

Region 3 Education Service Center
Board of Director's Meeting
December 18, 2017

The Region 3 Education Service Center Board of Directors met at 11:30 am at the Region 3 Education Service Center, 1905 Leary Lane, Victoria, Texas, on December 18, 2017. The notice of the meeting had been posted in the time and manner required. Mr. Brisco, Chair, called the meeting to order at 11:30 pm and noted the presence of a quorum.

ESC Board Members present:

Mr. Reggie Brisco
Ms. Laura Whitson
Mr. Dwight Mutschler
Mrs. Christy Paulsgrove
Mrs. Judy Waligura
Mrs. Sandra Kimball
Mr. Rick Martinez

ESC Administrators present:

Mrs. Charlotte Baker, Executive Director
Mr. Anthony C. Dueser, Deputy Executive Director for Business
Mrs. Mitzi McAfee, Deputy Executive Director for Academic Services
Mrs. Mary Beth Matula, Deputy Executive Director for Technology
Mrs. Laura Ratliff, Director for School Operations/Communications

B. FIRST ORDER OF BUSINESS

Approval of Minutes

The minutes from the October 16, 2017, board meeting had been mailed to the Board members prior to the meeting. Ms. Whitson moved to accept the minutes as presented and Mr. Martinez seconded the motion. The motion carried unanimously.

E. INFORMATION/DISCUSSION ITEMS

1. Investment Report

The Investment Report as of November 30, 2017, was included in the packet mailed to the Board members prior to the meeting. Mr. Dueser reviewed the pledged securities, cash position report, fund balance and budget status report, the budget comparison reports and the schedule of investments. The Executive Director is authorized to cover expenses.

2. Employment/Resignations of Professional Personnel

Charlotte updated the Board regarding employment/resignations of personnel. ECI has had some employees leaving, so hired individuals are to replace staff. Anthony C. Dueser's official notification of retirement has also been included.

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3. Regional Purchasing Cooperative and Purchasing Cooperative of American Program

Tony gave an overview of bids that have been awarded since the last report.

4. Executive Director Report

Charlotte reviewed the ESC3 2017 Business Plan. She gave the status of the School Improvement Teams, Hurricane Harvey check in calls and the R3 Strategic Plan. Also, she updated the board on the Mental Health Outreach Grant in the amount of \$900,000. This grant will employ 2 full time and several part time individuals to administer a community outreach program that will last 9 months.

F. CONSENT ACTION ITEMS

1. Consider/Approve Interlocal Agreements and Memoranda of Understanding/Participation with other Regional Education Service Centers and reseller Agreement
2. Consider/Approve Budget Amendments
3. Consider/Approve Sponsorships/Donations

Motion: Mr. Martinez made the motion to approve the consent agenda items as presented. Mr. Mutschler seconded the motion. The motion carried unanimously.

G. ACTION ITEMS

1. Consider/Approve Annual Financial Audit

After discussion of missing information from the ECI State Office, the audit was tabled.

2. Consider/Approve Investment Officer Changes

Tony recommended for the board to approve the Deputy Executive Director for Business and Chief Financial Officer as investment officers of the ESC.

Motion: Mr. Mutschler made the motion to approve the Deputy Executive Director for Business and Chief Financial Officer as investment officers of the ESC. Mrs. Kimball seconded the motion. The motion carried unanimously.

3. Consider/Approve Designation of Depository Bank Signature Agents

Tony recommended for the board to approve the resolution naming the Executive Director and the Deputy Executive Director for Business positions for designation of depository bank signature agents.

Motion: Ms. Whitson made the motion to approve the resolution naming the Executive Director and the Deputy Executive Director for Business positions for designation of

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depository bank signature agents. Mrs. Waligura seconded the motion. The motion carried unanimously.

4. Consider/Approve February, 2018 Board Meeting Date

Charlotte asked the board to discuss calendars to set a date convenient for members for the February board meeting due to the conflict with the rescheduled Leadership Conference and to consider a date in January to approve the audit.

Motion: Mr. Martinez made the motion to approve February 26, 2018 for the February board meeting and January 19, 2018 at 1:30 pm for the called meeting to approve the audit. Mrs. Paulsgrove seconded the motion. The motion carried unanimously.

5. Call for Election for Board of Directors and Consider of the Decision by the Board that No Election will be Held if All Positions are unopposed

Motion: Mrs. Kimball made the motion to call for an election for the Board of Directors and to approve the decision by the Board that no election will be held if all positions are unopposed. Mrs. Waligura seconded the motion. The motion carried unanimously.

6. Consider/Approve EBS License Agreement with Spectrum (Sprint)

Tony reviewed with the board the EBS licenses that the ESC currently maintains. He worked with an attorney regarding the Wharton broadcast area lease agreement with Spectrum.

Motion: Mr. Martinez made the motion to approve the EBS Lease agreement with Sprint. Ms. Whitson seconded the motion. The motion carried unanimously.

H. ADJOURNMENT

The meeting adjourned at 12:31 p.m.

Chairman of the Board

Secretary

Date