

# **Minutes of Regular Meeting**

## **The Board of Trustees Palestine ISD**

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**A regular meeting of the Board of Trustees of Palestine ISD was held Monday, September 18, 2018, beginning at 6:00 PM in the Palestine ISD Administrative Offices Board Room, 1007 East Park Avenue, Palestine, Texas 75801.**

**President Tutt called the meeting to order and announced that a quorum was present.**

**A motion was made by Trustee Sheeley, seconded by Trustee Bennett, and approved by the Board 7-0 that the Board convene in closed session at 6:00 PM in accordance with the Tex. Govt. Code Sect. 551.001, Texas Revised Statutes.**

**Members present: Dyna Tutt, President  
Michael Bennett, Vice President  
Kurt Herrington, Secretary  
Davi Killion Ingram  
Jeffrey Schwab  
Brandon Sheeley  
Stanley Sokolowski**

**Others present: Jason Marshall, Superintendent  
Suzanne Eiben, Assistant Superintendent of  
Human Resources  
Chris Kiser, Assistant Superintendent of  
Instructional Services/ Director of College and  
Career Readiness  
David Atkeisson, Chief Financial Officer  
Dr. William Stewart, Director of School Safety  
Mark Schrader, Director of Technology  
Lisa Edge, Secretary**

**Visitors present: Kathleen Brown, Rachel Nolan, Christina Barrientez, Nick Dominguez, Alexis Kiser, Paula Moore, Julie Florence, Justin Florence, Jonathan Ingram, Tocarra Curlin, Kendric Day, Kimberly Owen, Cody Tunstall, Charlie Tunstall, Neil Patez, Barbara Dutton, Cammie Womack, Sheila Bradley, Larissa Loveless, Dee Dietz, Stephen Cooksey, Joey Mason, Grace Mancilla, Sharon Reed, and Trey Comstock.**

**The Board of Trustees convened in open session at 7:02 PM and stated that no action was taken in closed session.**

**Pastor Trey Comstock of Grace United Methodist Church gave the invocation.**

Barbara Dutton, Northside Primary principal, introduced Cammie Womack, Northside LAUNCH class teacher and her students. The students led pledges to the American and Texas flags.

### Spotlight

#### **PHS Junior Rotarians:**

Christina Barrientez and Tony Guzman were recognized for being selected to serve as Junior Rotarians for the month of September. Rachel Nolan, PHS teacher, introduced Christina and shared her accomplishments. Tony Guzman was not present at the meeting. A certificate of accomplishment was presented to each student.

#### **PHS Students of the Month:**

Nick Dominguez and Alexis Kiser were recognized for being selected to serve as Junior Rotarians for the month of September. Kathleen Brown, PHS teacher, introduced the students and shared their accomplishments. Each student was presented a plaque.

### Public Comment

Paula Moore, PHS parent, spoke regarding PISD Fine Arts Program and requested additional financial and administrative support for fine arts.

### Financial Report

David Atkeisson, Chief Financial Officer, presented a financial report. He informed that the district had received approximately 100% of 2017-2018 tax collections, and that the budget had opened for the 2018-2019 school year.

### Consent Items

Upon the recommendation of Superintendent Jason Marshall, a motion was made by Trustee Sheeley, seconded by Trustee Schwab to approve the following consent items as presented. Motion carried unanimously.

- Minutes of the Regular Meeting of August 20, 2018
- Bills paid for August, 2018
- Financial Report
- Monthly Investment Report
- Tax Collection Report
- Donations

#### Northside Primary

Supplies for students valued at approximately \$100.00 from First United Methodist Church

#### Southside Elementary

Supplies for students valued at approximately \$100.00 from First United Methodist Church

Supplies for students valued at approximately \$500.00 from Willow Creek Chiropractic Wellness

#### Palestine High School

\$250.00 from Harris Building Company to benefit PHS Fishing Team

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\$250.00 from Little Mexico to benefit PHS Fishing Team

\$250.00 from Boral Concrete Products to benefit PHS Fishing Team

**\$250.00 from Voltage Vapor Shop to benefit PHS Fishing Team**

**Palestine ISD**

**\$833.33 from Big T's Buddies Autism Support Network and Golden Circle Special Needs Association to benefit PISD Life Skills classes**

**\$1,000.00 from Cliff and Nita Johnson to benefit Wildcat Golf Course**

- **2019 Anderson County Central Appraisal District Approved Budget**

### **Personnel**

Upon the recommendation of Superintendent Jason Marshall, and Suzanne Eiben, Assistant Superintendent of Human Resources; a motion was made by Trustee Bennett, seconded by Trustee Herrington, to approve the following personnel as presented. Motion carried 7-0.

