

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Canyon del Oro High School, 25 W. Calle Concordia, April 27, 2010, 7:00 p.m.

**Board Members Present**

Jeff Grant, President  
Diana Boros, Vice President  
Dr. Kent Paul Barrabee, Member  
Patricia Clymer, Member  
Dr. Linda Loomis, Member

**Central Administrators Present**

Dr. Vicki McLeod Balentine, Superintendent  
Patrick Nelson, Associate Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Scott Little, Chief Financial Officer

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Mr. Grant called the meeting to order at 7:07 p.m. and asked members of the audience to sign the visitors' register.

**Pledge of Allegiance to the Flag**

Dr. Balentine led the Pledge of Allegiance.

**Announcement of Date and Place of Next Regular Governing Board Meeting**

Mr. Grant announced the next regular meeting of the Governing Board: Tuesday, May 11, 2010, 7:00 p.m., Wetmore Center, 701 W. Wetmore Road

**PUBLIC COMMENT**<sup>1</sup>

There were no comments from the public.

**1. CONSENT AGENDA**

Mr. Grant asked if there were Board member requests to have items addressed separately; Dr. Barrabee requested so regarding Item L. (Detail on Item L is shown below.) A motion was made by Mrs. Clymer to approve consent agenda Items A-K and M-P. The motion was seconded by Mrs. Boros and passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

**A. Approval of Minutes of Previous Meeting(s)**

The minutes of the Special Governing Board meeting and Executive Session of March 30, 2010 were approved, as submitted.

**B. Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**C. Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

**D. Leave(s) of Absence**

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$796,719.63 (Final Total)**

The following vouchers were approved as presented and payment authorized:

Vo. 898	\$186,895.49	Vo. 899	\$124,424.34	Vo. 900	\$219,240.05
Vo. 901	\$177,160.74	Vo. 902	\$ 82,445.65	Vo. 903	\$ 6,553.36

**G. Receipt of February 2010 Report on School Auxiliary and Club Balances**

Board Book information: *Arizona Revised Statutes §15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds, respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board received the Monthly Report on School Auxiliary and Club Balances for month-end February 2010, as submitted (Exhibit 5, pp. 1-8).

**H. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Amphitheater High School to take 14 students to San Diego, California, June 17-20, 2010 (tax credit and student activity funds); JROTC to take 8 students to Los Angeles, California, April 22-25, 2010 (no cost).

The Governing Board approved the change in chaperones listed for a travel request to Atlanta, Georgia, May 6-10, 2010, from Harelson Elementary, which had been previously approved at the February 23, 2010 Board meeting.

The Governing Board approved the change in chaperones listed for a travel request to Fullerton and Anaheim, California, April 22-24, 2010, from La Cima Middle School, which had been previously approved at the January 12, 2010 Board meeting.

The Governing Board approved the change in chaperones listed for a travel request to Catalina Island Marine Institute on Catalina Island, California, April 27-May 1, 2010 from La Cima Middle School, which had been previously approved at the October 27, 2009 Board meeting.

The Governing Board approved the district-wide travel request for Odyssey of the Mind World finals that will be held May 25-30, 2010 at Michigan State University; prior approval is granted without names, which are to be determined at the upcoming event, and allows schools to begin fundraising.

The Governing Board approved the change in chaperones listed for a travel request to Louisville, Kentucky, April 23-28, from Ironwood Ridge High School, which had been previously approved at the October 27, 2009 Board meeting.

