



Board Action Required

No Action Required

To: Coppell ISD Board of Trustees
From: Josette Dobbins, Director of Purchasing
Date: August 19, 2024

cc: Dr. Brad Hunt and Mrs. Diana Sircar

Re: *Recommendation to Approve Purchasing Cooperative Usage and Associated Fees Paid by C ISD*

Background Information:

House Bill 273 Acts 2021, 87th Leg., R.S., Ch. 855 (S.B. [799](#)), Sec. 18, effective September 1, 2021, mandates that school districts disclose the amounts spent on cooperative purchasing fees annually. Specifically, it stipulates:

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS.

A school district entering into a purchasing contract valued at \$25,000 or more under Section [44.031](#)(a)(5), Subchapter [F](#), Chapter [271](#), Local Government Code, or any other cooperative purchasing program authorized by law must document any contract-related fees, including management fees, paid by or to the district, and specify the purpose of each fee.

- a) The amount, purpose, and disposition of any fee described in Subsection (a) must be presented in a written report, which should be submitted annually at an open meeting of the board of trustees. The report must be listed as an agenda item.
- b) The commissioner may audit the written report described in Subsection (b).
- c) School districts are permitted to use awarded bids from cooperative purchasing agreements, which offer flexibility in acquiring goods and services efficiently while ensuring legal compliance. Consequently, the following purchasing cooperatives comply with all bidding laws in awarding contracts to vendors:

For the 2024-2025 fiscal year, Coppell ISD will pay the following fees to these purchasing cooperatives:

- **1Government Procurement Alliance (1GPA)** – No membership fee
- **BuyBoard (Texas Association of School Boards (TASB))** – No membership fee
- **Central Texas Purchasing Alliance** – \$150 annual fee covers administrative costs
- **DIR Texas Department of Information Resources** – No membership fee
- **E&I Cooperative Services** – No membership fee
- **GSA (U.S. General Services Administration)** - No membership fee
- **Harris County Department of Education (HCDE), Choice Partners** – No membership fee
- **Houston-Galveston Area Council of Governments Purchasing Cooperative (H-GAC)** – No membership fee
- **Omnia Partners** (includes National IPA, TCPN, & U.S. Communities) – No membership fee

- **Prospering Pals Commodity Processing Cooperative** – No membership fee
- **Purchasing Solutions Alliance (PSA) Brazos Valley Council of Governments** – No membership fee
- **Region 2 ESC (GoodBuy Purchasing Cooperative)** – No membership fee
- **Region 3 ESC (Purchasing Cooperative of America (PCA))** – No membership fee
- **Region 6 Education Service Center (RESC 6)** – No membership fee
- **Region 7 ESC Purchasing Cooperative** – Cooperative membership fee is based on entity enrollment (TEA PEIMS Student Enrollment Reports \$0.50 x 13,414 + \$400 admin fee) = \$7,107
- **Region 8 ESC The Interlocal Purchasing System (TIPS USA)** – No membership fee
- **Region 10 ESC** – No membership fee
 - **(EdTech Exchange)**
 - **Equalis Group Purchasing Cooperative**
- **Region 11 ESC** – No membership fee
 - **Educational Purchasing Cooperative of North Texas (EPCNT)** – \$100 annual fee covers administrative costs
- **Region 13 ESC Purchasing Cooperative** – No membership fee
- **Region 14 ESC (NCPA National Cooperative Purchasing Alliance)** – No membership fee
- **Region 15 ESC (791 Purchasing Cooperative)** – No membership fee
- **Region 16 ESC (TexBuy)** – No membership fee
- **Region 17 ESC (West Texas Food Service Cooperative (WTFSC))** – No membership fee
- **Region 18 ESC** – No membership fee; \$990 annual fee covers administrative costs
- **Region 19 ESC (Allied States)** – No membership fee
- **PACE (Purchasing Association of Cooperative Entities)** – No membership fee
- **Sourcewell (formerly known as NJPA National Joint Powers Alliance)** – No membership fee
- **Statewide Procurement Division (Divisions: CMBL, TPASS, Texas Comptroller of Public Accounts (TXMAS), and TXSmartBuy)** – \$100 annual fee covers administrative costs
- **Tarrant County, Texas Purchasing Cooperative** – No membership fee

Total annual fees paid: \$8,447

Fiscal Implications: All membership fees are paid from the Business Office's General Operating Fund budget. By providing and sharing this information with the Coppell ISD Board of Trustees, Coppell ISD is compliant with House Bill 273.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve the district's use of purchasing cooperatives and the associated fees paid by Coppell ISD. Utilizing these cooperatives will enable the district to combine purchasing volumes, resulting in cost savings on products and services, reduced administrative costs, and access to a wider range of products and service contracts. If approved, CISD will prioritize contracts that offer competitive pricing for goods and services.