

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF BILLS FOR PAYMENT
DATE: November 27, 2012

Attached you will find printouts listing disbursements for your approval.

It is recommended that the Board of Trustees approve the disbursements for October 16, 2012 thru November 11, 2012 as presented.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

H.T. Sánchez, Ed.D.
Chief of Staff