

# MCSD #331 Board of Trustees

## Special Board Meeting Minutes

### September 16, 2019

The Special Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 4:37 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Suchan and Andersen.

#### **Business**

A motion to approve the Supplemental Levy Resolution (with wording changes from the county) as presented was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

#### **Agenda Review (4:50)**

Those present reviewed the agenda items to be discussed at the September 16, 2019 meeting.

#### **Executive Session (5: 10)**

A motion to move into Executive Session for the purpose of: Idaho Code 74-206 (1) (a) personnel; (f) legal counsel was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.

A motion to move into Open Session was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.

Upon realizing an issue was not discussed in Executive Session, Vice Chair Stimpson made a motion to return to Executive Session, seconded by Trustee Andersen for the purpose of: Idaho Code 74-206 (1) (a) personnel. Motion carried.

A motion to move into Open Session was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.

#### **Adjournment**

A motion for adjournment was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried. Adjournment was at 5:39 p.m.



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Bonnie Heins, Chair of School Board

Attest: October 21, 2019 kt



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Kerri Tibbitts, Board Clerk



# **MCSD #331 Board of Trustees**

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## **Monthly Session Meeting Minutes**

### **September 16, 2019**

The regular monthly Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 7:00 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen and Suchan.

#### **Work Session (5:45)**

##### **Continuous Improvement Plan**

With changes from the State our CIP plan contains the Continuous Improvement Plan, Literacy Plan and College and Career Readiness Plan.

The Literacy Plan outlines our continuing work with Education Northwest and funding extra teachers in K-3. The funds for literacy also pay for Professional Development and Waterford.

Brooke Claridge is the coordinator for College and Career Readiness at Minico High School. With the extra funds she received this year she is able to have an assistant. She is hoping to have the number of students who are taking dual credits to the Board hopefully next month.

Dr. Cox reviewed the CIP plan with the Board. He stated there is progress being made in the goals set.

##### **Senior Project Update**

Minico: Staci Hobbs, English teacher at Minico, reviewed with the Board the documents students have access to on Google Classroom for their Senior Projects. Staff are now able to monitor the progress students are making in finishing their Senior Project. Mrs. Hobbs feels these projects are good for students in the fact it makes them see things outside of their familiar circle.

Mt. Harrison: Mr. Fairchild, Principal, reviewed changes made to Mt. Harrison's Senior Projects. Staff felt changes were needed. It was originally over 30 pages long and is now reduced to 12. The project should be challenging to their students yet satisfying.

#### **Break (6:55– 7:09)**

#### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals; Angela Davidson, Isaac Moffett, Joe Fairchild, Kim Kidd, Greg Durrant, Ellen Austin, Dyann Blood, Elementary Achievement Director, Ashley Johnson; Secondary Achievement Director, Suzette Miller; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

#### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chair Heins lead the group in prayer and Craig Stevenson lead the audience in the Pledge of Allegiance.

#### **Agenda Approval (Action Item)**

A motion to amend the Agenda due to Memorandum of Understandings (MOU) from ARTEC and ARTE I needing to be approved, was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion passed.

### **Consent Agenda (action item)**

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved for: August 29 and September 9, 2019.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable:\$661,273.03

Payroll: \$2,276,535.45

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Disposition of Fixed Assets

### **Student Representative Reports**

Mt. Harrison has not yet elected a student representative.

Minico: Sadie Tribe informed the Board of the activities and sports that are happening at Minico High School. With the community's help over 10,000 cans of food were collected. Minico is implementing Magnificent Mondays to help students feel welcome and involved. Minico is at a 95.8% attendance, with the Freshman class at 96.7%.

### **Good News**

Paul Elementary (Ellen Austin)

Mrs. Austin shared the parent newsletter from Paul Elementary. A video that students in the 4/5 blended class created expressing what they enjoyed while being in the blended class was presented and the following students shared their opinions: Gracie Patterson, Tiana Frei, Craig Stevenson and Vanessa Reyes.

Mr. Harrison Jr. High (Dyann Blood)

Mrs. Blood shared that her school had received a \$36,412 grant from the State of Idaho for Mastery Based Education and a \$500 Idaho Central Credit Union for their activity fund. The Mastery in Education will begin in October and will be a different environment than traditional structure.

New Athletic Trainer (Brady Trenkle)

Mr. Trenkle introduced Seth Koyle from Intermountain Health as our new Athletic Trainer.

