



**Wharton County  
Junior College**

**PAID PROFESSIONAL  
ASSIGNMENT (PPA)  
REQUEST FORM**

TO: VPI Leigh Ann Collins

DATE: 9-4-2020

FROM: Jennifer Mauch, MPS Division Chair

DIV or UNIT: Math & Physical Sciences

SUBJ: PPA request for: Lauren Herrmann  
 Title of PPA activity: COWs Maintenance  
 Dates (or semesters) of activity: Fall 2020

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Ms. Herrmann will maintain the COWs (Computers on Wheels) at the Richmond campus, used in the corequisite Math support classes.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 700.00	\$ 700.00
<b>TOTAL</b>		<b>\$ 700.00</b>	<b>\$ 700.00</b>

Budget Number: 1110.14306.6092.100

C. **Approvals**

Supervisor: *Jennifer Mauch* Date: 9-4-2020

VP: *Law* Date: 9-9-20

President: \_\_\_\_\_

**RECEIVED**  
 Vice President of Instruction  
 Date: 9/8/20 Initial: IC