



UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

TOPIC: Discussion and presentation from UISD administration regarding state-mandated school safety action steps and matters incident thereto

SUBMITTED BY: Gloria S. Rendon **OF:** Deputy Superintendent

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: September 13, 2022

INFORMATIONAL REPORT:

It is recommended that the UISD Board of Trustees discuss the presentation from UISD administration regarding state-mandated school safety action steps and matters incident thereto

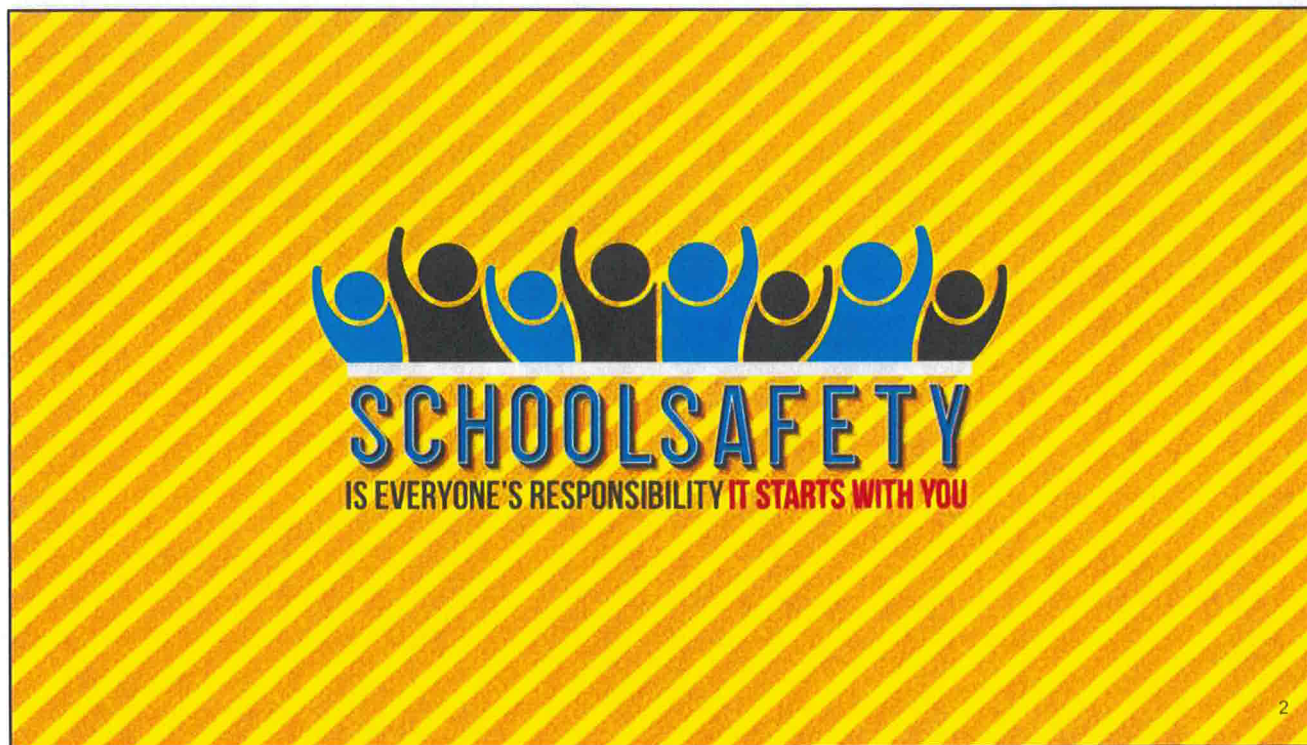


State Mandated School Safety Action Steps and Additional Information Regarding Safety and Security September 21, 2022 Board Meeting

BELONG | EVOLVE | ACHIEVE

United Independent School District

1



2

2

State Mandated Actions

1. Conducted a summer targeted partial safety audit (training for campus administrators on July 26; findings reported to safety committee and state by Sept. 9);
2. Conducted an exterior door safety audit (findings reported to safety committee and state by Sept. 9);
3. Convene the district's safety and security committee to review; (August 2, 2022)
 - a. the multi-hazard emergency operations plan (EOP)
 - b. as a component of the EOP, the district's active threat plan and additional annexes.
4. Ensure all campus staff (including substitutes) are trained on their specific districts and campus safety procedures (already scheduled);