Out of state travel was approved for staff (source of funding indicated): from Canyon del Oro High School to attend the International Baccalaureate Summer Institute 2010 – Pre-IB English for 9<sup>th</sup> and 10<sup>th</sup> graders in Montezuma, New Mexico, June 28-July 2, 2010 (federal staff development funds); from Canyon del Oro High School to attend the International Baccalaureate Summer Institute 2010 – IB Coordination, Category 1 Training in Montezuma, New Mexico, June 14-18, 2010 (federal staff development funds); from Canyon del Oro High School to attend the International Baccalaureate Summer Institute 2010 – Pre-IB Math for 9<sup>th</sup> and 10<sup>th</sup> graders in Montezuma, New Mexico, July 12-16, 2010 (federal staff development funds); and, from Ironwood Ridge, Amphitheater, and Canyon del Oro high schools to attend the Biotechnology Institute's National Biotechnology Teacher-Leader Program in Chicago, Illinois, April 29-May 6, 2010 (federal funds designated for staff development).

**I. Review and Approval of Grants**

The Governing Board approved the following Wells Fargo mini-grants: Brett Daglio on behalf of Keeling Elementary School in the amount of \$489.24 to purchase materials in support of literacy and math work stations; and, Niki Tilicki on behalf of Wilson K-8 School in the amount of \$500.00 to purchase audio books for the *See It, Read It, Hear It, Love It!* program.

**J. Approval of Request(s) for Waiver of Graduation Requirement**

Board Book Information: *Periodically students in our high schools request waivers from the District's Physical Education requirement based on medical documentation. In such cases, students are required to replace the credits with other course work. The medical documentation was provided [in support of this request].*

The Governing Board approved the graduation requirement waiver request of .5 credits for physical education by Canyon del Oro High School student #: 11603492, as submitted.

**K. Termination of "Old" Early Retirement Program**

Board Book information: *On April 16, 1982, the Governing Board adopted the Early Retirement Plan (ERP). This plan was available to employees with ten (10) or more years of continuous service and who would be 50 through 64 years of ages as of July 1<sup>st</sup> of each year. The Plan period was for a maximum of ten (10) years and/or terminated upon completion of the Plan year in which an employee attained age 65, whichever came first. The plan allowed for approval with a 15% limitation, by employee category, each year. Participating retirees were allowed to maintain their medical, dental, and life insurance at 'active employee' rates. They were also provided a cash benefit, for ten (10) years, based on a scale multiplier and age at retirement. Participants were required to provide service days, 20 days per year, until age 65 or the maximum of ten (10) years.*

*The ERP was phased out, due to the high cost of continuing the plan, when ERPOP (Early Retirement Phase Out Program) was adopted beginning with the 2002-2003 fiscal year. The program will have 25 participants after June 30th, with a 2010-2011 cost of \$56,700.*

*At the April 13, 2010 Governing Board meeting the decision was made to terminate the Early Retirement Phase Out Program (ERPOP).*

The Governing Board approved termination of the "Old" Early Retirement Plan (ERP), effective June 30, 2010.

**L. Approval of 2010-2011 Student Code of Conduct**

Board Book information: *On April 13, 2010, the Governing Board studied proposed revisions of the Student Code of Conduct to be effective for the 2010-2011 school year. These revisions are substantial and include, notably, separation of the Code into two separate versions – one for elementary students and one for middle and high school students.*

*Comments received from Board members following the previous review have been incorporated into the drafts.*

Dr. Barrabee requested having this item heard separately, requesting that it be tabled until the next meeting. He would like additional time to study the two revised versions (elementary and middle/high school) submitted for approval. He stated that due to a misunderstanding and computer woes, he is not prepared at this time to vote on the item.

Dr. Balentine indicated that the item could be re-scheduled for the May 11, 2010, Regular Governing Board meeting but that the timeline would be critical in that once approved, time must be allowed for translation, copying, and dissemination.

Mrs. Boros asked for clarification about verbiage. Dr. Barrabee stated his reasoning for the proposed language.

There were no other comments or concerns expressed about rescheduling this item. Mr. Grant declared the agenda item tabled until the next scheduled Governing Board meeting on May 11, 2010.

**M. Approval of Contract Forms for the 2010 Summer School Session**

Board Book information: *The District will offer limited summer school opportunities for 2010, which are made possible by specific grant and target funding. Contracts are required for retention of both teaching and administrative personnel for the program, which will be held during two sessions.*

The Governing Board approved *Administrator and Teacher* (Memorandum of Understanding) contract forms for the 2010 Summer School session (Exhibits 6.a and 6.b).

