

To: Board of Education
Sirlena Thomas, Human Resource Dept.

From: Quinton Crudup
College Student

Subject: Request To Work During The Summer

Date: April 1, 2014

I would like to again thank you for the opportunity to work during my semesters. May 7th is my last school day for the spring semester and I am requesting that I be allowed to work during the summer. As of right now, I am not sure yet if I will be taking a summer course, so I will be available to work Monday through Friday.

I greatly appreciate your assistance.