3

3

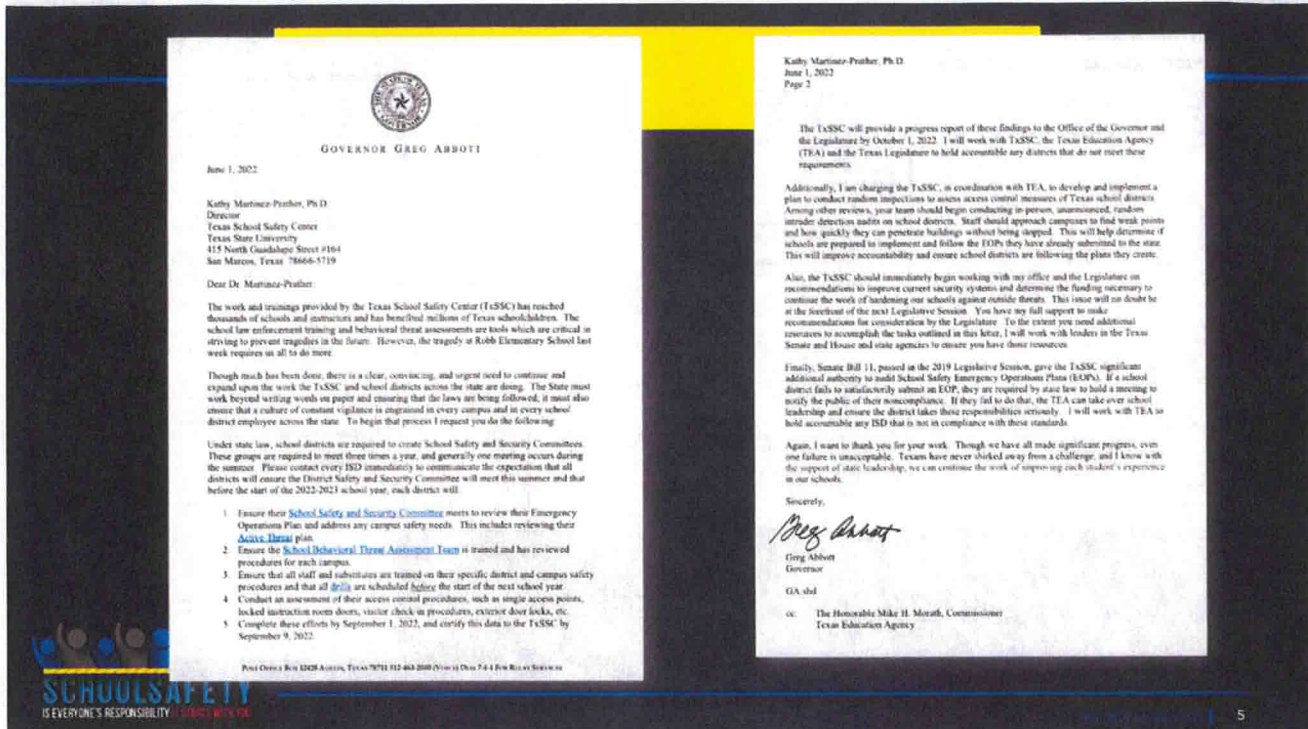
State Mandated Actions

5. Scheduled all mandatory drills for the school year.
6. Ensure all threat assessment team members are trained; Campuses have trained. Video created.
7. Reviewed and updated access control procedures.
 - a. For the new school year, access control procedures must include exterior door sweeps (ensuring doors are closed and locked) at every instructional facility at least once each week while instruction is being conducted (officers and security will conduct on a set day of the week)

