



## UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** \_\_\_\_\_ Board Minutes for the Month of August 2012 \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_ Alejandra Salinas \_\_\_\_\_ **OF:** \_\_\_\_\_ Board Secretary \_\_\_\_\_

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_ September 19, 2012 \_\_\_\_\_

### **RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees take action to approve Board Meeting minutes:

- Board Workshop – August 7, 2012
- Public Hearing to Discuss 2012-2013 Budget and Proposed 2012 Tax Rate – August 22, 2012

### **RATIONALE:**

State law requires the Board to prepare and keep minutes of its open meeting Govt. Code §551.021. The minutes are public records available for public inspection and copying upon request to the Superintendent or his designee. Govt. Code § 551.022.

### **BUDGETARY INFORMATION:**

No Budget Impact

### **BOARD POLICY REFERENCE AND COMPLIANCE:**

This is in compliance and in accordance with Board Policy BE and BE (LOCAL).

**Budget Workshop  
August 7, 2012**

**The State of Texas  
United Independent School District  
The County of Webb**

**In Attendance**

Robert J. Santos  
Superintendent of Schools

**Board of Trustees**

Judd Gilpin – President  
Juan Roberto Ramirez – Vice President - ABSENT  
Ricardo “Rick” Rodriguez – Secretary  
Ricardo Molina, Sr. – Parliamentarian  
Pat Campos – Member  
Juan A. Molina, Jr. – Member - ABSENT  
Javier Montemayor, Jr. – Member

The Board of Trustees of United ISD met in a Budget Workshop on Tuesday, August 7, 2012, beginning at 6:15 p.m. at the United ISD Boardroom, 201 Lindenwood Dr., Laredo, TX 78045.

- I. Roll Call, Establish Quorum, Call to Order
- II. President Judd Gilpin made an announcement calling this Budget Workshop of the United Independent School District to order at 6:48 pm. Let the record show that a quorum of Board Members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

**III. Budget Workshop**

**Laida Benavides** - Good Evening Mr. Gilpin, members of the Board, members of the audience. We are bringing to you our proposed budget for 2012-2013 school year. We have spent the last nine months preparing this budget, planning and several meetings have taken place since the time we were working on this budget. To go back to what the law requires:

**TEA requirement-Section 44.002-006 of Texas Education Code**

- Budget prepared by August 20<sup>th</sup>

- Board adopt budget by August 31<sup>st</sup>
- Three funds: General Operating, Debt Service and Food Service
- Adopt at fund and function level
- Board adopt tax rate

Therefore, when we set up next week's agenda, first we have to take action on the Budget and then take action on the Tax Rate.

### **BUDGET 2012-13 CALENDAR**

- October-August Budget Board workshops
- *July 25<sup>th</sup> Received certified tax rolls*
- Aug 5<sup>th</sup>-Publish 10 day notice of public hearing
- Aug 7<sup>th</sup>-Present a balanced budget
- August 15<sup>th</sup>- Public hearing /Adopt budget and tax rate
- September 1, 2012- Budget in effect

The calendar you can see that we have been at this since October working on projected enrollment, projected staff, working on high school scheduling which we changes for this coming school year, working on middle school credit all that believe or not does have an impact on our budget and what we are expected to spend this coming year. On July 25<sup>th</sup> we did receive our certified tax roll; it is an item that you are going to adopt next week which is our submitted rolls. August 5<sup>th</sup> we did publish the ten day notice of the public hearing that we will hold on August 15<sup>th</sup>. Today, August 7<sup>th</sup> we are presenting a balanced budget for your consideration for next week and after the Public Hearing during our Regular Board Meeting we will have the adoption of the budget and the tax rate. This budget will be in effect September 1<sup>st</sup>, 2012.

### **PROPOSED GENERAL FUND 2012-13 BUDGET**

- Balanced Budget (revenue=expenditures)
- Projected Revenue
- Same total tax rate \$1.19486 (M & O \$1.04)
- Proposed Expenditures
- Total Projected \$293.6M

I put the next 2 bullets so that we can bring it home and understand what has happened to United ISD in the past 2 years. Last year, from the budget we are presenting 293.6M we will be operating with a budget which is 1.3M less than this past year even though we are projected to have more students. Also compared our 2010-11 budget

- Net decrease of **(\$1.3M)** from 2011-12 budget of \$294.9M
- Net decrease of **(\$11.0M)** from 2010-11 budget of \$304.6M
- Increase in students over same 2 yr period: +933
  - 2010-11 actual PEIMS enrollment: 41,708
  - 2012-13 projected enrollment: 42,641



The math comes out to be is that we will be ready. Is it a challenge operating with 11M dollars less, but expecting 933 students then what we use to support 2 years ago. Is it a challenge, yes, but I think our students, our staff, our administrators have stood up to the challenge. This past year we understand was hard, but everybody did watch the bottom line real carefully. Everybody was real careful with their expenditures, always taking that extra time to realize, was this an expenditure we needed to have? Always trying to keep the students in mind and keeping the students first. And, I don't think unless there is something I don't know of, I don't believe any programs for students was hurt, our extracurricular activities were very successful. You saw where our students went to Bi--district, Regional and state. We don't really think our students suffer; we found a way and I'm going to tell we will continue to find a way.

