

Browning Public Schools
Board Agenda Request
Meeting To Be Held: March 29, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: March 21, 2017

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring Napi Teacher Assistant

Description: Tony Wagner, Activities Director, recommends the following hire;

🚩 Keith Running Crane, Teacher Assistant, Napi Elementary, L2/SP, \$13.09/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Keith Running Crane	
Department/Location Napi Elementary		Supervisor Sicily Bird	
Type of Position Classified	Starting Date 2/16/2017	Term 2016-2017 School Year	

Recruiting	Date Posted: 12/16/2016	Closing Date: 1/12/2017
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Aimsback, Melanie	1/11/2017	Yes	1/20/17	1
	Kicking Woman, Cheri	1/10/2017	Yes	1/20/17	2
	Running Crane, Keith	1/11/2017	Yes	1/20/17	3
	Spotted Eagle, Preston	1/12/2017	Yes	1/20/17	4

Interview Committee			
Name	Title	Name	Title
Sicily Bird	Napi Principal		
Jessica Racine	Napi Assistant Principal		
Kimberly BirdRattler	Napi Secretary		

Recommendation: Mr. Running Crane provided responses to interview questions that support he is capable of performing the roles and responsibilities for the position he interviewed for. He also has subbed as a TA at the Napi Elementary and has demonstrated he is capable of performing these duties

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/23/2015	Yes	Ok
Criminal background check	10/16/2015	Yes	Ok
TB documentation	9/18/2015	Yes	OK

Salary: \$13.09/hr	Placement: <u>L2/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 3/21/2017 Approved by: _____ Date: _____