### **Patron Comments**

There were no comments.

### **Effective Instruction**

Secondary (Katelyn Bair): Ashley Johnson informed the audience of changes made to the presentations in Effective Instruction. She introduced Katelyn Bair, Minico, and shared a video as to how Ms. Bair uses technology in the classroom.

### **Discussion Items**

Administrator/Department/Committee Reports

Summer School (John Kontos): Mr. Kontos thanked Virginia Plocher who has been the summer school secretary for 23 years. This past summer was her last year as summer school secretary.



Student numbers were up for the first time this summer. With the changes in C core standards, he is uncertain how the numbers will look next year.

#### Professional Development Report (Ashley Johnson)

There were no comments on questions on this report.

#### Board and Administrator Newsletter (Trustee Gibson)

Trustee Gibson was not able to attend the Board meeting. He will present the September highlights in October

#### Class Size Report

Vice Chair Stimpson asked Angela Davidson, Principal at Rupert Elementary, how kindergarten was going with larger class sizes. Mrs. Davidson responded it was going well, having a full-time para working with the teachers has helped. She thanked the Board for the additional staff.

#### Policy Discussion

1. D748.70 Crowdfunding – Dr. Cox shared information Michelle DeLuna had given regarding using an agency/company that does not require a percentage when used. There has only been one time that is known of that an organization used crowdfunding. This policy clarifies the process and states it has to be approved before doing so.
2. D510.20 Employment Referrals and Prevention of Sexual Abuse – Dr. Cox stated this was a new policy from ISBA. It refers to the fact that a background check may come back clear, but if personal knowledge is known of a person being considered for hiring has been involved in an inappropriate sexual encounter, he/she will not be hired.

#### Superintendent Report

There were no comments on this report.

#### **Business (Action Items)**

##### ARTEC and ARTEI Memorandum of Understanding (MOU)

A motion to accept the MOU as presented was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

##### Continuous Improvement Plan (CIP)

A motion to accept the CIP plan as presented was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

##### Teacher Evaluation, Student Achievement Goals

A motion to approve the Teacher Evaluation and Student Achievement Goals as presented was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.

##### District Discipline Review Committee Members (DDRC)

A motion to approve the DDRC members as presented was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

#### Fundraisers

There was some concern about having fund raisers in the middle schools by Vice Chair Stimpson. He asked Greg Durrant, East Minico principal, if a plan could be submitted on the rotation of when uniforms and equipment is purchased. Dr. Cox stated he will be requesting from sports and clubs a budget showing what they need, amount needed and fundraisers requested. A motion to approve East Minico's fundraisers was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

#### Bus Routes

A motion to accept the bus routes as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.

#### New/Amended/Deleted Policies

1. **Policy D372.50 Suicide Prevention, Intervention & Response; D372.50P1 Suicide Prevention Procedure; D372.50P2 Suicide Intervention Procedure; D372.50P3 Response Procedure (Second reading)**

Due to requested changes from counselors, this will be held for a third reading.

2. **Policy D750.00 District Purchasing (First Reading)**

This will be held for a second reading.

3. **Policy D750.10 General Procurement Standards (First Reading)**

This will be held for a second reading.

4. **Policy D750.60 Professional Service Contracts (First Reading)**

This will be held for a second reading.

5. **Policy D770.20 Acquisition of Real and Personal Property (First Reading)**

This will be held for a second reading.

#### Travel Approvals

A motion to accept the travel requests as presented was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

#### Personnel Recommendations

A motion to approve personnel as presented by was made Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

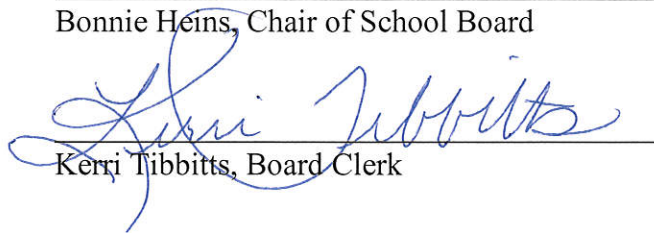
#### Adjournment

A motion for adjournment was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried. Adjournment was at 8:01 p.m.



Bonnie Heins, Chair of School Board

Attest: October 21, 2019 kt



Kerri Tibbitts, Board Clerk