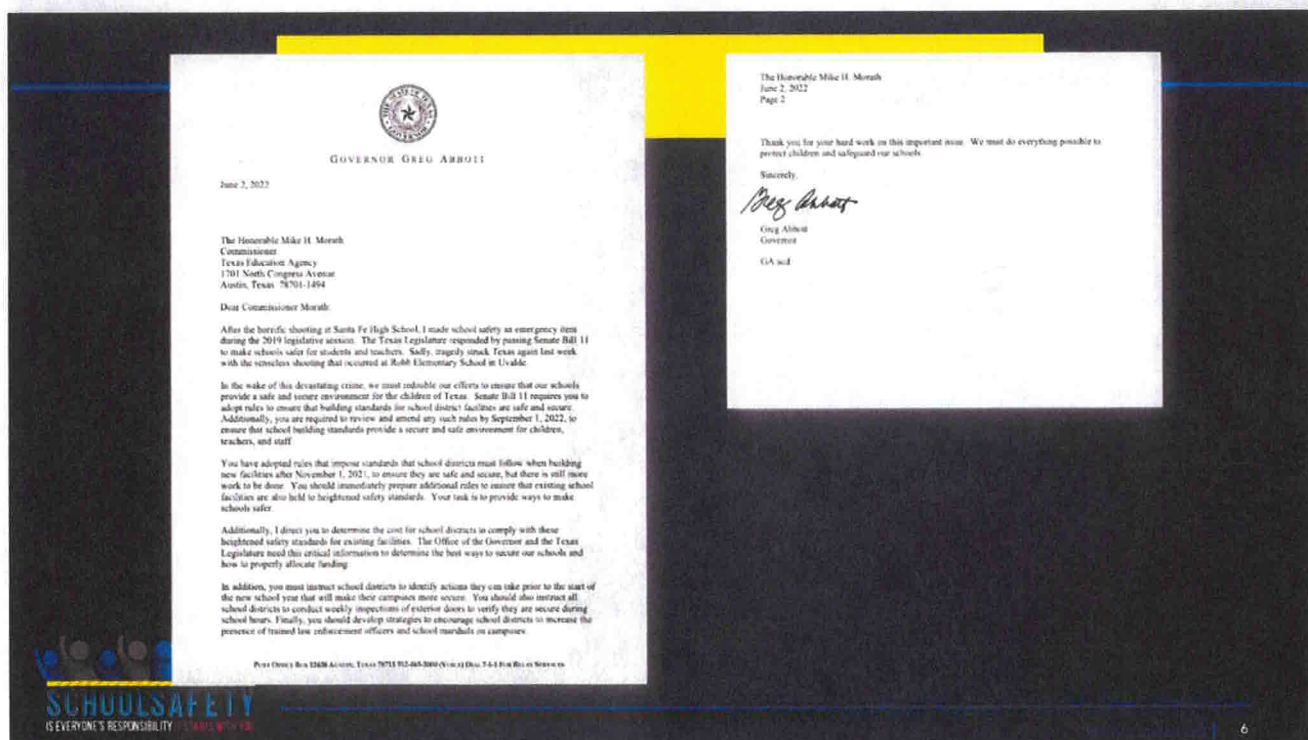


4


4



5



6



To the Administrator Addressed

1901 North Congress Avenue • Austin, Texas 78701-1908 • (512) 463-8224 • (512) 463-9008 TDD • 800-799-5328

DATE: **June 30, 2022**

SUBJECT: **Required School Safety Action Steps This Summer**

CATEGORY: **School Safety**

NEXT STEPS: **Begin actions related to safety audits, including exterior door safety audits**

Overview

The Texas Education Agency (TEA) and the Texas School Safety Center (TSSC) are committed to supporting local educational agencies (LEAs) in their efforts to improve the safety and security of school facilities for staff, students, and visitors. On June 1 and 2, Governor Abbott charged TSSC and TEA with a set of directives to support the safety and security of public schools.

Under Governor Abbott's leadership, TEA and TSSC are planning a set of actions that will collectively improve the level of safety at all Texas public schools. This correspondence is being issued to LEAs to provide guidance related to actions LEAs must take prior to the start of the new school year that will make their campuses more secure. This correspondence is also intended to share information about the supports available now and those that are coming in the weeks and months ahead.

All Texas LEAs must take the following actions prior to the start of the new school year:

- Conduct a Summer Targeted Partial Safety Audit (see below)
- Conduct an Exterior Door Safety Audit (see below)
- Convene the LEA's Safety and Security Committee to review:
 - the multi-hazard emergency operations plan (EOP) and, as a component of the EOP, the LEA's active threat plan
 - ensure all campus staff (including substitutes) are trained on their specific LEA and campus safety procedures
- Schedule all mandatory drills for the school year
- Ensure all threat assessment team members are trained
- Review and, if necessary, update access control procedures
- For the new school year, access control procedures must include exterior door sweeps (removing debris and checking) at every instructional facility at least once each week while instruction is being conducted.

Under authority of Texas Education Code (TEC) Section 37.207, LEAs are required to respond to a survey issued by TSSC to certify each of the above items have been completed by September 1, 2022. To ensure clarity of expectations, LEAs can review [this document](#) to see each of the survey questions they will be asked. The survey will be open no later than September 1, 2022, and responses will be due no later than September 9, 2022.

Moving forward, we want to ensure LEAs are aware of a few other actions planned:

TEA will be issuing a proposed rule based on authority in TEC, Sections 7.061 and 37.113, that will require all LEAs in Texas to ensure all instructional facilities meet certain facility standards and that certain related procedures are followed on an ongoing basis. The rule is intended to apply to all district and charter school instructional facilities, whether leased or owned and regardless of construction date, and will similarly reinforce the requirements noted above.

With any new requirements that may be imposed, our goal is to provide support to assist LEAs in meeting these requirements. A few items of note:

- TEA will open a data collection allowing LEAs to submit information on any facility components that are not in compliance with these to be proposed facility standards, along with estimated costs to remedy the compliance. **This information will be compiled and submitted to the Texas Legislature for purposes of requesting funds for LEAs.**
- As described in [this correspondence](#), some funds are available immediately for needed facility improvements under the recently extended 10500 school safety grants.
- As noted [above](#), additional funds have just been approved by Governor Abbott and legislative leadership for silent panic alert systems for schools. We are currently working on the details of this grant and will provide more information as soon as it is available.
- Given the need for school systems to update their access control procedures to include weekly exterior door sweeps, TEA also plans to share train and best practice examples gleaned from Texas LEAs on how to manage weekly exterior door sweeps in the most efficient manner possible.
- Additionally, on Monday, June 6, 2022, TSSC issued [this correspondence](#) that included a list of resources designed to help LEAs ensure compliance with all these required summer safety actions.

Beyond these actions focused on preparing for the beginning of the new school year, under Governor Abbott's leadership, TEA, TSSC, and other state agency partners are working on additional actions to provide more support to improve school safety. This includes efforts to expand technical assistance for emergency operations plan development, conducting threat assessment protocols, expanding availability of school-based law enforcement, improving the efficacy of drills and incident preparedness exercises, and supporting LEA efforts in implementing multi-tiered systems of supports. Expect more information on these topics as the supports become available.

Summer Safety Audit Guidance & Tools

As part of immediate actions to improve campus safety around the state, all LEAs are expected to conduct a targeted safety audit before the start of the school year. To guide this process, TEA and TSSC are providing the **Summer Targeted Partial Safety Audit Tool**. This tool is a limited scope version of the TSSC School Safety and Security Audit tool, including about 10 questions to be considered for each LEA instructional facility, with roughly half of the questions related to campus procedures and the other half related to campus physical plant. The tool also includes an optional companion guide to help guide reflections and considerations as LEAs audit the effectiveness of their approach to school safety.