Next is our English version of our Proposed General Fund Budget. It just tells you where our money is spread out. Our biggest budget is payroll; we expect our payroll next year to be a little more than 244M dollars.

### **PROPOSED GENERAL FUND BUDGET**

	<b>PROPOSED 2012-2013</b>
<b>TOTAL PROJECTED REVENUE:</b>	<b>293,592,745</b>
<b>PAYROLL:</b>	\$ 244,368,278
<b>NONPAYROLL:</b>	
INSTRUCTIONAL- <i>PER PUPIL ALLOCATIONS</i>	7,232,807
SUMMER SCHOOL	2,343,000
JJAEP	200,000
ATHLETICS	1,243,687
MUSIC (BAND & CHOIR ONLY)	654,805
<b>COMPUTER LEASES (DW)-SFSF</b>	1,229,336
<b>DEPARTMENTS/DISTRICT WIDE:</b>	
DEPARTMENTS	14,425,164
IDENTIFIED CAPITAL EQUIPMENT	320,950
IDENTIFIED CAPITAL IMPROVEMENT PROJECTS	755,000
FUEL (budgeting \$3.40/gal)	2,600,000
DISTRICT WIDE OTHER	2,439,877
GENERAL FUND-DEBT PAYMENTS	2,498,876
UTILITIES	10,045,126
<b>AFTER SCHOOL CHILD CARE</b>	1,269,533
<b>HIGH SCHOOL ALLOTMENT EXPENSES</b>	1,466,305
<b>MEDICAID FUND</b>	500,000
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>293,592,745</b>
<b>NET REVENUES OVER GEN. FUND EXPENDITURES</b>	<b>0</b>

**DEBT SERVICE FUND BUDGET**

- 2012-13 debt service payment \$25,814,238
- Proposed Debt Service tax rate \$0.15486
- Projected tax revenue \$17.3 M
- Projected state assistance \$ 5.6 M
- \$2.9 M Balance would need to be covered from the debt service fund balance

**ENTERPRISE (FOOD SERVICE) FUND BUDGET**

- Proposed Balanced Budget
- Projected Revenue: \$22,793,945
  - Federal Breakfast/Lunch Program \$18,633,818
- Proposed Expenditures \$22,793,945
  - Payroll \$11.8M
  - Contracted Services \$661K
  - Supplies \$9.9 M
  - Other Operating costs \$226K
  - Debt \$16K
  - Capital Outlay \$ 245K

Again, this is a balanced budget as well; this is a general operating fund and the debt service fund, we do expect to draw down a little less than 3M dollars from our fund balance in that particular fund.

This is the way the board would adopt the budget. It is at a fund the General Debt Service including Food Service fund level and the function level. These functions are determined by TEA they define to us as to how to code these expenditures. This is the non-English budget verses the one I just showed you earlier. This is the breakdown of the budget and the one we will present to you next week for adoption. You see that it is balanced, except for the debt service where we will propose to get 2.9M so that we can keep that tax rate at the .15 cents and we will get it from fund balance.