**Jones, Jennifer**

**Nixon, Angela**

**Taylor, Brandy**

**Ag Science**

**TACE Site Coordinator**

**Family Engagement Specialist/CCLC Grant**

**Palestine High School**

**A.M. Story Intermediate**

**Superintendent Jason Marshall accepted the resignation of Lindsey Burton.**

### **Policy Update 111**

**Suzanne Eiben, Assistant Superintendent of Human Resources, presented Policy Update 111 information related to the following local policies:**

**BBD:Board Members-Training and Orientation**

**CAA:Fiscal Management Goals and Objectives-Financial Ethics**

**CJA: Contracted Services-Criminal History**

**DHE: Employee Standards of Conduct-Searches and Alcohol/Drug Testing**

**DI: Employee Welfare**

**FEA:Attendance-Compulsory Attendance**

**A motion was made by Trustee Sheeley, seconded by Trustee Sokolowski to approve Policy Update 111 revisions as presented. Motion carried 7-0.**

### **Policy FNCE (Local)**

**Suzanne Eiben, Assistant Superintendent of Human Resources, informed that due to recent interest in listening devices and GPS locators by parents for addressing safety for students with disabilities, a revision to Policy FNCE was recommended in order to provide guidance on use of such devices on campus and at school-sponsored events. The section "Student-Tracking Safety Devices" requires that such devices with recording or listen-in capability are disabled while the device is on campus because of student privacy concerns. Upon the recommendation of Suzanne Eiben; a motion was made by Trustee Bennett, seconded by Trustee Herrington to approve a revision to Policy FNCE (Local) as recommended. Motion carried 7-0.**

### Summer Programs

Chris Kiser, Assistant Superintendent of Instructional Services reported the following information on summer programs:

- Approximately 2,200 students participated in summer learning during summer 2018 via TACE summer learning packets/projects and the Bilingual/ESL Program.
- For the past several years PISD students are tested at the end of the school year and again at the beginning of the school year. The test results reflect Beginning of Year (BOY) test results to be lower than End of Year (EOY). Therefore, the district will look for ways to reduce regression during the summer when students are not in school.

### School Safety Update

Dr. William Stewart, Director of School Safety, presented an update on the district's plans for school safety. Dr. Stewart shared that he would be attending the TASB School Safety Summit and Emergency Operations Plan training, drug dog searches and safety drills had been held at each campus, substitute teachers were being given safety information prior to going into classrooms. Results of the Texas School Safety Center audit of the district would be shared at an upcoming board meeting, and the district will utilize safety audit information to ensure the safety of students and staff. Board members discussed the information and Trustee Ingram asked what age students were permitted to walk alone at school. Dr. Stewart responded to Mrs. Ingram's question that students being permitted to walk unattended varied by campus and by age, and Superintendent Marshall added that discussion was needed to ensure students are supervised appropriately when not in the classroom with their teacher.

### Texas Education Human Resources Day

Upon the recommendation of Superintendent Marshall; a motion was made by Trustee Bennett, seconded by Trustee Herrington to adopt a resolution that October 10, 2018 be observed as Texas Education Human Resources Day throughout the district. Motion carried 7-0.

### 2009 Bonds Construction Settlement (Phase 1)

Superintendent Marshall shared information regarding a lawsuit stemming from the district's 2009 Construction Bonds for which Gravely & Pearson was representing the district. Mr. Marshall explained that the lawsuit would be settled in two phases; and that the district had reached a settlement for the first portion (Phase 1) of the lawsuit for construction defects at Palestine High School, and that Board approval of the Phase 1 settlement was required.

A motion was made by Trustee Sheeley, seconded by Trustee Bennett that the Board of Trustees authorize Superintendent Marshall, as an authorized representative of Palestine ISD, to execute any and all subsequent release and settlement documents as may be appropriate and necessary to finalize any settlement, and to authorize Gravely & Pearson, L.L.P., as litigation counsel of record for Palestine ISD, to execute and file all motions and orders to dismiss or nonsuit pleadings as may be appropriate and necessary to remove the pending litigation matter from the court's docket. Motion carried 7-0.

**Superintendent's Report**

**Superintendent Marshall reported on the following:**

- **Student Enrollment: 3,397 as of September 17, 2018**
- **Calendar of Upcoming Events given to Board Members**
- **Homecoming Football Game: Friday, September 21, 2018**
- **Plans for upcoming Texas Legislative Session**

**There being no further business, the meeting adjourned at 8:20 PM.**

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**Dyna Tutt, President**

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**Kurt Herrington, Secretary**