As part of the targeted summer partial safety audit, LEAs must inspect every exterior door of each of their instructional facilities. The purpose of this inspection is to verify that every exterior door of instructional facilities closes and locks as intended to ensure appropriate levels of campus security. With this audit performed, LEAs can begin taking steps immediately to remedy any issues found. To assist in conducting this audit, TEA is providing a template **Exterior Door Safety Audit Tracker** tool. This tool has been designed to establish a short checklist for each door, to verify it is functioning as intended for maximum security, or determine if it is in need of maintenance.

To help LEAs better understand how both of these tools can be used, TEA is hosting a Summer 2022 Safety Audit Webinar on Tuesday, July 12 at 12:00 noon. [Register for the Summer Safety Audit Tracker webinar here.](#)

It should be noted that the information collected from the Exterior Door Safety Audit, the Summer Targeted Partial Safety Audit, and the TSSC September survey are all part of a school's safety and security audit and not subject to disclosure under Ch. 552, Government Information Act, unless otherwise specified. TEA and TSSC will retain all completed copies of their Summer Targeted Partial Safety Audit and Exterior Door Safety Audit in accordance with local record retention policies.

Final Note


Please know that both TEA and the TSSC stand ready to support LEAs in their work to make school facilities safer and more secure for staff, students, and visitors. We have posted some of these school safety resources at: <https://tea.texas.gov/school-safety>, <https://tsscc.texas.gov/school-safety-resources>. And if you have any questions, please contact:

TEA: safeschool@tea.texas.gov
TSSC: info@tsscc.texas.gov

We understand that the safety of students and staff is always the top priority of Texas public school systems. While the requirements described herein may be new to a few, we know that most schools in Texas are already implementing these actions and more to keep our students and staff safe. We hope that the added support provided by the state, both financial and technical, will help further the efforts you are implementing locally to ensure every one of our campuses is both safe and supportive for our students and staff.

Yours in Service,
Mike Morath
Commissioner, Texas Education Agency

Kathy Martinez-Prather
Director, Texas School Safety Center



Certification of Summer 2022 Safety and Security Requirements
(Reporting Period: August 15, 2022 – September 9, 2022)

The TSSC would like to thank all school and district leaders for your continued efforts to ensure the safety and well-being of students and staff in preparation for the upcoming school year. The purpose of the following survey is to certify the summer 2022 safety and security requirements were completed by school districts before the beginning of the 2022-2023 school year. Each school district will be required to complete this survey by September 9, 2022.

First name of person reporting [Text Box]

Last name of person reporting [Text Box]

Title of person reporting [Text Box]

Contact email for person reporting [Text Box with Validation]

Contact phone for person reporting (xxx-xxx-xxxx) [Text Box with Validation]

Name of School District [Text Box]

ESC Region [Drop Down 1-20]

1. Has your district's School Safety and Security Committee met this summer (June 1 – August 31, 2022) to review the school district's Multi-hazard Emergency Operations Plan?

Yes (Please enter date of meeting. Date format: mm/dd/yyyy)

No

[If "yes" is selected for 1, display 1a.]

1a. Which representatives from the following roles attended the meeting? Check all that apply.

Representative of an office of emergency management of the county or city

Representative of the local police department or sheriff's office

President of the district's board of trustees

Board member, other than the president

District Superintendent

Classroom teacher

Parent or guardian of student enrolled in the district

Member of open enrollment charter school if district partners with to provide instruction

Member of town police department (if applicable)

1c. Were any safety issues identified during the meeting that needed to be addressed?

Yes

No

[If "yes" is selected for 1c, display 1d.]

1d. Has an action plan been developed to address the safety issues identified?

Yes

No

2. During the meeting, did the district's School Safety and Security Committee review their Active Threat plan for each campus?

Yes

No

[If "yes" is selected for 2, display 2b.]

2b. Were any safety issues identified during the review of the Active Threat plan for each campus?

Yes


No

[If "yes" is selected for 2b, display 2c.]

2c. Has an action plan been developed to address the safety issues identified during the review of the Active Threat plan?

Yes

No



SCHOOLS
IS EVERYONE'S RESPONSIBILITY

3. During the meeting, did the district's School Safety and Security Committee review best practices for ensuring the safety of students in portable buildings?
Yes
No
Not applicable as our district does not have portables

4. Have all district and campus School Behavioral Threat Assessment team members received state mandated SBTA training?
Yes
No

5. Have all School Behavioral Threat Assessment teams reviewed their campus-specific threat assessment procedures?
Yes
No

7. Have all staff been trained on district and campus safety procedures?
Yes
No

8. Are all substitutes trained on district and campus safety procedures before working in the schools?
Yes
No

9. Have all required drills been scheduled for every campus for the 2022-2023 school year?
Yes
No

10. Did the school district complete the Summer Targeted Partial Safety Audit?
Yes
No

11. Was an action plan developed based on the findings of the Summer Targeted Partial Safety Audit?
Yes
No

12. Did the school district complete the Exterior Door Safety Audit as required by TEA?
Yes
No

13. Has your school district updated your district procedures to conduct weekly access control checks of all exterior doors?
Yes
No

