Pana Community Unit School District #8

Technology Committee Minutes
3-12-19

Meeting was called to order at 7:00am at the District Office Board Room by Bill Beyers, Seconded by Doug Kirkbride.

Members present: Kirkbride, Beyers, Savage, Skinner
Members absent: John McLeod
Superintendent Present: Yes

The committee discussed the following:
       1. ***Approval of the Minutes from 10/24/18 -***   Motion by Beyers seconded by Kirkbride

3. 1:1 Chromebook program - Usage - Usage is steady, roughly a dozen Jr. High and High School students not participating. Use of google classroom by teachers remains steady. Future Funding - The upcoming year and all following years retention policy has been fixed. Only 2 years of chromebooks will need to be purchased for the upcoming 1:1 cycle. (Grades 6 and 9). This will fit much more comfortably within the technology budget. Not many changes to report to the roadmap update. The replacement schedule is proceeding as planned. In approximately two more years when seniors move to having chromebooks potentially 4 years old in the system we considering waiving the mandatory 40/80 dollar technology fee and instead charge a 19 dollar tech warranty fee to cover those devices in their final year.

3. Computer assisted budget - This year budget will have modest surplus returned to Fund 10. Staff has consumed fewer toner cartridges and projector bulbs this year relative to previous years. Mr. Savage plans to reduce supply funds and re-allocate to equipment for the upcoming year. The planned category 2 project, other planned funds that have not yet been spent will be purchased in the upcoming weeks to finish out the budget for this year.

4. E-Rate - Projects - The Category 2 project planned for this year will be carried out as planned. E-Rate - Contracts - Illinois Consolidated and Illinois Century Network have successfully bid for the 5 year contracts to provide internet access for the school district. The new proposed contracts will effectively double the district's internet speeds for $14 a month more. Mr. Savage will not need to upgrade any hardware in order to take advantage of those increased speeds.

Motion by Kirkbride and seconded by Beyers to send e-rate 5 year contracts to full board for final approval.

The category 2 project approved last year will proceed as planned.

Perkins/Lease Levy nothing to report this meeting.

5. PRI Migration Update - the upgrade proceeded as normal and the new phone circuit is as reliable as the old one it replaced.

6. Technology integration Update - Mrs. Skinner reported being able to spend more times out in the classrooms including Thursdays and Fridays at Lincoln. She is teaching coding at Lincoln. Jr. High level 9th hour she is teaching a PBL class on web design.

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7. SDS Financial Update - The SDS system migration has gone according to plan. The District bookkeeping staff is able to call for help when necessary. They are largely satisfied with the migration.

8. Apptegy Update - The company migrated some parts of the old site to the new site. Ms. Skinner has done a tremendous amount of work uploading files and moving pages from the old to new site. Apptegy went live March 8th Friday. March 6th teachers had an inservice training that showed them how to utilize the site's features. All staff has the availability to make posts to the website and mobile app. Building administrators are approving teachers posts.

9. A date will be set for the tech showcase after the next board meeting.

10. Online Registration - Mr. Savage shared his thoughts and report on the upcoming registration for the 19-20 school year. He and Ms. Skinner will be attending the April admin meeting to further outline plans. Secretary training will happen more towards the end of the school year. Online registration forms are largely complete.

Miscellaneous.
Other tech considerations - Continuing discussions over Jr. High Stem Lab. Foundation has donated 6,000 dollars to date. Mobile study halls are a potential future upgrade. Wifi on buses will be explored in the upcoming year(s).

6. Next Meeting Date – The tentative date for the next full tech committee meeting will TBD

Meeting was adjourned on March 12th 2019 at 8:07am, motion by Beyers, Seconded by Kirkbride.

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Member   Member