

**OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501**

**Regular School Board Meeting
Monday, December 15, 2025, 5:30 PM
City Hall ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501**

Present: John Steffl, Mary Rotter, Michelle Okeson, Michael Walther, Sanford Nelson, Julie Smith-Yliniemi

Absent:

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Rotter , seconded by Okeson, to approve the agenda. Motion carried unanimously.

Donations were made by the following:

- 300 Stickers from TR Industries for the Powwow.
- 75 Sweatshirts from Lakeshirts for AI students.
- 2003 Ford F150 (VIN #1FTRX18WX3NB59987) from Carl Stillman for the Detroit Lakes High School Production Pathway.
- \$50 from Deb Krogsgaard for the Laker Cupboard
- \$300 from Damien Society for Rossman Student needs.
- \$300 from Damien Society for Roosevelt Student needs.
- \$500 from United Savings Credit Union for the Laker Cupboard..

The program presentation was given by Roosevelt.

A motion was made by Smith-Yliniemi, seconded by Walther, to approve the following consent agenda items.

Motion carried unanimously.

- A. Approve the Minutes of the November 24, 2025 Regular School Board Meeting.
- B. Approve K-12 Computer Checks #711146-711408 for a total of \$827,120.62. Approve Wire Transfers #15565-15571, #15686-15696, #15706-15718, #15844-15852, #15863-15901, and #15907-15916, in the amount of \$1,602,931.58. Approve Net Payroll Transfers on 11/14/25 and 11/26/25 in the amount of \$1,466,621.29 for a total of \$3,896,673.49.
- C. Approve Personnel Agenda Items
- D. Approve Second Reading of Policies:
- E. 509-Enrollment of Nonresident Students
- F. 510- School Activities and Eligibility
- G. 512- School Sponsored Student Publications and Activities
- H. 513 -Student Promotion, Retention and Program Design
- I. 514- Bully Prohibition
- J. 515- Protection and Privacy of Pupil Records
- K. 516- Student Medication
- L. 516.5- Overdose Medication
- M. 517- Student Recruiting
- N. Approve the Employee Assistance Program.
- O. Approve the Sanford Sports Medicine Services Agreement Amendment.

Superintendent Jenson reported on happenings in the School District.

Student Representatives Wilson/Martin gave a student report.

Board Vice Chair Rotter gave an update on the Activities Committee and ECFE Advisory.

Board Treasurer Okeson gave an update on the Finance and SUP Coalition.

A motion was made by Nelson, seconded by Smith-Yliniemi to approve and Conduct Truth and Taxation and Certification of the 2025 Property Tax Levy Payable in 2026 for the 2026-2027 School Year in the amount of \$10,135,176.62.. (EXHIBIT) Motion carried unanimously.

A motion was made by Rotter, seconded by Nelson to approve the Additional Staffing Request for the American Indian Education Department. (EXHIBIT) Motion carried unanimously.

Board Chair Steffl announced upcoming meetings and events .

A motion by Walther, to adjourn the meeting at 6:23 PM, seconded by Smith-Yliniemi. Motion carried unanimously.

Respectfully submitted,

Julie Smith-Yliniemi, Clerk

PERSONNEL AGENDA

December 15, 2025

1) Resignations:

Samantha Gruis– Academy ambassador Advisor, effective January 16, 2026.

Lindsey Miller– Rossman Special Education Para, effective December 15, 2025.

Rachel Moen– Assistant Track Coach, effective December 5, 2025.

2) Retirements:

Elizabeth Hedstrom– Project SEARCH Skills Trainer, effective December 31, 2025.

4) Appointments:

Stewart Annette– Esports Advisor, at the rate of \$2,000 per year, effective December 8, 2025.

Laurie Buck– Pelican Rapids ABE Para, at the rate of \$17.35 per hour, working 9-12 hours per week, effective December 3, 2025.

Rachel Dwyer– Rossman Custodian, at the rate of \$20.70 per hour, working 40 hours per week, effective December 15, 2025.

Laurie Erdall– Project LIFE Skills Trainer, at the rate of \$18.20 per hour, working 37.5 hours per week, effective December 17, 2025.

Lindsey Miller– Rossman Special Education Para, at the rate of \$18.20 per hour, working 37.5 hours per week, effective December 10, 2025.

Rachel Moen– Head Girls Track Coach, at the rate of \$5,682.38 per season, effective March 9, 2026.

Grant Pederson– 9th Grade Boys Basketball Coach, at the rate of \$3,151.61 per season, effective November 26, 2025.

William Pedersen– High School Custodian, at the rate of \$20.70 per hour, working 40

hours per week, effective December 11, 2025.

5) **Amended Assignment:**

Arlene Bakker– is amending her assignment from 4 hours per to to 5.75 hours per day, effective November 11, 2025.

Salone Scallon– Rossman Special Education Para is amending her assignment from 37.5 hours per week to 28.75 hours per week, effective December 1, 2025.

Heidi Swenson– is amending her assignment from .8 FTE Title One Interventionist to 1.0 Special Education Teacher, effective December 16, 2025.

6) **Leave of Absence:**

Sara Schnathorst– Middle School Teacher is requesting a leave of absence from December 17, 2025 through January 7, 2025.

7) **Sixth Period Pay**