14. This summer (2022), has the school district assessed the access control procedures for each campus?
Yes
No
[If "yes" is selected for 14, display 14b]

14b. Did the access control assessment for each campus include the following?

| | | |
|--|-----|----|
| Security of single access points | Yes | No |
| Functionality of locked instruction room doors | Yes | No |
| Visitor check-in procedures | Yes | No |

BELOING | EVOLVE | ACHIEVE
United Independent School District

SCHOOLS SAFETY
IS EVERYONE'S RESPONSIBILITY

Functionality of locked exterior doors Yes No

15. Does your school district have a policy in place or written administrative directive that requires classroom doors remain locked and closed when students are present?
Yes
No

BELOING | EVOLVE | ACHIEVE
United Independent School District



TEA Summer Targeted Partial Safety Audit
TEXAS STATE

Please read this page.

Purpose

Thank you, district, charter school, and campus leaders for your commitment to ensuring the safety and well-being of students and staff. The Texas Education Agency (TEA) coordinated with the Texas School Safety Center (TSSC), representatives from the regional service centers (ESC), and district and charter school (school system) personnel to develop this tool. The Summer Targeted Partial Safety Audit is designed to assist school systems with the following:

1. assessing current aspects of certain high yielding safety and security practices, and
2. identifying actions to make campuses more secure prior to the start of the new school year.

Approaches

School systems can approach this audit in a number of different ways, including by using outside service providers to perform the audit. In discussions with district leaders, two primary options surfaced in terms of how districts considered conducting the audit.

Option A: School systems may wish to convene a team of central office personnel to complete the Summer Targeted Partial Safety Audit for each of their campuses. Once a summer partial audit is completed for each campus, the team should compile results, then meet to debrief successes and outline next steps for any area(s) where a deficiency or opportunity for improvement was noted.

BELONG | EVOLVE | ACHIEVE

United Independent School District

11



Option B: School systems may choose to assign campus designee(s) to complete the Summer Targeted Partial Safety Audit for the designee's campus only. If this option is selected, it is highly recommended that school systems develop a local procedure for reviewing campus submissions and meet to debrief successes and outline next steps for any area(s) where a deficiency or opportunity for improvement was noted.

This tool also includes an optional Companion Guide tab that provides additional considerations for school systems to review and reflect on in support of further safety and security planning for the new school year. Use of those guiding questions is entirely optional.

BELONG | EVOLVE | ACHIEVE

United Independent School District

12



Additional Information

As a component of a school's safety and security audit, information collected under this tool is not subject to disclosure under Ch. 552, Government Code, pursuant to TEC, Sections 37.108, 37.2071, and other relevant statutory provisions. This disclosure exception continues to apply if this information is shared with TEA or TxSSC.

Use of this tool is not a substitute for a full security audit as required under TEC, Sec. 37.108(b). Instead, school systems will use this tool during summer 2022 to reflect on current practices and allow the findings of this partial audit to inform campus safety and security priorities for the start of the new school year. Additionally, at least once every three years, each school system shall conduct a safety and security audit of the system's facilities. To the extent possible, a system shall follow safety and security audit procedures developed by the Texas School Safety Center or a person included in the registry established by the Texas School Safety Center under TEC, Sec. 37.2091. Use of this tool does not exempt a school system from any subsequent requirements pertaining to TEC, Sec. 37.108(b).

Please note: Districts and charter schools (school systems) will certify the information from the Summer Targeted Partial Safety Audit in September 2022 with the Texas School Safety Center (TxSSC) in the manner determined by TxSSC. Under TEC, Secs. 37.108 and 37.109, the results of this audit shall be reviewed at a subsequent School Safety and Security Committee meeting, which can occur in executive session.

BELONG | EVOLVE | ACHIEVE

United Independent School District

13



As referenced on the Texas School Safety Center (TxSSC) website, while the term "audit" is included in TEC 37.108, the process developed by the TxSSC was designed as a self-assessment of a school system's safety and security. Audits should be an ongoing process with the aim of identifying hazards, threats, and vulnerabilities that might pose a danger to life or property or may interfere with a safe, secure and healthy environment that is conducive to teaching and learning. Additional tools to support school systems in their safety and security audits can be found here:

[School Safety and Security Audit Toolkit | Texas School Safety Center \(txstate.edu\)](https://www.txssc.edu/school-safety-and-security-audit-toolkit)

For additional information about the TEA Safe and Supportive Schools Program visit:

[Safe and Supportive School Program | Texas Education Agency](https://tea.texas.gov/school-safety/safe-and-supportive-school-program)

BELONG | EVOLVE | ACHIEVE

United Independent School District

14



Summer Targeted Partial Safety Audit

Directions:

Part 1: Please assess the following safety and security-related activities and answer each question accordingly using the drop-downs where provided. Answer options include YES, NO, N/A or N/A.S. If an activity is not applicable to the campus/facility then a response of N/A is appropriate. Selecting N/A.S (Not Assessed) should only be used in rare instances when legitimate physical limitations exist (e.g., facility construction in progress, exposure to dangerous or hazardous materials could occur) and prevent the designated LEA/campus staff from safely assessing the activity. If N/A.S is selected for an answer, LEA should provide additional context in the "LEA Identified Action" field and include the timeline for assessing the activity prior to the start of the school year.

