicable Law: This contract shall be governed by the laws of the State of Alaska

Contract Duration:

- January 23, 2020 through June 30, 2020.
- Email, phone contact when not on-site.

Compensation:

- Total Contract Value: Not to exceed \$40,000.00; Hourly Rate: \$30.00
- Payment will be made within 10 days of receipt of Vendor invoice, provided that the Vendor's performance of services is completed to SISD's reasonable satisfaction.

Signatures:

Date:

Superintendent, SISD

President, SISD Board of Education

Haley Armstrong