Proposed Budget					
Revenues, Expenditures and Changes in Fund Balance for 2012-2013					
Description		General Fund	Debt Service Fund	Food Service Fund	Memorandum Totals
Total Estimated Revenues					
5700	Local Sources	\$ 121,371,551	\$ 17,315,051	\$ 2,525,127	\$ 141,211,729
5800	State Sources	169,856,194	5,590,674	135,000	175,581,868
5900	Federal Sources	2,365,000	-	20,133,818	22,498,818
	<b>Total Revenues</b>	<b>293,592,745</b>	<b>22,905,725</b>	<b>22,793,945</b>	<b>339,292,415</b>
Total Estimated Expenditures					
11	Instruction	168,880,407	-	-	168,880,407
12	Instructional Resources and Media Services	5,029,800	-	-	5,029,800
13	Curriculum and Instructional Staff Dev.	558,783	-	-	558,783
21	Instructional Administration	4,417,285	-	-	4,417,285
23	School Leadership	18,941,889	-	-	18,941,889
31	Guidance and Counseling	10,724,536	-	-	10,724,536
32	Social Work Services	2,048,990	-	-	2,048,990
33	Health Services	3,693,621	-	-	3,693,621
34	Pupil Transportation	12,941,690	-	-	12,941,690
35	Food Services	-	-	22,034,062	22,034,062
36	Cocurricular Activities	8,897,563	-	-	8,897,563
41	General Administration	9,250,694	-	-	9,250,694
51	Plant Maintenance and Operations	33,479,923	-	743,883	34,223,806
52	Security and Monitoring Services	6,124,755	-	-	6,124,755
53	Data Processing Services	2,141,370	-	-	2,141,370
61	Community Services	217,246	-	-	217,246
71	Debt Service	3,739,193	25,817,241	16,000	29,572,434
81	Facilities Acquisitions	755,000	-	-	755,000
95	Juvenile Justice Alternative Ed. Prog	200,000	-	-	200,000
99	Other Governmental Charges	1,550,000	-	-	1,550,000
	<b>Total Expenditures</b>	<b>293,592,745</b>	<b>25,817,241</b>	<b>22,793,945</b>	<b>342,203,931</b>
	<b>Total Other Resources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>-</b>	<b>(2,911,516)</b>	<b>-</b>	<b>(2,911,516)</b>
	<b>Estimated Beg. Fund Balance/Net Assets, 9-1-12</b>	<b>80,250,385</b>	<b>4,916,612</b>	<b>4,835,203</b>	<b>90,002,200</b>
	<b>Est. End. Fund Balance/Net Assets, 8-31-13</b>	<b>\$ 80,250,385</b>	<b>\$ 2,005,096</b>	<b>\$ 4,835,203</b>	<b>\$ 87,090,684</b>

### REST OF THE BUDGET PROCESS

- Hold budget hearing on August 15<sup>th</sup>
- Adopt budget and tax rate on August 15<sup>th</sup>
- 2012-13 Budget in effect September 1st

Anybody has any questions.

**Roberto J. Santos** – Laida, I guess I'll surprise the board; it's really more of a request. If we need to move the Regular Board Meeting from August 15<sup>th</sup> to another day maybe on Tuesday or Thursday or maybe the following week, what would we need to do? As far as posting, I haven't asked the board, but there is an important date, something else on that particular day on the 15<sup>th</sup> and before I present to the board and see if we are able to make the change.

**Laida Benavides** – What we would have to do is maybe republish our notice. We have until August 31<sup>st</sup> to adopt our budget. So if we could have a meeting on or before August 31<sup>st</sup> and then count back ten days where we will publish in the Laredo Morning Times the notice of the Public Hearing. We would have to re-publish.

**Roberto J. Santos** – Right now we will go with the 15<sup>th</sup>, I will visit with the Board obviously, I work for the Board and it would be your wishes.

**Eddie Zuniga** – In order for us to balance this budget, we actually had a little windfall from increased property values this year, mainly because of the Eagle Ford Project that we've got we have 1.8M windfall that we have this year, because there is a year lag, where we have to report new property values to the state. Bottom line is this 1.8M is here this year. Next year the state is going to recognize that we have increase property values so going to start reducing state funding. We're losing dollar per dollar 1.8M dollars more or less state funding next year than this year. They have not recognized the new values this year.

Javier Montemayor – These revenues don't include the possible mineral interests we may acquire.

**Roberto J. Santos** – Are you talking about the County Land Fund?

**Javier Montemayor** – Yes, Sir

**Roberto J Santos** – No, that is totally separate. We don't use that for a couple of years. Normally what it's been the last couple of years, I think this past year was about \$500,000, but we anticipate and you're right Mr. Montemayor this year we should be much, much better on that his coming year. That is totally separate and of course if you recall we were able to use that particular fund this year the County Land Fund to be able to look at those science labs and those additions we might need at the campuses.

One other comment, I want to thank the Board. You really guided us and were able to look at this particular budget even though we froze our employees pay raises, but I think that this one time incentive for the employees come back and be a good boost for our employees. It will be a onetime check for our employees paid on August 24<sup>th</sup>. The Board with your guidance and direction made it possible for the employees. Again, I want to thank the board on behalf of our 6,000 employees that we have at United for supporting our employees.

**Judd Gilpin** –I would re-amiss on behalf of the board, I want to thank you for doing such a good job.

**Rick Rodriguez** – I agree with what Judd said, it doesn't pertain just to the board I think it has to do with all the administrators, staff, accountants and all employees at UISD. You all deserve it and whatever you all have gotten is because of all you did

and all the savings you did. You will be getting it back in return. It's really you all that helped us make the budget and now it's all coming back to you. I want to commend you all for all your work. You all play a major role in all of this.