Part 2: Please review your answers to identify: 1) the actions your LEA needs to take 2) who will oversee the identified next steps and 3) the timeframe for completion. LEAs may also choose to update the "Status" column to be "complete," "in progress," etc. to support monitoring progress towards completion of the identified actions.

Special Note: Each Texas education agency (LEA) should complete the Summer Safety and Security Review. The data should be used locally to inform priorities to ensure all campuses are more secure within each district. LEAs are responsible for locally maintaining the 2022 Summer Targeted Partial Safety Audit for all campuses/facilities, and certify completion upon request from the Texas School Safety Center by September 2022.

| Activity | Answer | LEA Identified Action | Team(s) Responsible | Complete Date | Status |
|---|--|-----------------------|---------------------|---------------|--------|
| Staff and Student Characteristics | | | | | |
| 1 | How many staff members are at this school/facility? | [Not applicable] | | | |
| 2 | What is the total enrollment of students? | | | | |
| School/Facilities | | | | | |
| 3 | Which of the following best describes the school/facility? | | | | |
| Instructional Facility - Policies and Procedures | | | | | |
| Access Control - Exterior Doors | | | | | |
| 4 | A policy is in place to ensure exterior doors are closed and locked, such that visitors can only enter the facility through primary entrances. | | | | |
| Access Control - Visitor Procedures | | | | | |
| 5 | Staff have been trained on visitor procedures including what forms of identification are allowed and under what situations visitors are allowed to enter the building. | | | | |
| 6 | Visitors must present photo ID to obtain visitor badge. | | | | |
| 7 | Visitors are required to wear visible, dated identification. | | | | |
| 8 | Visitor badges are distributed and/or being issued. | | | | |

United Independent School District


15



| | | | | | |
|---|--|--|--|--|--|
| 9 | Guidelines have been established for admission by visitors. | | | | |
| Keys and Identification | | | | | |
| 10 | Keys and entry cards are audited annually. | | | | |
| 11 | All staff members are required to wear photo ID badges. | | | | |
| Building Interior | | | | | |
| 12 | There is a policy requiring classroom instruction be conducted with doors locked. | | | | |
| 13 | There is a policy addressing classroom instruction in portables or other separate buildings, be conducted with doors locked. | | | | |
| Monitoring and Surveillance | | | | | |
| 14 | Remote and isolated hallways are monitored by security cameras. | | | | |
| 15 | The facility has an electronic security system. | | | | |
| 16 | If the building is used after school or on weekends, staff/security is present. | | | | |
| 17 | A method is in place to communicate safety and security instructions to students and staff in a rapid and clear manner. | | | | |
| School-based Law Enforcement/Security | | | | | |
| 18 | School-based Law Enforcement officers are located on site. | | | | |
| 19 | School security officers (non-law enforcement) are located on site. | | | | |
| 20 | School set-up law enforcement provides a visible and regular presence on campus during school hours. | | | | |
| The following pertain to emergency drills: | | | | | |
| 21 | Drills are scheduled before the start of the school year. | | | | |
| Reporting | | | | | |
| 22 | There is some type of anonymous reporting system whereby students and staff may report incidents or suspicious activities (e.g. Campus Crime Reporters, 911, 3rd party purchase, or locally developed reporting system). | | | | |
| 23 | There is a process in place to collect and review student data (e.g. discipline referrals, absences/attendance records). | | | | |
| Staff and Student Training | | | | | |


United Independent School District

16



| | | | | |
|---|---|--|--|--|
| 24 | Staff have been (or will be trained) to report threats and know how to respond to threats from students, threats found in school books, notes, journals, or messages by other students prior to the start of the school year. | | | |
| 25 | Staff and substitute teachers (or will be trained) on district and campus-specific safety procedures prior to the start of the school year. | | | |
| Referral Resources | | | | |
| 26 | The school/district has a student threat assessment program to identify and assist students exhibiting threatening behaviors. | | | |
| 27 | The school/district has a student threat assessment team that meets periodically, and/or as needed to address specific student threat issues/behaviors. | | | |
| 28 | The school/district maintains a well-developed network of service providers to whom students can be referred. | | | |
| Instructional Facility / Observations | | | | |
| Entrances and Building Exterior | | | | |
| 29 | Entrance doors have a sturdy metal strike. | | | |
| 30 | All entrance doors are lockable from the interior. | | | |
| 31 | All entrance doors are maintained from the outside. | | | |
| 32 | Entrance doors, if designated for entry, allow for keyed re-entry. | | | |
| 33 | Entrance doors locks are in good operating condition and the doors can close and latch properly without assistance. | | | |
| Portable Classrooms and Other Exterior Buildings (e.g., Agriculture, Athletics, Band Hall, CTE, Performing Arts, etc.) | | | | |
| 34 | Portable classrooms and other exterior buildings have a camera or door viewer located in identifying view of the door. | | | |
| 35 | Portable classrooms and other exterior buildings have door doors and steel door frames. | | | |
| 36 | Portable classrooms and other exterior buildings' doors can be locked from the inside. | | | |
| Cameras | | | | |
| 37 | Camera has a camera or door viewer to assist in identifying who is at the door. | | | |
| Routes and Parking | | | | |

