

## Memorandum of Understanding

### Memorandum of Understanding

Between

XXX County

and

(XXX ISD)

This Memorandum of Understanding (MOU) sets for the terms and understanding between (XXX) County and the (XXX ISD) for CARES funding.

#### **Background**

The public health emergency from Covid19 has resulted in substantial impact to (XXX) County Independent School Districts and how they continue to operate. School districts are required to open in the fall of 2020 to in class instruction and have guidelines which have to be met in order to do so. Compliance with this guidance has created the need to procure goods which were not planned for and may create a financial burden on the district.

In response to Covid19, the US Congress passed the Coronavirus Aid, Relief, and Economic Security Act (CARES). The State allotment of that funding totals \$11.24 billion. The State Administrative Agency (SAA) for these funds to the local jurisdictions is the Texas Division of Emergency Management (TDEM) who has created the Coronavirus Relief Fund (CRF). 18 jurisdictions in Texas have populations over 500,000 and received payment of \$3.2 billion directly from the U.S. Treasury. Of the remaining \$8.04 billion, the CRF has allocated \$1.85 billion to be used by local jurisdictions calculated at a rate of \$55 per capita. The total allocated for Wise County is \$2,354,495.

Due to the financial burden placed on Independent School Districts, XXX County has set aside \$100,000 to be divided equally among all school districts in order to lessen the financial impact to the district.

#### **Purpose**

This MOU will outline the manner in which funding may be used by the district and the process for reimbursement.

All funding provided to districts shall only be used for campuses that fall within the geographical boundaries of XXX County.

#### **Funding**

Each district may choose to seek reimbursement for funds already expended or for future purchases on needed equipment. Reimbursement for funding must fall within the Texas Division of Emergency Management Coronavirus Relief Fund eligible expenditure categories #1 Medical

Expenses or #2 Public Health Expenses. Approval should be obtained from the Wise County Office of Emergency Management prior to funds being committed to ensure the purchase will fall within the reimbursement categories.

The County will be a pass through for reimbursement. The district will be required to make the purchase then submit documentation to The County for reimbursement. Required documentation includes the invoice and proof the funds have been expended. Depending on the purchase, a letter of justification may be required. All documentation should be submitted to the Wise County Office of Emergency Management by October 1, 2020.

In the event of an audit, XXX ISD agrees to provide any requested documentation to Wise County.

**Duration**

This MOU is at-will and may be modified by mutual consent of authorized officials from (XXX) County and XXX ISD. This MOU shall become effective upon signature by the authorized officials from Wise County and XXX ISD and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from (XXX) County and XXX ISD this MOU shall end on December 1, 2020.

**Contact Information**

XXX  
County Judge  
Address  
Phone  
Email

Partner name  
Partner representative  
Position  
Address  
Telephone  
Fax  
E-mail

\_\_\_\_\_  
County Judge

Date: \_\_\_\_\_

\_\_\_\_\_  
(Partner signature)  
(Partner name, organization, position)

Date: \_\_\_\_\_