Thank you.

#### **IV. Adjournment**

There being no further business before the Board, the Budget Workshop of August 7, 2012, was adjourned at 8:30 p.m.

---

Judd Gilpin, President

---

Ricardo "Rick" Rodriguez, Secretary



Public Hearing  
2012-2013 Budget and Proposed 2012 Tax Rate  
August 22, 2012

The State of Texas  
United Independent School District  
The County of Webb

The Board of Trustees of United ISD met in a Public Hearing on Wednesday, August 22, 2012, beginning at 6:00 PM in the United ISD – Bill Johnson Student Activity Complex, Fine Arts Building - 5208 Santa Claudia Lane, Laredo, TX 78043.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. Roll Call, Establish Quorum, Call to Order

Judd Gilpin – President  
Juan Roberto Ramirez – Vice President - **Absent**  
Ricardo “Rick Rodriguez– Secretary  
Ricardo Molina, Sr. – Parliamentarian  
Pat Campos– Member – Member - **Absent**  
Javier Montemayor, Jr. – Member  
Juan Antonio Molina, Jr. – Member

II. Announcement by the Board President calling this meeting of the United Independent School District to order at 6:08 p.m. Let the record show that a quorum of Board Members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

III. Public Comments regarding 2012-2013 Budget and Proposed 2012 Tax Rate: Comments are limited to three minutes per speaker. The Board Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) minute remaining.

**Laida Benavides**– This meeting was posted in the Laredo Morning Times as required by Texas Education Agency (TEA). We told the public we would be having this Public hearing to adopt the proposed budget and tax rate that we will be presenting to you later on this evening. This budget we are bringing to you is balanced. It is over 293M dollars and we are operating within our means even with the budget cuts from the state we are operating with a budget that is 11M dollars less than 2 years ago when we had 900 less students than we had now. This is just to remind the board of the items we are bringing for your consideration.

**Rene De La Vina** – For the record my name is Rene De La Vina, Laredo United TSTA full time President. Members of the Board, Supt. Santos I want to talk to you about salaries for our employees. I am asking to please if you could match what LISD gave their employees a \$2,500 bonus and on top of that what LISD did was to activate/open up the pay step. We have several people here that want to retire and for the past three years the pay step scale has been stagnated. They are being cheated out I'm not saying they are doing that on purpose, but they are not going to benefit due to the stagnation of the pay step. Again, I am asking on behalf of our members that you up the bonuses to \$2,500 for UISD employees. We appreciate what you have done, don't get me wrong. We appreciate what you are doing, you're a good board, and however there is room for improvement. Again I ask \$2,500 bonuses and to activate the pay step scale so they can benefit from that. Again, I would like to mention that even now that I am a board member at Laredo Community College the reason I ran unopposed for the election is because I have always been there for the employees/students. Thank you

**Edna Flores** – Good evening, school board members, Mr. Santos. My name is Edna Flores and I am a TSTA AP Representative and an employee of UISD. I would like to address item #3 on the agenda in re: to the budget on behalf of TSTA. I am here to ask you to revisit the budget allowing for an increase in teacher salaries because of the financial burden, stress and demoralization this salary increase has had on many of our district educators. The UISD Board members with the recommendation from the Supt., Mr. Santos created a salary scale based on its budget that valued teachers and compensated them based on the level of experience. However, currently the teacher scale has remained stagnant despite the teacher level of experience, not only affecting teacher retirement but the teacher's morale as well. Copies of the teacher pay scale will be provided later on. And although teachers understand the need of the district cutting budget in particular areas we feel that the budget should be re-evaluated to find other means and/or areas so as to allow certain amount of salary increase for teacher and staff. These fine dramatic cuts to the revenue for Texas School district received from the state. LISD managed to give 1,700+ teachers a salary increase and an incentive pay. Personally and here I speak on my own behalf. Some areas that should be revisited are the priority stipends allowed to certain schools and the removal of positions such as the instructional coordinators.

In closing I will quote this statement made by Mr. Santos in the 2012-13 Employee Handbook addressing the district employees and hope that your decision to re-visit the budget allows for teacher increase in salary will be a reflection of impact/values Mr. Santos places on his employees.

It reads as follows:

“In closing, please remember that your employment is the result of a carefully designed selection process. All of us who serve the children of U.I.S.D. have a unique opportunity to impact young minds. As such, I believe that your knowledge, passion and commitment will help our students continue to learn, achieve and succeed”.