17



| | | | | |
|--|--|--|--|--|
| 38 | Parking lots are adequately lighted. | | | |
| 39 | Parking lots can be viewed from the building or monitored by security. | | | |
| Building Access | | | | |
| 40 | The school has designated a primary point of entry/exit to each building. | | | |
| 41 | The designated points of entry and exits are monitored to control building access. | | | |
| Building Interior | | | | |
| 42 | Doors and locksets are in good operating condition. | | | |
| 43 | Classroom doors can be locked from the inside with the teacher holding the code. | | | |
| 44 | Classroom/club windows are locked. | | | |
| 45 | Classroom with windows in the doors have a way to cover the window if needed for a lockdown. | | | |
| The following areas are locked when not in use: | | | | |
| 46 | All restrooms (rooms are locked). | | | |
| Monitoring and Maintenance | | | | |
| 47 | Security cameras are maintained, tested and outside the school. | | | |

United Independent School District

18



TEA TEXAS STATE

Companion Guide: Summer Targeted Partial Safety Audit

In addition to the Summer Targeted Partial Safety Audit, TEA developed this Companion Guide to support districts and other schools' school districts with some essential considerations to think through in preparation for the upcoming school year. Working through these considerations as a multi-stakeholder team may be useful for school teams and campus leaders to identify strengths and opportunities for improvement of current practices or facility features and conditions in preparation for the start of the new school year.

Observing Considerations

- Why are the main governance team members within the school system who need to convene and work through safety and security considerations in preparation for the new school year and beyond?
 - How will school systems ensure the Summer Safety and Security Review is completed in a timely manner? An external third-party vendor or agency review could be used to identify a school safety and security audit team, who could be a team of campus or other system staff members to do the Review Visit, and who conduct an interview with their superintendent for calibration.
- What modifications to the school system's communication or other existing professional development calendar may be needed in support of training, identification of staff members in safety and security-related topics?
 - How will the school system ensure the following groups are suggested, trained, and follow through with the safety and security-related policies and procedures that the school system puts in place?
 - Staff?
 - Teachers?
 - Parents?
 - Community members?

Instructional Facility

Site/Building Design Features

- How does the school ensure students and staff are easily identified and what is the process when an unauthorized visitor is seen on campus? How are all staff trained to respond when an unauthorized visitor is identified?
 - What is the procedure to guarantee all entrances of a school are properly locked and trained to be on campus? How will solutions be identified as additional personnel?
- What procedures exist to ensure safe student transitions of campus with multiple buildings and buildings are secure after these transitions?
 - How are school campus areas (basement, hallway, restroom, etc.) monitored during school hours? How will these areas be monitored? How will ensure the proper staff are consistently assigned for these assignments and trained on what to do when a safety and security-related situation arises?
 - What process is used to describe the location and number of campus security cameras? How are security cameras monitored, maintained, and checked to provide maximum coverage of campus including entry/exit areas and parking lots?
 - What policies and procedures have been developed to prohibit safety breaches (e.g., food deliveries to the campus)?
 - How does the school provide fire responders with access to sites? What is the procedure for keeping these areas secure and how often are they checked and maintained for security?

Communication

- What is the process for schools to communicate with parents regarding emergency procedure information? How do schools ensure this communication is secure and only available to parents/guardians of students currently attending the school? What is the process to receive additional users (e.g., admission or transferred students) from other communication?
 - What is the standard communication template and staff regarding the safety and security of the campus? How does school leadership reference safety and security procedures in a regular and consistent basis (weekly, bi-weekly, regular staff meetings, and end of day/week announcements, etc.)? What safety and security procedures are included in the communication providing daily visual reminders of their immediate environment regarding maintaining safety equipment, identifying and responding to unauthorized visitors, identifying suspicious activities, vehicles, packages, etc.?

Law Enforcement Engagement

- What opportunities exist to foster positive relationships between school community members and law enforcement on each campus?
- What steps have been taken to engage "blue partners" if campus officers have been reduced or law enforcement is other available security personnel?

Training

- What strategies are implemented to ensure campus personnel are trained and prepared to respond to emergency situations? How are campus staff and other staff members trained to respond to emergency situations? How are students and visitors trained to respond to emergency situations? How are students and visitors trained to respond to emergency situations? How are students and visitors trained to respond to emergency situations?
 - What are the training topics for campus personnel (including administrative staff, custodial, student leaders, and other staff) for the school system and transportation staff prepared to respond to and ensure the correct procedures in an emergency situation? How are students and visitors trained to respond to emergency situations? How are students and visitors trained to respond to emergency situations? How are students and visitors trained to respond to emergency situations?
 - What are the training topics for campus personnel (including administrative staff, custodial, student leaders, and other staff) for the school system and transportation staff prepared to respond to and ensure the correct procedures in an emergency situation? How are students and visitors trained to respond to emergency situations? How are students and visitors trained to respond to emergency situations? How are students and visitors trained to respond to emergency situations?
- What annual training on campus personnel (e.g., administrators, teachers, and staff members) receive? What steps have been taken to ensure all campus staff are prepared to respond to the proper staff and follow-up on the correct protocol through training in the following areas:
 - Verbal de-escalation and conflict resolution?
 - Non-Verbal Interventions (e.g., the Good Behavior Game, SBIS, and Positive Behavioral Interventions and Supports, PBIS)?
 - Classroom Management?
 - Classroom Interventions?
 - Self and Injury Assessment?
 - Verbal, De-escalation and Crisis Response?

