

## **Bylaws of the Board**

### **Organizational Meeting**

The biennial organizational meeting of the Board of Education shall be held at the regular meeting following the seating of all newly elected Board members of each election year. The last Chairperson or other duly sitting member of the Board of Education shall call the meeting to order.

The Board shall elect by a show of hands a Chairperson, Vice-Chairperson and a Secretary. Each member's vote for each position shall be recorded in the Board's minutes. The Vice-Chairperson will act in place of the Chairperson when necessary and preside at meetings when the Chairperson is temporarily absent. The Vice-Chairperson cannot fill vacancies required to be filled by the Chairperson and does not serve as an ex-officio member of committees. In the absence of both the Chairperson and Vice-Chairperson, the Secretary shall assume the responsibilities of the Chair. If no officers are present, Board of Education members will elect a person to chair the meeting.

If an officer of the Board (Chairperson, Vice-Chairperson, or Secretary) resigns, the Board shall fill the vacancy until the next biennial meeting.

Bylaw adopted by the Board: January 6, 2000  
Bylaw revised: May 3, 2007

NEW FAIRFIELD PUBLIC SCHOOLS  
New Fairfield, Connecticut