

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Haley Barfield
ADDRESS: Irving, TX
POSITION: Executive Assistant
DEPARTMENT: VP Workforce and Economic Development, PRC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/17-05/18	Executive Assistant
Inspire Live	01/16-05/17	Executive Assistant
Signature Tree Service	02/10-01/16	Administrative Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2015	B.A., Communication Studies
Collin College	2013	A.A., General Studies