**N. Approval of the 2010-2013 District Technology Plan**

Board Book information: *The Arizona Department of Education dictates that each school district has a technology plan. They are built on a 3-year cycle. The new plan incorporates the latest Arizona Technology Standards. This plan fulfills the requirements for the State, as well as, E-Rate and Title II-D funding. The current plan expires June 30, 2010.*

*A committee of twenty members convened for a full day on March 30, 2010, to complete the requirements of the Arizona Department of Education. The committee reviewed the past (current) Technology Plan, identified the District's current reality and needs assessment, and developed strategies and action plans for those needs. The final draft was submitted to the Superintendent's Cabinet for review on April 14, 2010. The new plan must be submitted online by May 1, 2010.*

The Governing Board approved the proposed Amphitheater Public Schools 2010-2013 Technology Plan and submittal of the plan to the Arizona Department of Education by May 1, 2010 (Exhibit 7, pp. 1-17).

**O. Award of Contract for Rolled Paper Towels Based Upon Responses to Request for Bid 09-0071**

Board Book information: *A Notice of Request for Bid (RFB) was mailed to twenty-two vendors registered with the Purchasing Department; 7 vendors responded with priced bids. [Board Book holders were provided with vendor evaluation detail.]*

The Governing Board approved the award of contract for rolled paper towels to *ePolyStar, Inc.* based upon their response to RFB 09-0071.

**P. Award of Contract for Paper Products for Graphics & Printing Based Upon Responses to Request for Bid 09-0073**

Board Book information: *Request for Bid (RFB) 09-0073 for paper products was mailed to seventeen vendors; 3 vendors responded with priced bids. [Board Book holders were provided with vendor evaluation detail.]*

*The award recommendation is to Unisource for the carbonless forms and boxes and to Spicers Paper for the remaining paper products.*

The Governing Board approved the awards of contract for paper products dedicated for the Graphics and Printing Department to *Unisource* for the carbonless forms and boxes and *Spicers Paper Company* for the remaining paper products based upon their responses to RFB 09-0073.

**2. EXECUTIVE SESSION**

A. Motion to Recess Open Meeting and Hold an Executive Session for Student Disciplinary Action Pursuant to A.R.S. §15-843(F)(2) and A.R.S. §15-843(A).

- 1) Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 11004215; b. Student # 30024876; c. Student # 30010303; d. Student # 30015211; and, e. Student # 30027677

- 2) Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30012157; b. Student # 30023637; c. Student # 30011501; d. Student # 30011568; e. Student # 30002330; and, f. Student # 30034689
- 3) Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A), Regarding: a. Student # 30030470 and b. Student # 30022069
- 4) Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30003175.

A motion was made by Dr. Loomis that the Board recess the open meeting and convene into Executive Session for the purpose of conducting student disciplinary hearings pursuant to A.R.S. §15-843, subsections (A) and (F)(2). Dr. Barrabee seconded the motion and it passed unanimously, 5-0. Mr. Grant called a recess at 7:11 p.m. for the purpose of holding Executive Session.

**B. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Faculty Lounge, Mrs. Clymer moved to reconvene the meeting into open session. Mrs. Boros seconded motion and is passed, unanimously, 5-0. The time was 8:55 p.m. Mr. Grant declared the meeting open session.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Dr. Loomis requested information about the consideration of a magnet school concept for schools deemed under-enrolled.

**PUBLIC COMMENT<sup>1</sup>**

There were no public comments.

**ADJOURNMENT**

A motion was made by Mrs. Clymer seconded by Mrs. Boros and passed unanimously, that the meeting be adjourned. Mr. Grant declared the meeting adjourned at 8:56 p.m.

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Respectfully submitted,  
Margaret Harris

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Jeff Grant, President

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Date