

**BOARD OF EDUCATION  
BEEVILLE INDEPENDENT SCHOOL DISTRICT**

**Date: July 17, 2007**

**Subject: Professional Appraisal Calendar    Submitted By: Mrs. Jones  
School Year 2007-2008**

**CONSENT AGENDA**

**BACKGROUND INFORMATION:** Each year the school board is asked to approve the Professional Appraisal Calendar for the school year and the list of appraisers. The appraisal calendar and list of appraisers is determined based on state rules and laws and local policy and procedure. The Professional Appraisal Calendar and list of appraisers is being presented. The district will continue to use the Professional Development and Appraisal System (PDAS) as the appraisal system for teachers.

**ITEMS ADDRESSED:**

The Professional Appraisal Calendar for School Year 2007-2008

**RECOMMENDED ACTION:**

Approval of The Professional Appraisal Calendar for School Year 2007-2008

**BUDGETARY INFORMATION:**

None

**Beeville Independent School District**  
**DISTRICT-WIDE CALENDAR FOR APPRAISAL OF ALL PROFESSIONAL STAFF**  
**2007-2008 Appraisal Calendar**

|   |   |
|---|---|
| Teacher Orientation   | By September 14, 2007 (Teachers who move into the district after September 6 must have orientation no later than 3 weeks before observation.)       |
| Teacher Self Report (Section I)   | October 5, 2007, or within 3 weeks after Teacher Orientation  |
| Teacher Self Report (Section II)  | At least 2 weeks before Annual Summative Conference   |
| Appraisal Period  | All of the days of the professional's contract  |
| Classroom Observations  | Unscheduled for a minimum of 45 minutes   |
| Written Observation Summary   | Within 10 working days of observation   |
| Second Appraisal  | A teacher may request within 10 working days after receiving a Written Observation Summary or Annual Summative Report with which he/she disagrees   |
| Intervention Plans  | At discretion of Appraiser when rating is "Below Expectations" or "Unsatisfactory"  |
| Consult with Superintendent Regarding Individuals with Tenuous Status   | By January 25, 2008   |
| Begin Informing Teachers of Annual Summative Conference Schedule  | January 31, 2008  |
| Walk through completion date<br>(Conduct and submit required paperwork for at least two documented walk throughs for every classroom teacher) | March 3, 2008   |
| Conduct Annual Summative Conferences  | On or before May 5, 2008  |
| Completion of Teacher Self Report<br>(Sections II and III)  | At least 2 weeks before summative conference  |
| No observations to be conducted on these dates:   | First two weeks of instruction<br>Tuesday, November 20, 2007<br>Wednesday, Thursday and Friday, December 19, 20, 21, 2007<br>Friday, March 14, 2008 |

All contract people will be evaluated by contract time.  
**Pending Board Approval July 2007**

**BEEVILLE INDEPENDENT SCHOOL DISTRICT**  
**2007-2008 Teacher Appraisers**

The following persons are proposed as teacher appraisers for the 2007-2008 school year:

| <b><u>School</u></b>               | <b><u>Teacher Supervisor</u></b>                             | <b><u>Other Appraisers</u></b>  |
|------------------------------------|--|---|
| A.C. Jones                         | Joe Reyes<br>Diane Petrus<br>Deborah Del Bosque<br>Pat Seals | Deborah Del Bosque<br>Pat Seals<br>Cindy Clendennen<br>Heather Lee                    |
| L.R.C.                             | Dee Dee Bernal   | Heather Lee<br>Cindy Clendennen   |
| Moreno                             | Jean Blankenship<br>Hank Looney<br>Annette Sanchez           | Veronica Alaniz<br>Cindy Clendennen<br>Hank Looney<br>Annette Sanchez<br>Margie Awalt |
| R.A. Hall                          | Martina Villarreal   | Melinda Leal<br>Cindy Clendennen  |
| FMC                                | Joni Barber  | Becky Williams<br>Cindy Clendennen  |
| Thomas Jefferson                   | Sarah Jaure  | Debbie Fulton<br>Cindy Clendennen   |
| Hampton-Moreno-Dugat               | Belinda Aguirre  | Aida Silva<br>Cindy Clendennen  |
| Special Education<br>Central Staff | Cindy Clendennen   | Nancy Jones   |

Board approval for these assignments is requested. Although "Other Appraisers" are listed by campus, they are "Other Appraisers" for the district and could be utilized on other campuses if needed. If a position is vacated, the person filling the position will become the approved appraiser.