Maintenance and Operations

- How are facility work orders prioritized to ensure safety and security? What is the process to ensure emergency announcements can be received from all parts of the campus, including outdoor, and located promptly when announcements cannot be heard? What is the process to ensure all critical door locks, windows, etc. are properly inspected and repaired promptly when necessary?

Emergency Preparedness

- What procedures are in place to ensure campus have a stock means of communicating with law enforcement both in emergency and non-emergency situations? How are staff members trained on recognizing when to call law enforcement and how to call 911 when a need arises?



United Independent School District




EXTERIOR DOOR COMPONENTS

This page is intended to help school districts understand and identify the minimum door standard components and requirements for standard hinge door types. The images used are examples only and are not to be considered the only option or type of that specific component.

The following components should be checked to see if operable on all exterior building hinge door types.

| Component | Image | Description | Review Process |
|-----------------------------------|-------|--|---|
| Sturdy Mullion (Single Door Only) | | Part of a set of double doors, a sturdy center mullion. | With both doors open, push and pull the mullion. The mullion should be sturdy and not move. |
| Reinforced Door Frames | | Construction of solid exterior (usually metal) that can't be easily breached. | Confirm that the frame is made of a solid material. |
| Auto Door Closer | | A mechanism that fully closes automatically after entry or egress without manual intervention, regardless of air pressure within or outside of the building. | To ensure this mechanism properly works, the adjuster pin (conditioning head) should be set on its outermost position. Then open the door fully, then door should automatically shut completely, and latch. |
| Anti-Door Lock | | A mechanism that fully engages during hardware automatically after entry or egress without manual intervention. | Open the door, after the door is closed, it should be lock with the handle from the outside. Someone on the outside must confirm that the door is locked externally. |
| Emergency Open Mechanism | | A mechanism that allows the door to be opened from the inside when locked, without a key, and the door remains locked. | With the door locked, the door should be able to be opened from the inside. After it is opened from the inside, it should remain locked from the outside after closing. |
| All Non-Hinge Doors | | Any door that is not a hinge door should be verified that it can close and lock. | Physically confirm that the door can close and lock. This information will not be collected on the Door Input Sheet. |

United Independent School District



Exterior Door Safety Audit Tracker

This tool is designed to help educational leaders perform an exterior door audit to identify security risks to their campus. Individuals performing the exterior door should assess whether or not each of the door safety components are:


| | |
|----------------------|--|
| Operational (O) | Put an O in the cell if the component works as intended. |
| Non-Operational (NO) | Put an NO in the cell if the component does not work as intended. |
| Not Present (NP) | Put an NP in the cell if this component is not present. |
| Not Applicable (NA) | Only put NA for Sturdy Mullion on all single doors. |

Note: Your campus identifier, building number, and door number convention may differ from the example below.

| Campus | Building | Door Number | Sturdy Mullion <small>(Double Doors Only - Put NA for all other doors)</small> | Reinforced Door Frames | Auto Door Closer | Auto Door Lock | Emergency Open Mechanism |
|-----------|----------|-------------|---|------------------------|------------------|----------------|--------------------------|
| Example01 | E1 | 1.1 | O | O | O | O | O |
| Example01 | E1 | 1.2 | NA | O | NO | O | NP |

BELONG | EVOLVE | ACHIEVE
United Independent School District

21



FURTHER INFORMATION

1. Looking at grants to fund additional safety components
2. Exploring panic button options for our district as noted on TEA letter (slide 8)
3. Training of campus and district administrators was held on July 26, 2022
4. Provide turn key training modules to our administrators for teachers and staff
5. Train all campus substitutes (ongoing).
6. Met with School Safety Committee on September 7 at SAC at 11 am

On agenda for this meeting:

- a. Results of Door audits
- b. Results of Summer audits
- c. District Emergency Operations Plan with Appendices for Active Threat, Bad Weather, Biohazards

1. For September Regular Board Meeting: Presentation on Emergency Operations Plan for approval which will include new Annexes.

BELONG | EVOLVE | ACHIEVE
United Independent School District

22



FURTHER INFORMATION

8. Metal detectors delivered and set up for all elementary schools and Molina Middle School.
9. ID's for High School Students by beginning of 2nd nine weeks in October.
10. Labeling all classroom windows (exterior).
11. Labeling of all outdoor facilities.
12. Site visit from Texas School Safety Center held August 25 for Behavior Threat Assessment.
13. Keep researching grant opportunities for safety.
14. Intruder Audits by state are starting; we conducted internal audits earlier this month.
15. Submit EOP to State by October 12, 2022.

BELONG | EVOLVE | ACHIEVE

United Independent School District

23

23



24

24